



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/3/2020    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:35 AM

**CCLC-32297**

**La O'wn Academy**

11575 King Road Roswell, GA 30075 Fulton County  
 (678) 795-9145 laown1@hotmail.com

**Regional Consultant**

LaToya Longshore

Phone: (470) 542-7388

Fax:

latoya.longshore@decal.ga.gov

Joint with: Shannon Curtis

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
09/03/2020	Licensing Study	Good Standing
01/09/2020	Monitoring Visit	Good Standing
07/10/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1:1L Front	One Year Olds	1	8	C	24	C	NA	NA	Outside
Main	A2: 1L Rear		0	0	C	0	C	NA	NA	
Main	B:2L	Five Year Olds and Six Year Olds and Over	1	9	C	14	C	NA	NA	Centers,Snack
Main	C:1R	Two Year Olds	1	6	C	24	C	NA	NA	Story
Main	D:3L	Infants	1	1	C	20	C	NA	NA	Floor Play
Main	E:4L	Three Year Olds	1	14	C	30	C	NA	NA	Transitioning
Main	F:2R	PreK	1	9	C	30	C	NA	NA	Centers,Snack,Art
Total Capacity @35 sq. ft.: 142						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 47			Total Capacity @35 sq. ft.: 142			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Side Yard	8	C
Main	B: Rear Yard	78	C

**Comments**

An Administrative Review was conducted on September 3, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 3, 2020 with the Director, Jan Brown. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Jan Brown, Program Official

Date

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LaToya Longshore, Consultant

Date

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Shannon Curtis, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through a variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, there was no pool observed on the property.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Consultant observed staff files and children records to be complete and well organized.

## Facility

### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

#### Technical Assistance

Consultant observed 3 classrooms out of 6 without trash can lids. Consultant discussed with the Director all trash cans throughout the center must have lids to prevent children access to hazardous waste.

### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

Consultant observed iron protruding from the bottom left of the air conditioning barrier on the Junior playground. Consultant discussed with the Director the importance of keeping the playground free from potential hazards that could pose a risk safety risk. The director will inform staff to walk the playground to check for hazards.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

Kitchen appears clean and well organized.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Consultant observed proper hand washing requirements for diapering with the director on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Consultant observed staff remind a child to wash hands.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed all required posted notices.

### 591-1-1-.29 Required Reporting

Met

#### Comment

Thank you for reporting as required.

**591-1-1-.05 Animals****Technical Assistance****Technical Assistance**

Consultant observed pet turtles up on a shelf in the F:2R room and discussed with the Director the following; secure the cords that were hanging down from the tank, move turtles eye level for children to observe and keep turtles food out of reach of children until it is time for supervised feeding.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed in the E:4L classroom to this date.

**591-1-1-.13 Field Trips(CR)****Technical Assistance****Technical Assistance**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Technical Assistance****Technical Assistance**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Consultant observed cribs/cots are labeled for individual use to this date.

**Staff Records****Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 06/15/2020	
Staff # 3	Met
Date of Hire: 08/10/2020	
Staff # 4	Met
Date of Hire: 08/07/2017	
Staff # 5	Met
Date of Hire: 05/01/2011	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/24/2020	
Staff # 8	Met

Staff # 9

Met

Date of Hire: 08/27/2020

**Staff Credentials Reviewed: 2**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Adequate supervision observed on this date.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.