



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/2/2019 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 12:30 PM

CCLC-32403

Sheltering Arms - Buford Drive Center

1470 Buford Drive Lawrenceville, GA 30043-3720 Gwinnett County
 (678) 376-7479 luvasquez@shelteringarmsforkids.com

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920
 Fax: (404) 478-8021
 stacy.whitten@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------------------------|---------------|--|
| 04/02/2019 | Monitoring Visit | Good Standing | |
| 11/26/2018 | Incident Investigation Closure | Good Standing | |
| 11/19/2018 | Incident Investigation & Follow Up | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|----------------------|---|---------------------------------|----------|------|------------|--------------|------------|--------------|---------------------|
| Main | Room #1- Left Front | Infants and One Year Olds | 4 | 4 | C | 13 | C | NA | NA | Outside, Floor Play |
| Main | Room #2- 2L | Two Year Olds | 2 | 2 | C | 16 | C | NA | NA | Outside |
| Main | Room #3- 3L | Two Year Olds and Three Year Olds | 1 | 5 | C | 18 | C | NA | NA | Floor Play |
| Main | Room #4 -1R | | 0 | 0 | C | 21 | C | NA | NA | |
| Main | Room #5 - 2R | | 0 | 0 | C | 24 | C | NA | NA | |
| Main | Room #6- 3R | | 0 | 0 | C | 26 | C | NA | NA | |
| Main | Room #7- 4R | | 0 | 0 | C | 29 | C | NA | NA | |
| Main | Room #8- Center Back | Three Year Olds and Four Year Olds and PreK | 4 | 15 | C | 26 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 173 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 26 | | | Total Capacity @35 sq. ft.: 173 | | | | | | | |
| | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | A infant | 31 | C |
| Main | B Preschool | 95 | C |
| Main | C School Age | 105 | C |

Comments

The purpose of this visit was to conduct a monitoring visit and follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Luisa Vasquez, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Consultant discussed with provider to ensure the aquarium in classroom 2R is secured so that it does not pose a tipping hazard.

Correction Deadline: 4/2/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor and clean or replace the hand rails in the bathrooms throughout the center where rust is beginning to develop.

Correction Deadline: 4/2/2019

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to repair or replace the metal ring on the piping on the toilet in classroom 3L where it is beginning to become detached.

Correction Deadline: 4/2/2019

Technical Assistance

591-1-1-.25(8) - Consultant discussed with provider to monitor the electrical cords and power strip in classroom 3R so that they do not become accessible to children.

Correction Deadline: 4/2/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to ensure the grass and weeds are cut on the back playground.

Correction Deadline: 4/2/2019

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to remove or replace the basketball net that has become ripped on the back playground area.

Correction Deadline: 4/2/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

Correction Deadline: 11/26/2018

Corrected on 4/2/2019

.11(2) - Correction of the previous citation in that consultant observed appropriate discipline procedures on this date. Staff also stated appropriate discipline procedures are used in all classrooms.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and staff on this date. Staff stated appropriate laundry and hygiene procedures.

| |
|----------------------|
| Staff Records |
|----------------------|

| | |
|-----------------------------|--|
| Records Reviewed: 33 | Records with Missing/Incomplete Components: 0 |
|-----------------------------|--|

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 02/11/1998 | |
| Staff # 2 | Met |
| Date of Hire: 02/18/2008 | |
| Staff # 3 | Met |
| Date of Hire: 09/15/2014 | |
| Staff # 4 | Met |
| Date of Hire: 08/12/2018 | |
| Staff # 5 | Met |
| Date of Hire: 09/04/2001 | |
| Staff # 6 | Met |
| Date of Hire: 11/12/2002 | |
| Staff # 7 | Met |
| Date of Hire: 08/08/2016 | |
| Staff # 8 | Met |
| Date of Hire: 04/26/2004 | |
| Staff # 9 | Met |
| Date of Hire: 06/21/1993 | |
| Staff # 10 | Met |
| Date of Hire: 09/13/2013 | |
| Staff # 11 | Met |
| Date of Hire: 05/26/2000 | |
| Staff # 12 | Met |
| Date of Hire: 08/07/2015 | |
| Staff # 13 | Met |

Date of Hire: 11/01/1999

Staff # 14 Met

Date of Hire: 10/19/2012

Staff # 15 Met

Date of Hire: 08/07/2015

Staff # 16 Met

Date of Hire: 09/26/2011

Staff # 17 Met

Date of Hire: 01/03/2006

Staff # 18 Met

Date of Hire: 01/30/2016

Staff # 19 Met

Date of Hire: 06/25/2018

Staff # 20 Met

Date of Hire: 02/04/2019

Staff # 21 Met

Date of Hire: 07/25/2016

Staff # 22 Met

Date of Hire: 10/06/2014

Staff # 23 Met

Date of Hire: 11/18/2013

Staff # 24 Met

Date of Hire: 08/01/2011

Staff # 25 Met

Date of Hire: 02/02/2017

Staff # 26 Met

Date of Hire: 02/28/2017

Staff # 27 Met

Date of Hire: 10/23/2012

Staff # 28 Met

Date of Hire: 07/25/2016

Records Reviewed: 33

Records with Missing/Incomplete Components: 0

| | |
|--|-----|
| Staff # 29 Date of Hire: 09/02/1982 | Met |
| Staff # 30 Date of Hire: 04/22/2012 | Met |
| Staff # 31 Date of Hire: 07/11/2012 | Met |
| Staff # 32 Date of Hire: 10/08/2001 | Met |
| Staff # 33 Date of Hire: 09/10/2001 | Met |

Staff Credentials Reviewed: 33

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.