



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/4/2020 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 7:40 AM **Departure:** 2:00 PM

CCLC-32282

New Beginnings Learning Center

310 Benefield Dr. #B Savannah, GA 31406 Chatham County
(912) 353-1974 narvia_williams1@hotmail.com

Regional Consultant

Stacey Foston

Phone: (706) 806-0407

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stacey.foston@decals.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | |
|------------------------------------|---|---------------|
| 02/04/2020 | Complaint Investigation & Licensing Study | Good Standing |
| 02/04/2020 | Complaint Closure | Good Standing |
| 12/02/2019 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|-------------------|--|--------------------------------|----------|------|-----------------------------|--------------|------------|--------------|--------------------------|
| Main | Bk Lt (infants) | Infants | 1 | 5 | C | 5 | C | NA | NA | Feeding, Floor Play |
| Main | Ft. Lt. (Toddler) | One Year Olds and Two Year Olds | 1 | 7 | C | 10 | C | NA | NA | Circle Time, Free Play |
| Main | Rt. 3's | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 17 | C | 11 | NC | NA | NA | Free Play, Transitioning |
| Total Capacity @35 sq. ft.: | | | 26 | | | Total Capacity @25 sq. ft.: | | | 0 | |
| Total # Children this Date: 29 | | | Total Capacity @35 sq. ft.: 26 | | | Total Capacity @25 sq. ft.: | | | 0 | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Playground | 12 | C |

Comments

Plan of Improvement: Developed This Date 02/04/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Narvia Williams, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

Date: 2/4/2020 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 7:40 AM **Departure:** 2:00 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(6) - Discussed the use of the swings in the infant room. Discussed rule that states Children less than three (3) years of age shall not spend more than one-half (1/2) hour of time consecutively in confining equipment, such as swings, highchairs, jumpseats, carriers or walkers.

Correction Deadline: 2/4/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on observation and a review of records that upon the consultant's arrival only 16 of the 26 children present were signed in on the arrival and departure sheet.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 2/5/2020

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that upon the consultant's arrival the center cared for 17 children in a room with a licensed capacity of 11.

POI (Plan of Improvement)

There were 12 school age children in the room. The school age children left the building and the room capacity was compliant. Center will limit the number of children in this space to the licensed capacity. the center will apply for a 25sq. foot approval to increase the license capacity of this room when school age children are present.

Correction Deadline: 2/4/2020

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Discussed with the Director about replacing the safety latch on the door outside the kitchen door.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that one of the small bolts was missing at the top of the yellow slide on the left side of the playground.

POI (Plan of Improvement)

The center will replace the bolt. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/14/2020

| |
|---------------------|
| Food Service |
|---------------------|

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines. The children were observed to have chicken wrap sandwiches , salad, apple slices and milk for lunch.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Comment**

The Center has not dispensed medication since the last visit.

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that a bottle of Benadryl and children saline nasal spray was observed in a child's book bag in front left classroom.

POI (Plan of Improvement)

The Center removed the medicine during the visit. The center will check children book bags to ensure there is no medication in bags.

Correction Deadline: 2/4/2020

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on observation and a review of paperwork that the center does not have an emergency preparedness plan that includes all the items listed in the rule.

POI (Plan of Improvement)

The consultant emailed a copy of the updated emergency preparedness template tot the director during the last visit on December 2 2019. The Director has a copy of the template and will complete the form. The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 2/14/2020

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Not Evaluated**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed. The consultant also observed the staff to complete the required checks of the vehicle after transporting children to school.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Technical Assistance

591-1-1-.30 - Discussed with the director about replacing the crib mattress that is too small for the crib frame. The center will not use the crib until the mattress is replaced.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 11/15/2018

Staff # 2 Met

Date of Hire: 06/08/2018

Staff # 3 Met

Date of Hire: 08/29/2018

Staff # 4 Met

Date of Hire: 10/20/2018

Staff # 5 Met

Date of Hire: 08/26/2013

Staff # 6 Met

Date of Hire: 05/03/2017

Staff # 7 Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Date of Hire: 02/08/2017

Staff # 8

Met

Date of Hire: 11/30/2018

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please add face mask to the kit in the center and on the vehicle.

591-1-1-.33 Staff Training

Met

Comment

Documentation of training for the year 2019 was observed for required staff .

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Discussed lead teacher requirements. Also discussed having a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii).

Correction Deadline: 2/4/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.