



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/16/2018 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 2:00 PM

CCLC-3224

ABC Child Development Center

305 South Baker Street Alma, GA 31510 Bacon County
 (912) 632-0130 abcd daycare@bchsi.org

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

Mailing Address

305 South Baker Street
 Alma, GA 31510

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/16/2018	Licensing Study	Good Standing	
12/12/2017	Monitoring Visit	Good Standing	
04/04/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Right Hall-1st Right	Two Year Olds	2	7	C	13	C	NA	NA	Nap,Outside
Main	B-Right Hall-2nd Right	One Year Olds	2	9	C	15	C	NA	NA	Outside,Nap
Main	C-Right Hall-1st Left	Three Year Olds and Four Year Olds	3	9	C	15	C	21	C	Nap,Transitioning,Lunch,Outside
Main	D-Left Hall-1st Right	Four Year Olds and Five Year Olds	2	10	C	21	C	NA	NA	Nap,Transitioning,Centers,Lunch
Main	E-Left Hall-2nd Right		0	0	C	51	C	71	C	Not In Use
Main	F-(EHS)-Left Hall-2nd Left	One Year Olds and Two Year Olds	2	7	C	11	C	NA	NA	Nap,Free Play,Centers,Art, Lunch
Main	G-(EHS)-Left Hall-3rd Left	Two Year Olds and Three Year Olds	2	4	C	11	C	NA	NA	Centers,Nap,Transitioning,Lunch
Main	H-(EHS)-Left Hall-4th Left	Two Year Olds and Three Year Olds	2	5	C	12	C	17	C	Centers
Main	I-Left Hall-1st Left	Infants	2	6	C	9	C	NA	NA	Outside,Nap,Transitioning
Total Capacity @35 sq. ft.: 158			Total Capacity @25 sq. ft.: 189							
Total # Children this Date: 57			Total Capacity @25 sq. ft.: 189							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-1 (Toddlers)	33	C
Main	PG-2 (3+)	55	C
Main	PG-3 (3-5)	49	C
Main	PG-4 (Infants)	10	C

Comments

This Licensing Study is the second regulatory visit for ABC Child Development Center this 2017 - 2018 fiscal year.

The center currently has a two star Quality Rating and actively working with the Quality Rated Program to increase to a three star.

The center director stated medication is administered, no field trips or routine transportation is provided.

The consultant reviewed all staff files and finds that each staff has a satisfactory fingerprint criminal records clearance determination letter on file.

Plan of Improvement: Developed This Date 05/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sandi Boatright, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the classrooms and outside play area of the center.

Correction Deadline: 5/16/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 12/12/2017

Corrected on 5/16/2018

.12(2) - The previous citation is observed to be corrected on this day.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Child # 3

Met

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

Correction Deadline: 12/12/2017

Corrected on 5/16/2018

.25(13) - The previous citation is observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 12/22/2017

Corrected on 5/16/2018

.26(6) - The previous citation is observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Technical Assistance
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Technical Assistance

Ensure that changing pads are porous and able to be cleaned appropriately.

Correction Deadline: 5/16/2018

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

Correction Deadline: 12/12/2017

Corrected on 5/16/2018

.17(2) - The previous citation is observed to be corrected on this date.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

The consultant observed the fire drill log to be thoroughly documented as required.

Correction Deadline: 5/21/2018

591-1-1-.22 Parental Access	Met
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Comment

The consultant a parental access notice to be posted on the parent bulletin board.

Correction Deadline: 5/16/2018

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 12/12/2017

Corrected on 5/16/2018

.30(4) - The previous citation is observed to be corrected on this date.

Staff Records**Records Reviewed: 38****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 08/30/2012	
Staff # 2	Met
Date of Hire: 07/24/2017	
Staff # 3	Met
Date of Hire: 10/02/2017	
Staff # 4	Met
Date of Hire: 01/08/2018	
Staff # 5	Met
Date of Hire: 02/15/1987	
Staff # 6	Met
Date of Hire: 06/13/2017	
Staff # 7	Met
Date of Hire: 09/18/2017	
Staff # 8	Met
Date of Hire: 04/03/2014	
Staff # 9	Met
Date of Hire: 04/23/2018	
Staff # 10	Met
Date of Hire: 11/01/2011	

Staff # 11	Met
Date of Hire: 08/29/2005	
Staff # 12	Met
Date of Hire: 07/31/2017	
Staff # 13	Met
Date of Hire: 04/03/2014	
Staff # 14	Met
Date of Hire: 07/25/2017	
Staff # 15	Met
Date of Hire: 03/12/2018	
Staff # 16	Met
Date of Hire: 10/24/2017	
Staff # 17	Met
Date of Hire: 07/24/2017	
Staff # 18	Met
Date of Hire: 08/29/2013	
Staff # 19	Met
Date of Hire: 01/27/2015	
Staff # 20	Met
Date of Hire: 04/02/2018	
Staff # 21	Met
Date of Hire: 04/03/2017	
Staff # 22	Met
Date of Hire: 10/09/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met
Date of Hire: 02/20/2018	
Staff # 24	Met
Date of Hire: 10/03/2005	
Staff # 25	Met
Date of Hire: 05/31/2017	

Records Reviewed: 38

Records with Missing/Incomplete Components: 1

Staff # 26	Met
Date of Hire: 04/30/2018	
Staff # 27	Met
Staff # 28	Met
Date of Hire: 11/02/1998	
Staff # 29	Met
Date of Hire: 02/27/2017	
Staff # 30	Not Met
Date of Hire: 09/20/1999	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 31	Met
Date of Hire: 07/25/2017	
Staff # 32	Met
Date of Hire: 05/27/2016	
Staff # 33	Met
Date of Hire: 08/16/2010	
Staff # 34	Met
Date of Hire: 09/29/2008	
Staff # 35	Met
Date of Hire: 03/23/2017	
Staff # 36	Met
Date of Hire: 01/03/2017	
Staff # 37	Met
Date of Hire: 05/15/2009	
Staff # 38	Met
Date of Hire: 10/03/2005	

Staff Credentials Reviewed: 38

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.