



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/22/2018 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:45 PM

CCLC-3233

Learning Tree Child Care And Learning Center, The

302 Smith Street Vidalia, GA 30474 Toombs County
 (912) 537-1119 rachael85@bellsouth.net

Regional Consultant

Connie Boatright

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connie.boatright@decal.ga.gov

Mailing Address

P.O. Box 1865
 Vidalia, GA 30475

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2018	Monitoring Visit	Good Standing	
02/15/2018	Licensing Study	Good Standing	
10/13/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left	Three Year Olds and Four Year Olds	1	6	C	22	C	NA	NA	Centers,Clean Up,Story,Lunch, Circle Time,Music
Main	B-Middle Right	One Year Olds and Two Year Olds	1	9	C	22	C	NA	NA	Free Play,Lunch,Transitioning,Diapering,Story,Centers
Main	C - Far Right	Infants	1	3	C	8	C	NA	NA	Free Play,Floor Play,Feeding,Transitioning,Diapering
Total Capacity @35 sq. ft.: 52						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 18			Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - 1	39	C
Main	Playground - 2	73	C

Comments


This Monitoring Visit is the first regulatory visit for Learning Tree Child Care and Learning Center, this 2018 - 2019 fiscal year.

The consultant reviewed all staff files and finds that each staff member has a satisfactory fingerprint criminal records clearance determination letter on file. The consultant discussed with the center director that effective October 1, 2018 all staff will be required to have a comprehensive fingerprint criminal records clearance determination letter on file.

The center director stated no medication is administered, no field trips or transportation is provided.

Plan of Improvement: Developed This Date 08/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decalfga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decalfga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
<p>Important New Deadlines:</p> <p>Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.</p> <p>Get started today! Sign up by completing a short online application: https://qualityrated.decalfga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decalfga.gov</p>	

Sheron Bailey, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

Date: 8/22/2018 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:45 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 8/22/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 2/15/2018

Corrected on 8/22/2018

.12(2) - The previous citation is observed to be corrected on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Child # 1 Met

Child # 2 Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Correction Deadline: 2/25/2018**Corrected on 8/22/2018**

.08(2) - The previous citation is observed to be corrected on this date. The consultant observed previously cited child files to have a current immunization record on file.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26(4) - The center director / staff will ensure that the one eight foot panel placed around the top of the fence is reattached. This is located on the right side, middle area of the fence on the playground on the right.

Correction Deadline: 8/22/2018**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the consultant's observation that one light blue Little Tykes rocky horse left handle was broken leaving a 2 inch x 1 inch hole causing a potential pinching hazard. Additionally, a pink Step 2 car was missing the steering wheel leaving a hole the size of a quarter causing a potential pinching hazard.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 9/1/2018**Correction Deadline: 2/15/2018****Corrected on 8/22/2018**

.26(8) - The previous citation is observed to be corrected on this date.

Correction Deadline: 2/15/2018**Corrected on 8/22/2018**

.26(9) - The previous citation is observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Not Evaluated**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Not Evaluated**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The center director stated no medication is administered.

Correction Deadline: 8/22/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 2/20/2018

Corrected on 8/22/2018

.21(3) - The previous citation is observed to be corrected.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 2/15/2018**Corrected on 8/22/2018****.30(1)(d) The previous citation is observed to be corrected on this date.**

Staff Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 03/07/2016	
Staff # 2	Met
Date of Hire: 09/15/2014	
Staff # 3	Met
Date of Hire: 01/16/2006	
Staff # 4	Met
Date of Hire: 09/15/2014	
Staff # 5	Met
Date of Hire: 01/16/2006	
Staff # 6	Met
Date of Hire: 05/20/2002	
Staff # 7	Met
Date of Hire: 03/27/2017	

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Correction Deadline: 3/17/2018**Corrected on 8/22/2018****.14(1) - The previous citation is observed to be corrected on this date.**

Correction Deadline: 3/17/2018

Corrected on 8/22/2018

.14(2) - The previous citation is observed to be corrected on this date.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

Correction Deadline: 3/17/2018

Corrected on 8/22/2018

.33(3) - The previous citation is observed to be corrected on this date.

Correction Deadline: 3/17/2018

Corrected on 8/22/2018

.33(6) - The previous citation is observed to be corrected on this date. All staff have 6 - 10 hours of 2018 annual training completed.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on the consultant's observation that one teacher was present with seven one-year-old children and two two-year-old children.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 8/22/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

Correction Deadline: 2/15/2018

Corrected on 8/22/2018

.32(7) - The previous citation is observed to be corrected on this date.