



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/29/2018 **VisitType:** Monitoring Visit

**Arrival:** 9:15 AM

**Departure:** 2:45 PM

**CCLC-3224**

**ABC Child Development Center**

305 South Baker Street Alma, GA 31510 Bacon County  
 (912) 632-0130 abcd daycare@bchsi.org

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@dec.al.ga.gov

**Mailing Address**

305 South Baker Street  
 Alma, GA 31510

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/29/2018	Monitoring Visit	Good Standing	
05/16/2018	Licensing Study	Good Standing	
12/12/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Right Hall-1st Right	Two Year Olds	2	10	C	13	C	NA	NA	Art
Main	B-Right Hall-2nd Right	One Year Olds	3	10	C	15	C	NA	NA	Centers, Diapering
Main	C-Right Hall-1st Left	Three Year Olds and Four Year Olds	2	13	C	15	C	21	C	Centers
Main	D-Left Hall-1st Right	Three Year Olds and Four Year Olds and Five Year Olds	2	15	C	21	C	NA	NA	Centers
Main	E-Left Hall-2nd Right		0	0	C	51	C	71	C	
Main	F-(EHS)-Left Hall-2nd Left	One Year Olds and Two Year Olds and Three Year Olds	2	6	C	11	C	NA	NA	Transitioning
Main	G-(EHS)-Left Hall-3rd Left	Infants and One Year Olds and Two Year Olds and Three Year Olds	1	4	C	11	C	NA	NA	Story
Main	H-(EHS)-Left Hall-4th Left	One Year Olds and Two Year Olds and Three Year Olds	2	7	C	12	C	17	C	Music
Main	I-Left Hall-1st Left	Infants	3	6	C	9	C	NA	NA	Nap, Floor Play
Total Capacity @35 sq. ft.: 158			Total Capacity @25 sq. ft.: 189							
Total # Children this Date: 71			Total Capacity @25 sq. ft.: 189							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-1 (Toddlers)	33	C
Main	PG-2 (3+)	55	C
Main	PG-3 (3-5)	49	C
Main	PG-4 (Infants)	10	C

#### Comments

The purpose of today's visit is to conduct a monitoring visit.

The center does not provide transportation, field trips, swimming activities, or administer medications.

The center is currently participating in the Quality Rated program and have earned a rating of two stars.

Plan of Improvement: Developed This Date 11/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Sandi Boatright, Program Official

Date

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Jerica Davis, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure to keep items that read "Keep out of reach of children" including baby wipes inaccessible to children.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the consultant's observation that a three inch long crack was observed behind the entry door in classroom C, the three and four-year-old classroom leaving sheet rock exposed to the children in care.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 11/29/2018**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Technical Assistance****Comment**

Proper hand washing observed throughout the center.

**Technical Assistance**

Please ensure garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers.

**Correction Deadline: 11/29/2018**

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 29****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 10/31/2018

Staff # 2

Met

Date of Hire: 02/15/1987

Staff # 3 Date of Hire: 04/03/2014	Met
Staff # 4 Date of Hire: 11/09/2018	Met
Staff # 5 Date of Hire: 07/28/2008	Met
Staff # 6 Date of Hire: 10/31/2018	Met
Staff # 7 Date of Hire: 11/01/2011	Met
Staff # 8 Date of Hire: 10/31/2018	Met
Staff # 9 Date of Hire: 08/29/2005	Met
Staff # 10 Date of Hire: 04/03/2014	Met
Staff # 11 Date of Hire: 03/12/2018	Met
Staff # 12 Date of Hire: 11/09/2018	Met
Staff # 13 Date of Hire: 08/22/2018	Met
Staff # 14 Date of Hire: 08/29/2013	Met
Staff # 15 Date of Hire: 08/22/2018	Met
Staff # 16 Date of Hire: 01/27/2015	Met
Staff # 17 Date of Hire: 04/03/2017	Met

**Records Reviewed: 29****Records with Missing/Incomplete Components: 1**

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Staff # 18	Met
Date of Hire: 10/09/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 10/03/2005	
Staff # 20	Met
Date of Hire: 05/31/2017	
Staff # 21	Met
Date of Hire: 11/02/1998	
Staff # 22	Met
Date of Hire: 09/20/1999	
Staff # 23	Met
Date of Hire: 05/27/2016	
Staff # 24	Not Met
Date of Hire: 09/10/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 25	Met
Date of Hire: 08/16/2010	
Staff # 26	Met
Date of Hire: 09/29/2008	
Staff # 27	Met
Date of Hire: 03/23/2017	
Staff # 28	Met
Date of Hire: 05/15/2009	
Staff # 29	Met
Date of Hire: 10/03/2005	

**Staff Credentials Reviewed: 29**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

Director provided nine files for employees hired since the last visit.

**Technical Assistance**

Please ensure that portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed.

**Correction Deadline: 11/29/2018**

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that one staff member did not have evidence of orientation as required.

**POI (Plan of Improvement)**

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

**Correction Deadline: 11/29/2018**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.