



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/29/2021 **VisitType:** Monitoring Visit

**Arrival:** 12:00 PM

**Departure:** 1:00 PM

**CCLC-3212**

**Saint Luke Early Learning Center**

300 11th Street Columbus, GA 31901 Muscogee County  
 (706) 322-2703 scarr@stlukeum.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/29/2021	Monitoring Visit	Good Standing	
03/16/2021	Licensing Study	Good Standing	
08/20/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. 1	1st Left	One Year Olds	2	8	C	17	C	NA	NA	Nap
Bldg. 1	1st Right	One Year Olds	2	7	C	11	C	NA	NA	Lunch, Transitioning
Bldg. 1	2nd Left	Infants	2	7	C	10	C	NA	NA	Floor Play, Feeding
Bldg. 1	2nd Right		0	0	C	11	C	NA	NA	
Bldg. 1	3rd Left	One Year Olds	1	6	C	11	C	NA	NA	Transitioning
Bldg. 1	3rd Right	Infants and One Year Olds	1	5	C	10	C	NA	NA	Nap, Transitioning
Bldg. 1	4th Left	One Year Olds	1	5	C	0	NC	NA	NA	Nap
Bldg. 1	4th Right		0	0	C	11	C	NA	NA	
Bldg. 1	5th Left		0	0	C	0	C	NA	NA	
Bldg. 1	5th Right		0	0	C	15	C	NA	NA	
Bldg. 1	6th Left	Three Year Olds	1	4	C	0	NC	NA	NA	Nap
Bldg. 1	6th Right		0	0	C	17	C	NA	NA	
Bldg. 1	7th Left	Two Year Olds	1	7	C	0	NC	NA	NA	Nap
Bldg. 1	7th Right		0	0	C	17	C	NA	NA	
Bldg. 1	8th Left	Two Year Olds	1	7	C	0	NC	NA	NA	Nap
Bldg. 1	8th Right	Two Year Olds	1	5	C	18	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 148

Total Capacity @25 sq. ft.: 0

Bldg. II	1st Left	Two Year Olds and Three Year Olds	2	5	C	20	C	NA	NA	Nap, Transitioning
Bldg. II	1st Right	Three Year Olds	1	8	C	20	C	NA	NA	Transitioning
Bldg. II	2nd Left		0	0	C	20	C	NA	NA	
Bldg. II	2nd Right	Three Year Olds	1	6	C	20	C	NA	NA	Transitioning, Nap
Bldg. II	3rd Left		0	0	C	20	C	NA	NA	
Bldg. II	3rd Right		0	0	C	20	C	NA	NA	
Bldg. II	3rd Right		0	0	C	20	C	NA	NA	
Bldg. II	4th Left	Four Year Olds	1	7	C	20	C	NA	NA	Transitioning, Nap
Bldg. II	4th Right	Three Year Olds	1	11	C	20	C	NA	NA	Nap
Bldg. II	4th Right	Three Year Olds and Four Year Olds	1	12	C	41	C	NA	NA	Nap, Transitioning
Total Capacity @35 sq. ft.: 221					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 110					Total Capacity @35 sq. ft.: 369					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. 1	A	35	C
Bldg. 1	B	45	C
Bldg. 1	C	75	C

#### Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sherry Carr, Program Official

Date

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Penny Svenson, Consultant

Date



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### Findings Report

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#### CCLC-3212

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Playground not observed on this date due to loss of wifi throughout the visit. The Director called the Consultant and continued the visit via phone and iPad.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

##### Comment

Staff state proper knowledge of diapering procedures.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

The Provider currently does not dispense/administer medication.

	<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

Center does not provide routine transportation.

	<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

Pleasant naptime environment observed.

	<b>Staff Records</b>
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**Records Reviewed: 45**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
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Date of Hire: 08/19/2020

Staff # 2	Met
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Date of Hire: 11/18/2011

Staff # 3	Met
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Date of Hire: 07/28/2003

Staff # 4	Met
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Date of Hire: 08/27/2018

Staff # 5	Met
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Date of Hire: 12/08/2019

Staff # 6	Met
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Date of Hire: 08/22/2017

Staff # 7	Met
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Date of Hire: 07/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8	Met
Date of Hire: 01/10/2020	
Staff # 9	Met
Date of Hire: 10/13/2020	
Staff # 10	Met
Date of Hire: 04/26/2012	
Staff # 11	Met
Date of Hire: 09/14/2020	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 02/01/1999	
Staff # 14	Met
Date of Hire: 04/30/2019	
Staff # 15	Met
Date of Hire: 04/15/2002	
Staff # 16	Met
Date of Hire: 05/31/2021	
Staff # 17	Met
Date of Hire: 03/01/2021	
Staff # 18	Met
Date of Hire: 08/26/2019	
Staff # 19	Met
Date of Hire: 09/14/2020	
Staff # 20	Met
Date of Hire: 07/16/2019	
Staff # 21	Met
Date of Hire: 01/16/2019	
Staff # 22	Met
Date of Hire: 07/19/2021	
	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met

Date of Hire: 03/02/2020

Staff # 24 Met

Date of Hire: 07/25/2016

Staff # 25 Met

Date of Hire: 09/08/2020

Staff # 26 Met

Staff # 27 Met

Date of Hire: 08/05/2017

Staff # 28 Met

Date of Hire: 02/07/2019

Staff # 29 Met

Date of Hire: 08/14/2018

Staff # 30 Met

Date of Hire: 09/16/1987

Staff # 31 Met

Date of Hire: 04/05/2021

Staff # 32 Met

Date of Hire: 04/30/2018

Staff # 33 Met

Date of Hire: 03/16/2020

Staff # 34 Met

Date of Hire: 07/24/2008

Staff # 35 Met

Date of Hire: 05/31/2021

Staff # 36 Met

Date of Hire: 09/16/2017

Staff # 37 Met

Date of Hire: 06/14/2021

Reminder - Health & Safety training is required within 90  
calendar days of hired

Staff # 38 Met

Date of Hire: 10/09/2020

**Records Reviewed: 45****Records with Missing/Incomplete Components: 0**

Staff # 39 Date of Hire: 04/07/2021	Met
Staff # 40 Date of Hire: 03/05/1988	Met
Staff # 41 Date of Hire: 03/12/2018	Met
Staff # 42 Date of Hire: 03/15/2021	Met
Staff # 43 Date of Hire: 04/02/2018	Met
Staff # 44 Date of Hire: 08/17/1998	Met
Staff # 45 Date of Hire: 08/02/2018	Met

**Staff Credentials Reviewed: 17****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)** **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.