



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/17/2019 **VisitType:** Licensing Study

**Arrival:** 10:15 AM

**Departure:** 3:30 PM

**CCLC-3224**

**ABC Child Development Center**

305 South Baker Street Alma, GA 31510 Bacon County  
 (912) 632-0130 abcd daycare@bchsi.org

**Mailing Address**

305 South Baker Street  
 Alma, GA 31510

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

Joint with: Chrissy Miller

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/17/2019	Licensing Study	Good Standing	
11/29/2018	Monitoring Visit	Good Standing	
05/16/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Right Hall-1st Right	Two Year Olds	2	7	C	13	C	NA	NA	Art
Main	B-Right Hall-2nd Right	One Year Olds	2	8	C	15	C	NA	NA	Lunch, Free Play, Transitioning
Main	C-Right Hall-1st Left	Three Year Olds	2	4	C	15	C	21	C	Lunch, Transitioning
Main	D-Left Hall-1st Right		0	0	C	21	C	NA	NA	
Main	E-Left Hall-2nd Right	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	12	C	51	C	71	C	Free Play
Main	F-(EHS)-Left Hall-2nd Left	One Year Olds	2	1	C	11	C	NA	NA	Lunch
Main	G-(EHS)-Left Hall-3rd Left		0	0	C	11	C	NA	NA	
Main	H-(EHS)-Left Hall-4th Left		0	0	C	12	C	17	C	
Main	I-Left Hall-1st Left	Infants and One Year Olds	2	7	C	9	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 158						Total Capacity @25 sq. ft.: 189				
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 158			Total Capacity @25 sq. ft.: 189				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-1 (Toddlers)	33	C

Main	PG-2 (3+)	55	C
Main	PG-3 (3-5)	49	C
Main	PG-4 (Infants)	10	C

### Comments

This is the second regulatory visit of the fiscal year. The assistant director stated that they do not dispense medications, provide transportation or participate in field trips. This facility is a 2-star quality rated program.

Plan of Improvement: Developed This Date 06/17/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Connie Boatright, Consultant Date \_\_\_\_\_



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### Findings Report

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#### CCLC-3224

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

#### Technical Assistance

#### Technical Assistance

591-1-1-.03(2) - requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. It was determined, base don the consultant's observation, that Room B did not have a current lesson plan.

**Correction Deadline: 6/17/2019**

#### 591-1-1-.12 Equipment & Toys(CR)

#### Technical Assistance

#### Technical Assistance

591-1-1-.12(2) - requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based upon the consultant's observation, that three of the rugs in Room E had frayed edges that is accessible to children.

**Correction Deadline: 6/17/2019**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 1**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 2

Met

Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met

**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

591-1-1-.08(1) - the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined, based upon the consultant's observation, that one out of the ten files reviewed was missing the parent's work information and father's information.

**Correction Deadline: 6/17/2019**

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(13) - requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on the consultant's observation, that there was a broom accessible to the children in the room.

**Correction Deadline: 6/17/2019**

**Correction Deadline: 11/29/2018**

**Corrected on 6/17/2019**

**.25(3) - Consultant observed this to be corrected this date.**

**Technical Assistance**

591-1-1-.25(8) - Requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined, based on the consultant's observation, that the outlet coverings in Room A is missing an outlet cover.

**Correction Deadline: 6/17/2019**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute near the slides on the playgrounds.

**Technical Assistance**

591-1-1-.26(6) - requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on the consultant's observation, that the red train on playground 2 was missing a steering wheel.

**Correction Deadline: 6/27/2019**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(3) - requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined, based upon the consultant's observation, that one of the infant's powdered formula was not properly measured by the parent before the child arrived to the center.

**Correction Deadline: 6/17/2019**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined, based on the consultant's observation, that the trash cans located in the bathrooms of Room A, Room C, and Room E did not have a tight-fitting cover on them.

**POI (Plan of Improvement)**

The Center will provide the required containers and implement a plan to ensure that trash and garbage are taken out daily, or more often, if needed.

**Correction Deadline: 6/17/2019**

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

**Safety****591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 32****Records with Missing/Incomplete Components: 8**

Staff # 1

Met

Date of Hire: 10/31/2018

Staff # 2

Met

Date of Hire: 02/15/1987

Staff # 3

Met

Date of Hire: 04/03/2014

Staff # 4

Not Met

Date of Hire: 11/09/2018

"Missing/Incomplete Components"

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.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 5	Met
Date of Hire: 07/28/2008	
Staff # 6	Met
Date of Hire: 10/31/2018	
Staff # 7	Met
Date of Hire: 03/11/2019	
Staff # 8	Not Met
Date of Hire: 03/07/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 9	Met
Date of Hire: 11/01/2011	
Staff # 10	Met
Date of Hire: 10/31/2018	
Staff # 11	Met
Date of Hire: 04/17/2019	
Staff # 12	Not Met
Date of Hire: 08/29/2005	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 13	Met
Date of Hire: 04/03/2014	
Staff # 14	Met
Date of Hire: 03/12/2018	
Staff # 15	Not Met
Date of Hire: 11/09/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training	
Staff # 16	Met
Date of Hire: 08/22/2018	
Staff # 17	Met



Date of Hire: 08/29/2013

Staff # 18

Not Met

Date of Hire: 08/22/2018

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 19

Met

Date of Hire: 01/27/2015

Staff # 20

Met

Date of Hire: 04/03/2017

Staff # 21

Met

Date of Hire: 10/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22

Met

Date of Hire: 10/03/2005

Staff # 23

Not Met

Date of Hire: 05/31/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 24

Met

Date of Hire: 11/02/1998

Staff # 25

Met

Date of Hire: 09/20/1999

Staff # 26

Met

Date of Hire: 05/27/2016

Staff # 27

Not Met

Date of Hire: 05/31/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health &amp; Safety Certificate

Staff # 28

Met

Date of Hire: 09/10/2018

Staff # 29

Met

Date of Hire: 08/16/2010

Staff # 30

Met

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 8**

Date of Hire: 03/23/2017

Staff # 31

Not Met

Date of Hire: 05/15/2009

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 32

Met

Date of Hire: 10/03/2005

**Staff Credentials Reviewed: 32**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Technical Assistance**

**Correction Deadline: 11/29/2018**

**Corrected on 6/17/2019**

**.33(1) - The consultant observed all staff to have a completed orientation form on this day.**

**Technical Assistance**

591-1-1-.33(3) - The center director will ensure that all staff complete the required Health and Safety training within their first 90 days of employment.

**Correction Deadline: 7/17/2019**

**Technical Assistance**

591-1-1-.33(6) - The center director will ensure that all staff have their complete annual training in a timely manner and file proof of certificates in their employee files.

**Correction Deadline: 7/17/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.