



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/3/2021 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:00 AM **Departure:** 12:30 PM

**CCLC-3224**

**ABC Child Development Center**

305 South Baker Street Alma, GA 31510 Bacon County  
 (912) 632-0130 abcd daycare@bchsi.org

**Mailing Address**

305 South Baker Street  
 Alma, GA 31510

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/03/2021	Complaint Closure	Good Standing	
08/03/2021	Complaint Investigation & Monitoring Visit	Good Standing	
05/11/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Right Hall-1st Right	Two Year Olds	1	6	C	13	C	NA	NA	Clean Up
Main	B-Right Hall-2nd Right	One Year Olds	1	6	C	15	C	NA	NA	Free Play
Main	C-Right Hall-1st Left		0	0	C	15	C	21	C	Not In Use
Main	D-Left Hall-1st Right		0	0	C	21	C	NA	NA	Not In Use
Main	E-Left Hall-2nd Right	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	9	C	51	C	71	C	Clean Up,Centers
Main	F-(EHS)-Left Hall-2nd Left		0	0	C	11	C	NA	NA	Not In Use
Main	G-(EHS)-Left Hall-3rd Left		0	0	C	11	C	NA	NA	Not In Use
Main	H-(EHS)-Left Hall-4th Left		0	0	C	12	C	17	C	Not In Use
Main	I-Left Hall-1st Left	Infants and One Year Olds	1	3	C	9	C	NA	NA	Nap,Floor Play
Total Capacity @35 sq. ft.: 158					Total Capacity @25 sq. ft.: 189					
Total # Children this Date: 24					Total Capacity @25 sq. ft.: 189					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-1 (Toddlers)	33	C
Main	PG-2 (3+)	55	C
Main	PG-3 (3-5)	49	C

### Comments

This CI / LS was completed in person. The CI and walk through of the LS was completed on 07-20-2021 in person. The administrative review was completed virtually on 08-03-2021. A copy of both reports was emailed to the center director on 08-03-2021 for a date and signature and request to be emailed back to the consultant by COB on 08-03-2021. The provider stated three new staff have been hired since the last visit was completed. No medication is administered, no field trips or routine transportation is provided.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Sandi Boatright, Program Official

Date

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Connie Boatright, Consultant

Date



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### Findings Report

**Date:** 8/3/2021 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:00 AM **Departure:** 12:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities****Met****Comment**

The consultant observed a variety of age appropriate equipment and toys through out the center.

**Correction Deadline: 8/3/2021**

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

The consultant observed toys and equipment to be clean and in good repair.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Parent agreements observed obtained/completed.

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

The center director will ensure that all surroundings are kept clean, free of debris and repairs are made. (1 metal hand bar / rail is missing in the after school classroom leaving two holes the size of a 2 inch by 2 inch in the floor.

**Correction Deadline: 8/3/2021**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

591-1-1-.26(6) - The center director will ensure that the playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. The center director will keep an eye on playground equipment that is beginning to chip paint and rust.

**Correction Deadline: 8/13/2021**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The center director stated no medication is administered.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(1)(p) - The center director will ensure that the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals as required.

**Correction Deadline: 8/8/2021**

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Center does not participate in field trips at this time.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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<b>Records Reviewed: 17</b>	<b>Records with Missing/Incomplete Components: 9</b>
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Staff # 1	Not Met
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Date of Hire: 11/06/2020

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 2	Not Met
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Date of Hire: 11/02/1998

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 3	Met
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Date of Hire: 03/11/2019

Staff # 4	Not Met
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Date of Hire: 02/27/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5	Not Met
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Date of Hire: 10/31/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6	Met
Date of Hire: 06/03/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 02/20/2020	
Staff # 8	Met
Date of Hire: 09/20/1999	
Staff # 9	Met
Date of Hire: 06/03/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 10	Not Met
Date of Hire: 03/09/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 11	Not Met
Date of Hire: 04/26/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training	
Staff # 12	Met
Date of Hire: 12/29/2020	
Staff # 13	Not Met
Date of Hire: 10/05/2020	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training	
Staff # 14	Met
Date of Hire: 12/28/2020	
Staff # 15	Met
Date of Hire: 06/07/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16	Not Met
Date of Hire: 03/15/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 17	Not Met



Date of Hire: 05/15/2009

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**Staff Credentials Reviewed: 8****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 3 file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

591-1-1-.33(3) - The center director will ensure that each staff member completed Health, Safety and Orientation Training within the first 90 days of hire as required (Italy Miley).

**Correction Deadline: 9/2/2021****Technical Assistance**

591-1-1-.33(4) -The center director will ensure that within the first year of employment, the director will complete four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

**Correction Deadline: 9/2/2021****Technical Assistance**

591-1-1-.33(5) - The center director will ensure that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules.

**Correction Deadline: 9/2/2021****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met**

**Comment**

Adequate supervision observed on this date.