



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/26/2022    **VisitType:** Monitoring Visit    **Arrival:** 10:20 AM    **Departure:** 1:15 PM

**CCLC-3212**

**Saint Luke Early Learning Center**

300 11th Street Columbus, GA 31901 Muscogee County  
 (706) 322-2703 klopez@stlukeum.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037  
 Fax: (678) 891-5613  
 penny.svenson@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 07/26/2022                         | Monitoring Visit | Good Standing |  |
| 02/17/2022                         | Licensing Study  | Good Standing |  |
| 07/29/2021                         | Monitoring Visit | Good Standing |  |
|                                    |                  |               |  |

**Ratios/License Capacity**

| Building | Room      | Age Group                          | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                      |
|----------|-----------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|----------------------------|
| Bldg. 1  | 1st Left  | Three Year Olds and Four Year Olds | 2     | 10       | C    | 17         | C            | NA         | NA           | Transitioning              |
| Bldg. 1  | 1st Right | One Year Olds                      | 2     | 3        | C    | 11         | C            | NA         | NA           | Outside                    |
| Bldg. 1  | 2nd Left  | Infants                            | 2     | 4        | C    | 10         | C            | NA         | NA           | Feeding, Floor Play        |
| Bldg. 1  | 2nd Right | One Year Olds                      | 2     | 4        | C    | 11         | C            | NA         | NA           | Transitioning, Circle Time |
| Bldg. 1  | 3rd Left  | Infants                            | 2     | 3        | C    | 11         | C            | NA         | NA           | Outside                    |
| Bldg. 1  | 3rd Right | One Year Olds                      | 2     | 6        | C    | 10         | C            | NA         | NA           | Outside                    |
| Bldg. 1  | 4th Left  | One Year Olds                      | 1     | 4        | C    | 0          | NC           | NA         | NA           | Floor Play, Story          |
| Bldg. 1  | 4th Right |                                    | 0     | 0        | C    | 11         | C            | NA         | NA           |                            |
| Bldg. 1  | 5th Left  | Two Year Olds                      | 2     | 6        | C    | 0          | NC           | NA         | NA           | Free Play                  |
| Bldg. 1  | 5th Right | Three Year Olds                    | 2     | 8        | C    | 15         | C            | NA         | NA           | Centers                    |
| Bldg. 1  | 6th Left  | Two Year Olds                      | 2     | 6        | C    | 0          | NC           | NA         | NA           | Centers                    |
| Bldg. 1  | 6th Right | One Year Olds                      | 2     | 7        | C    | 17         | C            | NA         | NA           | Transitioning              |
| Bldg. 1  | 7th Left  |                                    | 0     | 0        | C    | 0          | C            | NA         | NA           |                            |
| Bldg. 1  | 7th Right | Two Year Olds and Three Year Olds  | 2     | 7        | C    | 17         | C            | NA         | NA           | Centers                    |
| Bldg. 1  | 8th Left  | One Year Olds and Two Year Olds    | 2     | 7        | C    | 0          | NC           | NA         | NA           | Transitioning              |
| Bldg. 1  | 8th Right | Three Year Olds                    | 1     | 5        | C    | 18         | C            | NA         | NA           | Story                      |

Total Capacity @35 sq. ft.: 148

Total Capacity @25 sq. ft.: 0

|                                 |           |                                    |                                 |    |   |    |                               |    |    |                      |
|---------------------------------|-----------|------------------------------------|---------------------------------|----|---|----|-------------------------------|----|----|----------------------|
| Bldg. II                        | 1st Left  | Three Year Olds and Four Year Olds | 2                               | 8  | C | 20 | C                             | NA | NA | Lunch, Transitioning |
| Bldg. II                        | 1st Right |                                    | 0                               | 0  | C | 20 | C                             | NA | NA |                      |
| Bldg. II                        | 2nd Left  |                                    | 0                               | 0  | C | 20 | C                             | NA | NA |                      |
| Bldg. II                        | 2nd Right | Three Year Olds and Four Year Olds | 2                               | 10 | C | 20 | C                             | NA | NA | Centers              |
| Bldg. II                        | 3rd Left  |                                    | 0                               | 0  | C | 20 | C                             | NA | NA |                      |
| Bldg. II                        | 3rd Right |                                    | 0                               | 0  | C | 20 | C                             | NA | NA |                      |
| Bldg. II                        | 3rd Right |                                    | 0                               | 0  | C | 20 | C                             | NA | NA |                      |
| Bldg. II                        | 4th Left  |                                    | 0                               | 0  | C | 20 | C                             | NA | NA |                      |
| Bldg. II                        | 4th Right |                                    | 0                               | 0  | C | 41 | C                             | NA | NA |                      |
| Bldg. II                        | 4th Right | Four Year Olds                     | 2                               | 11 | C | 20 | C                             | NA | NA | Centers              |
| Total Capacity @35 sq. ft.: 221 |           |                                    | Total Capacity @25 sq. ft.: 0   |    |   |    |                               |    |    |                      |
| Total # Children this Date: 109 |           |                                    | Total Capacity @35 sq. ft.: 369 |    |   |    | Total Capacity @25 sq. ft.: 0 |    |    |                      |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Bldg. 1  | A          | 35                   | C                     |
| Bldg. 1  | B          | 45                   | C                     |
| Bldg. 1  | C          | 75                   | C                     |

#### Comments

August 8, 2022--An admin review was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Katherine Lopez, Program Official

Date

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Penny Svenson, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline:** 2/17/2022

**Corrected on 7/26/2022**

The correction was observed on this date.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1.06 Bathrooms**

**Met**

**Correction Deadline:** 2/17/2022

**Corrected on 7/26/2022**

The corrections were observed on this date. All toilets were operable.

**591-1-1.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline:** 2/17/2022

**Corrected on 7/26/2022**

The corrections were observed on this date.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The Consultant discussed with the new Director possible hazards that could be present on the playground, such as chipped paint and rust on equipment, missing pieces from toys and equipment, splintered wood, etc., and how to repair any possible hazards.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 39****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 11/18/2011

Staff # 2

Met

Date of Hire: 12/08/2019

Staff # 3

Met

Date of Hire: 08/22/2017

Staff # 4

Met

Date of Hire: 04/14/2022

|                          |     |
|--------------------------|-----|
| Staff # 5                | Met |
| Date of Hire: 08/04/2021 |     |
| Staff # 6                | Met |
| Date of Hire: 10/13/2020 |     |
| Staff # 7                | Met |
| Date of Hire: 04/26/2012 |     |
| Staff # 8                | Met |
| Staff # 9                | Met |
| Staff # 10               | Met |
| Date of Hire: 09/14/2020 |     |
| Staff # 11               | Met |
| Date of Hire: 08/04/2021 |     |
| Staff # 12               | Met |
| Date of Hire: 09/14/2020 |     |
| Staff # 13               | Met |
| Staff # 14               | Met |
| Date of Hire: 03/03/2022 |     |
| Staff # 15               | Met |
| Date of Hire: 09/28/2021 |     |
| Staff # 16               | Met |
| Date of Hire: 04/15/2002 |     |
| Staff # 17               | Met |
| Date of Hire: 09/14/2020 |     |
| Staff # 18               | Met |
| Date of Hire: 07/19/2021 |     |
| Staff # 19               | Met |
| Staff # 20               | Met |
| Date of Hire: 07/25/2016 |     |
| Staff # 21               | Met |

|                          |   |
|--------------------------|---|
| Staff # 22               | Met   |
| Date of Hire: 05/18/2022 |   |
| Staff # 23               | Met   |
| Date of Hire: 01/31/2022 |   |
| Staff # 24               | Met   |
| Date of Hire: 07/05/2022 | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 25               | Met   |
| Date of Hire: 02/07/2019 |   |
| Staff # 26               | Met   |
| Date of Hire: 08/14/2018 |   |
| Staff # 27               | Met   |
| Date of Hire: 09/16/1987 |   |
| Staff # 28               | Met   |
| Date of Hire: 04/05/2021 |   |
| Staff # 29               | Met   |
| Date of Hire: 04/30/2018 |   |
| Staff # 30               | Met   |
| Date of Hire: 03/16/2020 |   |
| Staff # 31               | Met   |
| Date of Hire: 05/31/2021 |   |
| Staff # 32               | Met   |
| Date of Hire: 09/16/2017 |   |
| Staff # 33               | Met   |
| Staff # 34               | Met   |
| Date of Hire: 04/04/2022 |   |
| Staff # 35               | Met   |
| Date of Hire: 07/07/2022 | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 36               | Met   |
| Date of Hire: 09/15/2021 |   |

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**Records Reviewed: 39****Records with Missing/Incomplete Components: 0**

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Staff # 37

Met

Date of Hire: 03/05/1988

Staff # 38

Met

Date of Hire: 04/02/2018

Staff # 39

Met

Date of Hire: 08/17/1998

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**Staff Credentials Reviewed: 13**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 2/17/2022****Corrected on 7/26/2022****All current staff were observed to have a valid Criminal Records Check.****Correction Deadline: 2/17/2022****Corrected on 7/26/2022****All current staff were observed to have a valid Criminal Records Check.**

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**591-1-1-.14 First Aid & CPR****Technical Assistance****Technical Assistance**

Evidence observed of 50% of center staff certified in First Aid and CPR. The Consultant discussed with the Director that online only First Aid and CPR alone were not accepted and that the skills were required to be demonstrated with an approved trainer.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.