



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/28/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:30 AM    **Departure:** 1:00 PM

**CCLC-31**

**Kids 'R Kids #48**

1780 Peachtree Industrial Blvd Duluth, GA 30097 Gwinnett County  
 (770) 622-2900 corporateventure@bellsouth.net

**Regional Consultant**

Tasha McDonald

Phone: (770) 344-3353

Fax: (678) 891-5601

tasha.mcdonald@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/28/2018	Monitoring Visit	Good Standing	
06/07/2018	Complaint Investigation & Monitoring Visit	Good Standing	
06/07/2018	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Infants	1	3	C	17	C	NA	NA	Diapering, Floor Play
Main	1st Right	Two Year Olds	1	8	C	24	C	NA	NA	Free Play
Main	2nd Left	Infants	1	3	C	15	C	NA	NA	Nap, Floor Play
Main	2nd Right	Three Year Olds	1	10	C	22	C	NA	NA	Outside
Main	3rd Left	One Year Olds	1	5	C	18	C	NA	NA	Diapering, Floor Play
Main	3rd Right	Three Year Olds	1	8	C	22	C	NA	NA	Outside
Main	4th Left	One Year Olds	1	2	C	21	C	NA	NA	Free Play
Main	4th Right	PreK	2	20	C	22	C	NA	NA	Circle Time
Main	5th Right	PreK	2	21	C	21	C	NA	NA	Circle Time, Floor Play
Main	Center Back	PreK	1	22	C	25	C	35	C	Floor Play, Circle Time
Main	Dining		0	0	C	24	C	34	C	
Main	Gym		0	0	C	59	C	82	C	

Total Capacity @35 sq. ft.: 290

Total Capacity @25 sq. ft.: 333

Total # Children this Date: 102

Total Capacity @35 sq. ft.: 290

Total Capacity @25 sq. ft.: 333

Building	Playground	Playground Occupancy	Playground Compliance
Main	2nd Rt Side	52	C
Main	Back	125	C

Main	Left Side	43	C
Main	Right Side	29	C

### **Comments**

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on June 7, 2018.

Plan of Improvement: Developed This Date 09/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Tammie Lacy, Program Official

Date

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Tasha McDonald, Consultant

Date



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### Findings Report

**Date:** 9/28/2018 **VisitType:** Monitoring Visit

**Arrival:** 9:30 AM

**Departure:** 1:00 PM

#### CCLC-31

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

##### Comment

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 23****Records with Missing/Incomplete Components: 5**

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Staff # 1

Met

Date of Hire: 06/11/2007

Staff # 2

Not Met

Date of Hire: 09/07/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3

Not Met

Date of Hire: 10/13/2014

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Met

Date of Hire: 06/05/2017

Staff # 5

Met

Date of Hire: 01/01/1999

Staff # 6

Met

Date of Hire: 05/02/2017

Staff # 7 Met

Date of Hire: 07/28/2015

Staff # 8 Met

Date of Hire: 08/14/2015

Staff # 9 Met

Date of Hire: 01/01/2015

Staff # 10 Not Met

Date of Hire: 05/15/2014

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 11 Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 12 Met

Date of Hire: 08/01/2015

Staff # 13 Met

Date of Hire: 04/12/2018

Staff # 14 Met

Date of Hire: 09/10/2018

Staff # 15 Met

Date of Hire: 04/04/2018

Staff # 16 Met

Date of Hire: 12/18/2017

Staff # 17 Met

Date of Hire: 11/28/2016

Staff # 18 Met

Date of Hire: 08/09/2017

Staff # 19 Met

Date of Hire: 05/09/2018

**Records Reviewed: 23****Records with Missing/Incomplete Components: 5**

Staff # 20	Met
Date of Hire: 03/23/2016	
Staff # 21	Met
Date of Hire: 03/16/2016	
Staff # 22	Not Met
Date of Hire: 09/28/2015	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	

Staff # 23	Met
Date of Hire: 04/24/2023	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Staff Credentials Reviewed: 23****591-1-1-.09 Criminal Records Check(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09 - Consultant advised the provider that beginning October 1, 2018:

- That local background checks (with purpose code "W") will no longer be accepted (no more 21-day provisional employment).
- Everyone must have at least a fingerprint-based background check letter before they can be present at the center to care for children.
- The new definition of Provisional Employee includes those with only a satisfactory Fingerprint Records Check Determination. People with this type of clearance are allowed on site, but must be under the direct and continuous supervision of a Director or Employee with a satisfactory Comprehensive Records Check Determination.
- A new comprehensive background check must be run for anyone who has had a lapse of employment in the child care industry that lasts 6 months or longer. (Students-in-Training are considered "employed in the child care industry" if they've been enrolled in a child care related curriculum.)
- Letters will only be accepted at a new facility if they are "ported" electronically.

**Comment**

Consultant reviewed six files for staff members hired since the previous visit was conducted on June 7, 2018. Consultant observed six of six newly hired staff members to have evidence of a satisfactory determination letter on file on this date.

**591-1-1-.31 Staff(CR)****Not Met****Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on consultant's review of staff files that five lead teachers did not have evidence of a credential and/or degree on file in classroom 1st left, 2nd left, 3rd left, 4th left and 3rd right.

**POI (Plan of Improvement)**

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

**Correction Deadline: 9/28/2018**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.