



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/12/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 3:00 PM **Departure:** 4:45 PM

CCLC-3233

Learning Tree Child Care And Learning Center, The
 302 Smith Street Vidalia, GA 30474 Toombs County
 (912) 537-1119 rachael85@bellsouth.net

Regional Consultant

Connie Boatright
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 connie.boatright@decals.ga.gov

Mailing Address

P.O. Box 1865
 Vidalia, GA 30475

Quality Rated:

Compliance Zone Designation		
03/12/2019	Complaint Investigation Follow Up	Good Standing
01/28/2019	Licensing Study	Good Standing
08/22/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	13	C	22	C	NA	NA	Outside
Main	B-Middle Right	One Year Olds and Two Year Olds	1	6	C	22	C	NA	NA	Outside
Main	C - Far Right	Infants	1	5	C	8	C	NA	NA	Feeding,Snack
Total Capacity @35 sq. ft.:			52			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 24			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - 1	39	C
Main	Playground - 2	73	C

Comments

This CI FollowUp is the third visit for The Learning Tree Child Care and Learning Center this 2018 - 2019 fiscal year.

The complaint was not completed at the time of this visit pending interviews and documents. The consultant will provide the center director a copy of the complaint once completed.

The consultant reviewed all staff files and finds that one staff member was hired on March 7, 2019, has a National SAT on file with BFTS Department of Early Care and Learning and has been serving as the lead teacher in the one and two-year-old classroom with no supervision by someone who has a comprehensive SAT CBC. A one-day letter and affidavit was left with the center director on this day.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sheron Bailey, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation and teacher's statement that no current lesson plans are posted or available in the one and two-year-old classroom.

POI (Plan of Improvement)

The center director / staff will ensure current lesson plans are posted and readily available in all classrooms in use.

Correction Deadline: 3/13/2019

Recited on 3/12/2019

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on the consultant's observation, child head count and the sign in and sign out sheet for March 12, 2019 that twenty-one children was present and twenty-one children was signed in.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 3/12/2019

Recited on 3/12/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 1/28/2019

Corrected on 3/12/2019

.15(2) - The previous citation is observed to be corrected on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 1/28/2019

Corrected on 3/12/2019

.30(2) - The previous citation was observed to be corrected on this date.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 03/07/2016

Staff # 2 Met

Date of Hire: 03/07/3019

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met

Date of Hire: 09/15/2014

Staff # 4 Met

Date of Hire: 01/16/2006

Staff # 5 Met

Date of Hire: 01/16/2006

Staff # 6 Met

Date of Hire: 05/20/2002

Staff Credentials Reviewed: 6

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on the consultant's review of staff files and the employee statement that one employee was hired March 7, 2019, has a national SAT CBC on file, serves as the lead teacher in the one and two-year-old classroom and has no one supervision with a comprehensive SAT CBC.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will director and owner will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will [] to ensure CRC rules are maintained.

Correction Deadline: 3/13/2019