



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2018 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 4:30 PM

CCLC-31998

Easter Seals Child Development Center at Premier Academy

399 Macedonia Road Atlanta, GA 30354 Fulton County
 (404) 675-9301 ibess@esng.org

Mailing Address

399 Macedonia Road
 Atlanta, GA 30354-2854

Regional Consultant

Margarita Collier

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margarita.collier@decal.ga.gov

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--|
| 02/21/2018 | Monitoring Visit | Good Standing | |
| 08/30/2017 | Licensing Study | Good Standing | |
| 04/11/2017 | Complaint Investigation Follow Up | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|-----------|------------------------------------|-------|----------|------|-------------------------------|--------------|------------|--------------|----------------------------------|
| Main | Room D-1L | One Year Olds | 3 | 4 | C | 19 | C | NA | NA | Floor Play, Diapering, Free Play |
| Main | Room E-2L | One Year Olds and Two Year Olds | 2 | 7 | C | 19 | C | NA | NA | Centers |
| Main | Room F-3R | Three Year Olds | 2 | 5 | C | 19 | C | NA | NA | Centers |
| Main | Room G-4L | Two Year Olds | 3 | 6 | C | 19 | C | NA | NA | Outside |
| Main | Room H-3R | Three Year Olds and Four Year Olds | 3 | 12 | C | 17 | C | NA | NA | Centers |
| Main | Room I-2R | Three Year Olds and Four Year Olds | 2 | 11 | C | 21 | C | NA | NA | Circle Time |
| Main | Room J-1R | Two Year Olds and Three Year Olds | 4 | 6 | C | 18 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 132 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 51 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|-------------------|----------------------|-----------------------|
| Main | Infant Playground | 40 | C |

Comments

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on August 30, 2017.

Consultant reviewed the following information with the director on this date:

- Updated USDA menu guidelines.
- Comprehensive criminal records check due date - October 1, 2018.

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Bess Irene, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultant's observation the first left door on the children's stove was broken in the home living area located on the back right side of the room in classroom I-2R.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 2/21/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation the exhaust fans in the following classrooms were inoperable on this date: classroom F-3R, classroom J-1R, and G-4L.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 3/23/2018

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

Consultant discussed the center's licensed capacity and licensed classrooms with the director on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 9/9/2017

Corrected on 2/21/2018

The previous citation was observed to be corrected on this date. Consultant observed the center's playground area to be clean and in good repair on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Per director the center has not administered any medications since the previous visit was conducted on August 30, 2017.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Records Reviewed: 31**Records with Missing/Incomplete Components: 5**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Date of Hire: 04/10/2017 | |
| Staff # 3 | Met |
| Date of Hire: 08/01/2017 | |
| Staff # 4 | Met |
| Date of Hire: 11/05/2014 | |
| Staff # 5 | Met |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Date of Hire: 03/18/2014 | |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Date of Hire: 11/30/1995 | |
| Staff # 10 | Met |
| Date of Hire: 11/17/2012 | |
| Staff # 11 | Met |
| Date of Hire: 01/12/2016 | |
| Staff # 12 | Met |
| Date of Hire: 10/11/2017 | |
| Staff # 13 | Met |
| Date of Hire: 08/19/2015 | |
| Staff # 14 | Met |
| Date of Hire: 05/01/2017 | |
| Staff # 15 | Met |
| Date of Hire: 03/04/2015 | |
| Staff # 16 | Met |
| Date of Hire: 11/01/2010 | |

| | |
|--|---------|
| Staff # 17 Date of Hire: 03/04/2015 | Met |
| Staff # 18 Date of Hire: 10/03/2017 | Met |
| Staff # 19 | Met |
| Staff # 20 Date of Hire: 03/02/2016 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate | Not Met |
| Staff # 21 Date of Hire: 11/01/2010 | Met |
| Staff # 22 Date of Hire: 08/15/2014 | Met |
| Staff # 23 Date of Hire: 01/03/2012 | Met |
| Staff # 24 Date of Hire: 09/07/2015 | Met |
| Staff # 25 | Met |
| Staff # 26 Date of Hire: 10/18/2010 | Met |
| Staff # 27 Date of Hire: 03/17/2008 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate | Not Met |
| Staff # 28 Date of Hire: 10/27/2014 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate | Not Met |
| Staff # 29 Date of Hire: 01/01/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing | Not Met |

Staff # 30

Met

Date of Hire: 04/21/2014

Staff # 31

Not Met

Date of Hire: 04/10/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 31**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

Consultant reviewed 32 staff files on this date. Consultant observed 30 of 31 staff members to have evidence of a satisfactory determination letter on file.

Comment

The director provided four files for staff members hired since the previous visit was conducted on August 30, 2017. Consultant observed three of four newly hired staff members to have evidence of a satisfactory determination letter on file on this date.

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on consultant's review of staff files one of 31 staff members did not have evidence of a current satisfactory determination letter on file on this date. A one-day letter was left on this date.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 2/21/2018**591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 9/29/2017****Corrected on 2/21/2018**

The previous citation was observed to be corrected on this date. Consultant observed the previously cited staff members to have completed first aid and CPR training on this date.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's review of staff files 4 of 31 staff members did not complete the required health and safety orientation training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. Per the director, all staff members will be completing the health and safety orientation training on Friday, September 1, 2017.

Correction Deadline: 3/9/2018

Recited on 2/21/2018

Correction Deadline: 9/29/2017

Corrected on 2/21/2018

The previous citation was observed to be corrected on this date. Consultant observed all required staff members to have completed the required 10 hours of annual training for the year 2017.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed all staff members to comply with all laws and regulations on this date.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

Discussed proper supervision: responding promptly, bathrooms and playgrounds.