



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/24/2020 **VisitType:** Monitoring Visit

**Arrival:** 9:10 AM

**Departure:** 2:15 PM

**CCLC-3212**

**Saint Luke Early Learning Center**

300 11th Street Columbus, GA 31901 Muscogee County  
 (706) 322-2703 scarr@stlukeum.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/24/2020	Monitoring Visit	Good Standing	
09/16/2019	Licensing Study	Good Standing	
07/10/2019	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. 1	1st Left	Two Year Olds	2	6	C	17	C	NA	NA	Centers, Free Play
Bldg. 1	1st Right		0	0	C	11	C	NA	NA	
Bldg. 1	2nd Left	Infants	2	6	C	10	C	NA	NA	Nap, Feeding
Bldg. 1	2nd Right	Infants	2	5	C	11	C	NA	NA	Diapering, Feeding, Floor Play
Bldg. 1	3rd Left	One Year Olds	2	7	C	11	C	NA	NA	Transitioning, Free Play
Bldg. 1	3rd Right	Infants	2	8	C	10	C	NA	NA	Floor Play, Nap
Bldg. 1	4th Left	Infants and One Year Olds	2	6	C	0	NC	NA	NA	Floor Play, Story
Bldg. 1	4th Right	Infants	2	7	C	11	C	NA	NA	Floor Play, Nap
Bldg. 1	5th Left	One Year Olds	2	6	C	0	NC	NA	NA	Free Play
Bldg. 1	5th Right	One Year Olds	2	7	C	15	C	NA	NA	Free Play
Bldg. 1	6th Left	One Year Olds and Two Year Olds	2	7	C	0	NC	NA	NA	Free Play, Story
Bldg. 1	6th Right	One Year Olds	2	8	C	17	C	NA	NA	Free Play, Transitioning
Bldg. 1	7th Left	One Year Olds	2	7	C	0	NC	NA	NA	Free Play
Bldg. 1	7th Right	Two Year Olds	2	9	C	17	C	NA	NA	Free Play, Transitioning
Bldg. 1	8th Left	Two Year Olds	2	8	C	0	NC	NA	NA	Free Play

Bldg. 1	8th Right	Two Year Olds and Three Year Olds	2	12	C	18	C	NA	NA	Art,Free Play,Centers
Total Capacity @35 sq. ft.: 148				Total Capacity @25 sq. ft.: 0						
Bldg. II	1st Left	Two Year Olds	2	9	C	20	C	NA	NA	Story,Centers
Bldg. II	1st Right	Two Year Olds	2	9	C	20	C	NA	NA	Free Play,Centers
Bldg. II	2nd Left	Two Year Olds	2	11	C	20	C	NA	NA	Transitioning,Centers
Bldg. II	2nd Right	Three Year Olds	2	10	C	20	C	NA	NA	Centers,Art
Bldg. II	3rd Left	Three Year Olds	2	16	C	20	C	NA	NA	Transitioning,Lunch
Bldg. II	3rd Right	Two Year Olds	1	10	C	20	C	NA	NA	Lunch
Bldg. II	3rd Right		0	0	C	20	C	NA	NA	
Bldg. II	4th Left	Two Year Olds and Three Year Olds	2	16	C	20	C	NA	NA	Free Play
Bldg. II	4th Right	Four Year Olds	2	16	C	20	C	NA	NA	Story
Bldg. II	4th Right		0	0	C	41	C	NA	NA	
Total Capacity @35 sq. ft.: 221				Total Capacity @25 sq. ft.: 0						
Total # Children this Date: 206			Total Capacity @35 sq. ft.: 369			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. 1	A	35	C
Bldg. 1	B	45	C
Bldg. 1	C	75	C

#### Comments

The Consultant reviewed and discussed the Compliance and Determination Worksheet on this date.

Plan of Improvement: Developed This Date 02/24/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sherry Carr, Program Official

Date

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Penny Svenson, Consultant

Date



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### Findings Report

**Date:** 2/24/2020 **VisitType:** Monitoring Visit

**Arrival:** 9:10 AM

**Departure:** 2:15 PM

#### CCLC-3212

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

##### Finding

591-1-1-.12(8) requires toys for children under three years of age to be age-appropriate; non-toxic and lead-free; too large to be swallowed by a child and not capable of causing asphyxiation or strangulation; free of sharp pieces, edges or points; free of small parts which may be pried off by a child, free of rust; and easily cleaned with a disinfectant daily. It was determined based on Consultant observation that the toys throughout the center were not cleaned and disinfected as required.

##### POI (Plan of Improvement)

Center staff will provide age-appropriate toys and remove any toys that are not age-appropriate in each room housing children under three years of age. The Center will implement a plan to train Staff to regularly examine toys for the listed hazards and remove toys when hazards are identified and to clean toys with a disinfectant daily.

**Correction Deadline:** 2/24/2020

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

##### Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on consultant observation that the flooring in Building One 8th Right had two tiles that were broken on the right side of the classroom.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary. The tiles will be replaced.

**Correction Deadline: 3/24/2020**

**Recited on 2/24/2020**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on Consultant observation that there were two yellow tricycles that didn't have the rubber handles present on the handle bars on the Preschool playground located outside of Building II.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 3/5/2020**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on Consultant observation that these hazards were present on the playgrounds:

Toddler Playground--black plastic pipe along the far side of the fence next to the driveway that was broken and had sharp edges present

Preschool Playground--screw that held down the black playground barrier on the left side was backed out of the ground and a tripping hazard was posed, numerous tiny roots throughout the right side of the playground that posed a tripping hazard,

Building II Playground--gray board along the far back fence that was broken and also had a screw backed out that left a gap and sharp edges were present

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 2/24/2020**

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**Health and Hygiene**

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**591-1-1-.07 Children's Health****Technical Assistance****Technical Assistance**

The Consultant discussed with center Director and Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items.

**Correction Deadline: 2/24/2020**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined based on Consultant observation that there were several trash cans that didn't have lids present throughout the center and organic waste was accessible to children.

**POI (Plan of Improvement)**

The Center will provide the required containers and implement a plan to ensure that trash and garbage are taken out daily, or more often, if needed.

**Correction Deadline: 2/24/2020**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection were observed on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on Consultant observation that there were numerous cots with exposed foam in Building II.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 3/30/2020****Staff Records**

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**Records Reviewed: 34****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 11/18/2011

Staff # 2

Met

Date of Hire: 07/28/2003

Staff # 3 Date of Hire: 08/27/2018	Met
Staff # 4 Date of Hire: 10/09/2017	Met
Staff # 5 Date of Hire: 05/23/2019	Met
Staff # 6 Date of Hire: 08/22/2017	Met
Staff # 7 Date of Hire: 02/14/2016	Met
Staff # 8 Date of Hire: 01/10/2020	Met
Staff # 9 Date of Hire: 04/26/2012	Met
Staff # 10 Date of Hire: 08/15/2005	Met
Staff # 11 Date of Hire: 02/01/1999	Met
Staff # 12 Date of Hire: 04/15/2002	Met
Staff # 13 Date of Hire: 08/26/2019	Met
Staff # 14 Date of Hire: 01/16/2019	Met
Staff # 15 Date of Hire: 08/04/2016	Met
Staff # 16 Date of Hire: 07/25/2016	Met
Staff # 17	Met
Staff # 18	Met

Date of Hire: 08/05/2017

Staff # 19 Met

Date of Hire: 02/24/2020

Staff # 20 Met

Date of Hire: 02/07/2019

Staff # 21 Met

Date of Hire: 08/14/2018

Staff # 22 Met

Date of Hire: 09/16/1987

Staff # 23 Met

Date of Hire: 04/30/2018

Staff # 24 Met

Date of Hire: 07/24/2008

Staff # 25 Met

Date of Hire: 04/17/2019

Staff # 26 Met

Date of Hire: 09/16/2017

Staff # 27 Met

Date of Hire: 09/10/2018

Staff # 28 Met

Date of Hire: 06/14/2011

Staff # 29 Met

Date of Hire: 10/08/2018

Staff # 30 Met

Date of Hire: 03/05/1988

Staff # 31 Met

Date of Hire: 03/12/2018

Staff # 32 Met

Date of Hire: 04/02/2018

Staff # 33 Met

Date of Hire: 08/17/1998



**Records Reviewed: 34**

**Records with Missing/Incomplete Components: 0**

Staff # 34

Met

Date of Hire: 08/02/2018

**Staff Credentials Reviewed: 23**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.