



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/13/2019 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 11:45 AM

CCLC-3220

Day School Of The Sandy Springs Christian Church, The

301 Johnson Ferry Road, NW Atlanta, GA 30328 Fulton County
 (404) 252-3950 Kathy@SandySpringsCC.org

Regional Consultant

Emma Smith

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Mailing Address

301 Johnson Ferry Rd, NW
 Atlanta, GA 30328

Quality Rated: No

Compliance Zone Designation		
03/13/2019	Licensing Study	Good Standing
12/20/2018	Monitoring Visit	Good Standing
03/28/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	107	Two Year Olds and Three Year Olds	2	8	C	7	NC	NA	NA	Free Play,Art
Main	108	One Year Olds and Two Year Olds	2	8	C	10	C	NA	NA	Free Play,Floor Play
Main	109	Two Year Olds and Three Year Olds	2	8	C	8	C	NA	NA	Transitioning
Main	111	Five Year Olds	2	11	C	18	C	NA	NA	Centers,Snack
Main	1L: 104	Four Year Olds	1	10	C	12	C	17	C	Centers
Main	1R: 105	Four Year Olds and Five Year Olds	2	5	C	12	C	NA	NA	Floor Play,Free Play
Main	2L: 102	Three Year Olds	2	11	C	12	C	17	C	Free Play
Main	2R: 103	Four Year Olds and Five Year Olds	2	9	C	14	C	20	C	Centers,Transitio ning
Main	3R: 101	Three Year Olds and Four Year Olds	2	9	C	12	C	17	C	Centers,Story
Total Capacity @35 sq. ft.: 105						Total Capacity @25 sq. ft.: 126				
Total # Children this Date: 79			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 126				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Center provided documentation regarding the plumber coming to fix the toilets on this date or not later than 3/14/19.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kathy Gregory, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

Date: 3/13/2019 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records**Met****Comment**

Please ensure all parents include phone numbers for work addresses as well as phone number and address for emergency contacts in children's enrollment form.

Correction Deadline: 3/13/2019

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

Please ensure the toilets in room 103 and 105 are fixed. Staff stated plumber is supposed to come to center this week and also had doors locked and inaccessible to children. Administrator provided consultant with a note regarding the issue.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines. Parents provide meals for children not center.

591-1-1-.18 Kitchen Operations**Met****Comment**

The parents provide children food every day. Food appeared to be sealed in air tight containers in classroom refrigerators. .

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures in diapering rooms.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider stated the center currently does not dispense/administer medication on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The Center had documentation of completed fire and emergency drills.

Correction Deadline: 3/18/2019

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 32**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/10/2017

Staff # 2

Met

Date of Hire: 09/12/2017

Staff # 3

Met

Date of Hire: 09/01/2006

Staff # 4 Date of Hire: 09/01/1995	Met
Staff # 5 Date of Hire: 08/27/2018	Met
Staff # 6 Date of Hire: 01/01/2003	Met
Staff # 7 Date of Hire: 09/01/1983	Met
Staff # 8 Date of Hire: 07/01/2012	Met
Staff # 9 Date of Hire: 07/20/2015	Met
Staff # 10 Date of Hire: 11/16/2016	Met
Staff # 11 Date of Hire: 09/01/1984	Met
Staff # 12 Date of Hire: 10/17/2016	Met
Staff # 13 Date of Hire: 10/01/2005	Met
Staff # 14 Date of Hire: 09/01/2011	Met
Staff # 15 Date of Hire: 09/27/2018	Met
Staff # 16 Date of Hire: 08/01/1984	Met
Staff # 17 Date of Hire: 08/20/2010	Met
Staff # 18 Date of Hire: 08/20/2010	Met

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Staff # 19 Date of Hire: 08/07/2017	Met
Staff # 20 Date of Hire: 09/01/1998	Met
Staff # 21 Date of Hire: 09/01/1995	Met
Staff # 22 Date of Hire: 09/01/1995	Met
Staff # 23 Date of Hire: 09/01/2010	Met
Staff # 24 Date of Hire: 08/25/2016	Met
Staff # 25 Date of Hire: 09/01/2006	Met
Staff # 26 Date of Hire: 01/20/2016	Met
Staff # 27 Date of Hire: 09/01/1998	Met
Staff # 28 Date of Hire: 09/01/1995	Met
Staff # 29 Date of Hire: 09/01/1991	Met
Staff # 30 Date of Hire: 09/16/2016	Met
Staff # 31 Date of Hire: 09/01/2016	Met
Staff # 32 Date of Hire: 09/01/1995	Met

Staff Credentials Reviewed: 32

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training for all files reviewed.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs throughout all classrooms.