



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/29/2018 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 2:00 PM

CCLC-3210

Clayton County Child Development Center

667 South Avenue Forest Park, GA 30297 Clayton County
 (404) 363-6710 rprice@claytoncountycsa.org

Mailing Address

1000 Main Street - P.O. Box 1808
 Forest Park, GA 30297

Regional Consultant

Jessica Bailey

Phone: (678) 891-4934

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jessica.bailey@decal.ga.gov

Joint with: Margarita Collier

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/29/2018	Licensing Study	Good Standing	
03/26/2018	Complaint Investigation & Monitoring Visit	Good Standing	
03/26/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	28	C	NA	NA	
Main	Left Hall 1st Left classroom- GA Pre-K		0	0	C	18	C	NA	NA	
Main	Left Hall 2nd left classroom- GA Pre-K	Four Year Olds and Five Year Olds	2	15	C	18	C	NA	NA	Lunch
Main	Left Hall-1st right classroom -GA Pre-K	Four Year Olds and Five Year Olds	2	14	C	19	C	NA	NA	Lunch
Main	Left Hall-2nd right classroom- GA Pre-K		0	0	C	22	C	NA	NA	
Main	Left Hall-Back classroom GA Pre-K	Four Year Olds	2	18	C	15	NC	NA	NA	Lunch
Main	Preschool Resource Room		0	0	C	19	C	NA	NA	
Main	Right Hall- Left Headstart A	Three Year Olds	2	12	C	17	C	NA	NA	Centers
Main	Right Hall- Left Headstart B	Three Year Olds and Four Year Olds	2	14	C	17	C	NA	NA	Floor Play,Centers
Main	Right Hall- Left Headstart C	Three Year Olds and Four Year Olds	2	12	C	16	C	NA	NA	Transitioning
Main	Right Hall- Left Headstart D	Four Year Olds and Five Year Olds	2	18	C	17	NC	NA	NA	Centers,Art
Main	Right Hall- Left Headstart E	Four Year Olds and Five Year Olds	2	15	C	17	C	NA	NA	Centers
Main	Right Hall- Left Headstart F	Three Year Olds	2	12	C	17	C	NA	NA	Outside

Main	Right Hall- Left Headstart G	Three Year Olds and Four Year Olds	2	13	C	17	C	NA	NA	Outside
Main	Right Hall- Left Headstart H	Three Year Olds	2	16	C	18	C	NA	NA	Outside
Main	Right Hall- Left Headstart I	Four Year Olds and Five Year Olds	2	18	C	17	NC	NA	NA	Lunch
Main	Right Hall- Right side 1st left Early Headstart	Two Year Olds	2	7	C	16	C	NA	NA	Lunch,Outside,Transitioning
Main	Right Hall- Right Side- 1st right Early Headstart	Two Year Olds	2	7	C	11	C	NA	NA	Outside,Transitioning
Main	Right Hall- Right side 2nd Left Early Headstart	Two Year Olds	2	7	C	15	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 334			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 198			Total Capacity @35 sq. ft.: 334			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Childcare Playground-Front	84	C
Main	Headstart Playground-Back	122	C

Comments

Plan of Improvement: Developed This Date 10/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Rhonda Price, Program Official

Date

Jessica Bailey, Consultant

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that the following items were accessible to children:

All Classrooms- Broom, dust pan, and mop

Headstart E- Plastic poncho located beside the teacher cabinet that posed a risk to children

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/29/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that the fifth fence panel from the left, on the back side of the toddler playground had a gap in the fencing that was located at the bottom of the fence that measured six (6) inches. Also, a four (4) inch gap was observed to be present on the fourth (4th) fence panel from the right, on the back side of the playground.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high. The Center will repair the six (6) inch gap and the four (4) inch gap located on the toddler playground. The Center will train Staff to identify and report any fence hazards.

Correction Deadline: 10/29/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that the following hazards existed on playground B:

- Three (3) tree roots located in the back left corner of the playground protruding from the ground, creating a tripping hazard
- Uneven surface area where the resilient surfacing did not reach the top of the plastic retaining border on the play area on the left side of the playground
- Chipping paint on the small climber with the yellow slide in the following areas: hand railing, stairs, and platform
- Seven (7) gutters were lacking a gutter guard, creating sharp exposed edges that are accessible to children
- Rust on the fence pole enclosing the large boulder on the back right playground

POI (Plan of Improvement)

The Center will remove roots or paint them so that they are visible to children and staff. The center will sand and repaint equipment to eliminate chipping paint. The center will fill and redistribute resilient surfacing as to remove tripping hazards. The center will cap gutters to remove sharp exposed areas.

Correction Deadline: 10/29/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on consultant's observation that cots in all classrooms are being stored uncovered in the classroom and are accessible to children.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others. The center will cover the cots with a sheet or other safe material to protect the cots.

Correction Deadline: 10/29/2018**Staff Records****Records Reviewed: 11****Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

Date of Hire: 07/30/2018

"Missing/Incomplete Components"

.24(1)-10 Yr. Work History Missing

Staff # 2

Met

Date of Hire: 08/06/2018

Staff # 3

Not Met

Date of Hire: 07/30/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Met

Date of Hire: 10/18/2018

Records Reviewed: 11**Records with Missing/Incomplete Components: 5**

Staff # 5	Not Met
Date of Hire: 04/17/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-10 Yr. Work History Missing	
Staff # 6	Met
Date of Hire: 08/24/2010	
Staff # 7	Met
Date of Hire: 05/01/2018	
Staff # 8	Not Met
Date of Hire: 07/30/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 9	Met
Date of Hire: 04/30/2018	
Staff # 10	Not Met
Date of Hire: 07/30/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 11	Met
Date of Hire: 09/24/2018	

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met****Comment**

591-1-1-.09(1)(g) requires the Center to maintain valid evidence of a satisfactory Comprehensive Records Check Determination at the Child Care Learning Center for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such paper or electronic evidence must be made immediately available to the Department upon request. One teacher was missing a satisfactory comprehensive record check. This teacher did have a satisfactory national determination and is being supervised by a teacher who has a satisfactory comprehensive determination.

Correction Deadline: 10/29/2018

591-1-1-.24 Personnel Records**Technical Assistance****Technical Assistance**

591-1-1-.24(1) - Please ensure that personnel records are complete and accurate.

Correction Deadline: 11/3/2018

591-1-1-.31 Staff(CR)**Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)**Technical Assistance****Technical Assistance**

591-1-1-.32 - Administrator will create a supervision plan pertaining to the two storage buildings located on the right side of the back right playground that create an obstructed view of the back right of the playground.