



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/26/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:30 AM **Departure:** 2:30 PM

CCLC-3212

Saint Luke Early Learning Center

300 11th Street Columbus, GA 31901 Muscogee County
 (706) 322-2703 scarr@stlukeum.com

Regional Consultant

Penny Svenson

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Mailing Address
 Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/26/2019	Complaint Investigation Follow Up	Good Standing	
01/16/2019	Monitoring Visit	Good Standing	
08/29/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. 1	1st Left	Two Year Olds	2	10	C	17	C	NA	NA	Transitioning, Outside
Bldg. 1	1st Right	Infants	2	6	C	11	C	NA	NA	Floor Play
Bldg. 1	2nd Left	Infants	2	8	C	10	C	NA	NA	Feeding, Floor Play
Bldg. 1	2nd Right	Infants	2	5	C	11	C	NA	NA	Floor Play
Bldg. 1	3rd Left	One Year Olds	2	7	C	11	C	NA	NA	Free Play
Bldg. 1	3rd Right	Infants	2	8	C	10	C	NA	NA	Floor Play, Nap
Bldg. 1	4th Left	One Year Olds	2	5	C	0	NC	NA	NA	Free Play
Bldg. 1	4th Right	Infants	2	7	C	11	C	NA	NA	Diapering, Nap, Floor Play
Bldg. 1	5th Left	One Year Olds	2	8	C	0	NC	NA	NA	Free Play, Transitioning
Bldg. 1	5th Right	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Free Play, Transitioning
Bldg. 1	6th Left	Two Year Olds	2	9	C	0	NC	NA	NA	Diapering, Free Play, Centers
Bldg. 1	6th Right	Two Year Olds	2	8	C	17	C	NA	NA	Free Play
Bldg. 1	7th Left	One Year Olds and Two Year Olds	2	10	C	0	NC	NA	NA	Outside, Transitioning

Bldg. 1	7th Right	Two Year Olds	2	8	C	17	C	NA	NA	Free Play,Centers
Bldg. 1	8th Left	One Year Olds	2	7	C	0	NC	NA	NA	Lunch,Transitioning
Bldg. 1	8th Right	Three Year Olds	2	3	C	18	C	NA	NA	Transitioning,Lunch
Total Capacity @35 sq. ft.: 148			Total Capacity @25 sq. ft.: 0							
Bldg. II	1st Left	Two Year Olds	2	9	C	20	C	NA	NA	Transitioning,Lunch
Bldg. II	1st Right	Three Year Olds	2	5	C	20	C	NA	NA	Lunch
Bldg. II	2nd Left	Two Year Olds	2	9	C	20	C	NA	NA	Lunch
Bldg. II	2nd Right		0	0	C	20	C	NA	NA	
Bldg. II	3rd Left	Three Year Olds	2	10	C	20	C	NA	NA	Lunch
Bldg. II	3rd Right		0	0	C	20	C	NA	NA	
Bldg. II	3rd Right	Three Year Olds	2	13	C	20	C	NA	NA	Lunch
Bldg. II	4th Left	Three Year Olds	2	11	C	20	C	NA	NA	Lunch,Not In Use
Bldg. II	4th Right	Four Year Olds	2	11	C	20	C	NA	NA	Lunch
Bldg. II	4th Right		0	0	C	41	C	NA	NA	
Total Capacity @35 sq. ft.: 221			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 187			Total Capacity @35 sq. ft.: 369			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The Consultant reviewed and discussed the Compliance and Determination worksheet on this date.

Plan of Improvement: Developed This Date 04/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sherry Carr, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

Date: 4/26/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:30 AM **Departure:** 2:30 PM

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The following information is associated with a Complaint Investigation Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation that there were 11 classrooms that did not have a current lesson plan posted as required.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 4/29/2019

Recited on 4/26/2019

Technical Assistance

The Consultant discussed with the Director to ensure infants are afforded one hour of outside time each day and all other children are afforded one and one half hours of outside time each day.

Correction Deadline: 4/26/2019

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/16/2019

Corrected on 4/26/2019

All corrections were observed on this date.

Health and Hygiene

Correction Deadline: 1/16/2019

Corrected on 4/26/2019

The correction was observed on this date. The Consultant observed staff members wash infants hands after they were diapered.

Sleeping & Resting Equipment

Correction Deadline: 1/25/2019

Corrected on 4/26/2019

The correction was observed on this date. The mats were under warranty and were returned and replaced.

Staff Records

Records Reviewed: 74

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 03/07/2017	
Staff # 2	Met
Date of Hire: 12/15/2016	
Staff # 3	Met
Date of Hire: 04/02/2018	
Staff # 4	Met
Date of Hire: 08/09/2018	
Staff # 5	Met
Date of Hire: 12/27/2018	
Staff # 6	Met
Date of Hire: 04/23/2019	
Staff # 7	Met
Date of Hire: 04/30/2018	
Staff # 8	Met
Date of Hire: 07/26/2018	
Staff # 9	Met
Date of Hire: 08/20/2018	
Staff # 10	Met
Date of Hire: 09/05/2018	

Staff # 11	Met
Date of Hire: 08/28/2018	
Staff # 12	Met
Date of Hire: 11/18/2011	
Staff # 13	Met
Date of Hire: 02/14/2016	
Staff # 14	Met
Date of Hire: 08/17/1998	
Staff # 15	Met
Date of Hire: 08/15/2017	
Staff # 16	Met
Date of Hire: 04/23/2019	
Staff # 17	Met
Date of Hire: 08/08/2018	
Staff # 18	Met
Date of Hire: 02/20/2017	
Staff # 19	Met
Date of Hire: 09/27/2018	
Staff # 20	Met
Date of Hire: 01/18/2019	
Staff # 21	Met
Date of Hire: 03/27/2019	
Staff # 22	Met
Date of Hire: 11/08/2017	
Staff # 23	Met
Date of Hire: 09/14/2018	
Staff # 24	Met
Date of Hire: 08/16/2018	
Staff # 25	Met
Date of Hire: 11/13/2017	

Staff # 26	Met
Date of Hire: 04/09/2019	
Staff # 27	Met
Date of Hire: 02/07/2019	
Staff # 28	Met
Date of Hire: 07/31/2018	
Staff # 29	Met
Date of Hire: 12/20/2016	
Staff # 30	Met
Date of Hire: 08/17/2018	
Staff # 31	Met
Date of Hire: 04/23/2019	
Staff # 32	Met
Date of Hire: 02/19/2018	
Staff # 33	Met
Date of Hire: 12/21/2016	
Staff # 34	Met
Date of Hire: 08/30/2018	
Staff # 35	Met
Date of Hire: 02/19/2018	
Staff # 36	Met
Date of Hire: 05/29/2018	
Staff # 37	Met
Date of Hire: 01/30/2019	
Staff # 38	Met
Date of Hire: 12/11/2018	
Staff # 39	Met
Date of Hire: 08/27/2018	
Staff # 40	Met
Date of Hire: 05/16/2018	

Staff # 41	Met
Date of Hire: 12/19/2016	
Staff # 42	Met
Date of Hire: 12/21/2016	
Staff # 43	Met
Date of Hire: 12/20/2016	
Staff # 44	Met
Date of Hire: 12/20/2016	
Staff # 45	Met
Date of Hire: 09/15/2017	
Staff # 46	Met
Date of Hire: 04/10/2018	
Staff # 47	Met
Date of Hire: 12/19/2016	
Staff # 48	Met
Date of Hire: 12/16/2016	
Staff # 49	Met
Date of Hire: 02/07/2019	
Staff # 50	Met
Date of Hire: 12/15/2016	
Staff # 51	Met
Date of Hire: 08/22/2017	
Staff # 52	Met
Date of Hire: 04/02/2018	
Staff # 53	Met
Date of Hire: 01/22/2019	
Staff # 54	Met
Date of Hire: 08/31/2016	
Staff # 55	Met
Date of Hire: 03/12/2018	

Staff # 56 Date of Hire: 01/01/2018	Met
Staff # 57 Date of Hire: 11/02/2018	Met
Staff # 58 Date of Hire: 07/31/2018	Met
Staff # 59 Date of Hire: 09/07/2017	Met
Staff # 60 Date of Hire: 08/31/2016	Met
Staff # 61 Date of Hire: 07/28/2016	Met
Staff # 62 Date of Hire: 11/01/2018	Met
Staff # 63 Date of Hire: 01/02/2019	Met
Staff # 64 Date of Hire: 02/08/2019	Met
Staff # 65 Date of Hire: 12/16/2016	Met
Staff # 66 Date of Hire: 05/21/2018	Met
Staff # 67 Date of Hire: 08/26/2017	Met
Staff # 68 Date of Hire: 10/05/2018	Met
Staff # 69 Date of Hire: 12/31/2018	Met
Staff # 70 Date of Hire: 12/21/2016	Met

Records Reviewed: 74

Records with Missing/Incomplete Components: 0

Staff # 71	Met
Date of Hire: 05/22/2014	
Staff # 72	Met
Date of Hire: 12/09/2016	
Staff # 73	Met
Date of Hire: 04/11/2019	
Staff # 74	Met
Date of Hire: 11/16/2018	

Staff Credentials Reviewed: 74

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Correction Deadline: 1/16/2019

Corrected on 4/26/2019

The correction was observed on this date. All staff present had a Comprehensive Determination and the Director does not allow staff members to start employment until this determination is received.

591-1-1-.33 Staff Training	Defer
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Correction Deadline: 2/15/2019

Corrected on 4/26/2019

The correction was observed on this date. All staff members hired 90+ days had Health and Safety Orientation as required.

Defer

Training will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 9/28/2018

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.