



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/27/2020 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:05 PM

CCLC-31978

Grayson Academy

1045 Cooper Rd. Grayson, GA 30017 Gwinnett County
 (678) 344-9991 twatson@graysonacademy.com

Regional Consultant

Margarita Collier

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
07/27/2020	Monitoring Visit	Good Standing
12/12/2019	Licensing Study	Good Standing
05/07/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	1	C	14	C	NA	NA	Floor Play, Free Play
Main	2L		0	0	C	17	C	NA	NA	
Main	3L	Two Year Olds	1	3	C	20	C	NA	NA	Transitioning
Main	3R		0	0	C	21	C	NA	NA	
Main	4 L	Three Year Olds	1	6	C	23	C	NA	NA	Centers
Main	Center Back Left	Four Year Olds and Five Year Olds	1	6	C	15	C	NA	NA	Centers
Main	F Right Front		0	0	C	15	C	22	C	
Main	Front Left	Six Year Olds and Over	1	7	C	31	C	NA	NA	Centers
Main	H 2R		0	0	C	19	C	NA	NA	
Main	I 1R		0	0	C	19	C	NA	NA	

Total Capacity @35 sq. ft.: 194

Total Capacity @25 sq. ft.: 201

Total # Children this Date: 23

Total Capacity @35 sq. ft.: 194

Total Capacity @25 sq. ft.: 201

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	80	C
Main	B	83	C

Comments

A virtual inspection was conducted on July 27, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on July 16, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tashida Watson, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

Date: 7/27/2020 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:05 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

Consultant discussed rotating toys to support the procedures of daily disinfecting with the director.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 12/13/2019

Corrected on 7/27/2020

The previous citation was observed to be corrected on this date. The consultant observed three of three children's files to have complete documentation of the parents' work address on file.

Facility

591-1-1-.19 License Capacity(CR)**Technical Assistance****Technical Assistance**

Due to the local school system offering virtual learning due to the COVID-19 pandemic, per the director, the center will provide care for school-age children during the school day. The consultant discussed maintaining the licensed capacities for each licensed classroom:

- Classroom 3L - Diapered - capacity 20
- Classroom 1L - Diapered - capacity 14
- Classroom 2L - Diapered - capacity 17
- Classroom 3R - Non-Diapered - capacity 21
- F Right Front - Non-Diapered - capacity 15
- Front Left - Non-Diapered - capacity 31
- I 1R - Non-Diapered - capacity 19
- H 2R - Non-Diapered - capacity 19
- Center Back Left - Non-Diapered - capacity 15
- 4L - Non-Diapered - capacity 23

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

Correction Deadline: 12/12/2019

Corrected on 7/27/2020

The previous citation was observed to be corrected on this date. All required hazardous items and/or materials were observed to be stored in a locked cabinet and/or container inaccessible to the children present for care on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Repluff resilient surface as needed.

Correction Deadline: 12/12/2019

Corrected on 7/27/2020

The previous citation was observed to be corrected on this date. The center's playground was observed to be clean and in good repair on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. Consultant discussed monitoring the sinks for normal wear and tear and ensuring that all staff members and children have access to warm running water.

Comment

Staff stated proper handwashing proper procedures for all staff and children during the visit.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

The consultant discussed the paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation with the director.

Correction Deadline: 12/13/2019

Corrected on 7/27/2020

The previous citation was observed to be corrected. The consultant observed the center to mark with a mark/symbol to account for each child listed on the passenger transportation checklist each time a child entered and exited the vehicle.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

Consultant discussed SIDS and infant sleeping position with the director.

Technical Assistance

Please continue to monitor the cribs and mats/cots for normal wear and tear.

Staff Records

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/24/2010

Staff # 2

Met

Date of Hire: 03/27/2018

Staff # 3

Met

Date of Hire: 07/29/2019

Staff # 4

Met

Date of Hire: 08/06/2015

Staff # 5

Met

Date of Hire: 08/05/2014

Staff # 6

Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Date of Hire: 01/06/2020

Staff # 7 Met

Date of Hire: 01/30/2012

Staff # 8 Met

Date of Hire: 03/11/2016

Staff # 9 Met

Date of Hire: 06/22/2011

Staff # 10 Met

Date of Hire: 08/18/2015

Staff # 11 Met

Date of Hire: 05/21/2019

Staff # 12 Met

Date of Hire: 01/30/2020

Staff # 13 Met

Date of Hire: 04/24/2018

Staff # 14 Met

Date of Hire: 01/15/2016

Staff # 15 Met

Date of Hire: 11/22/2018

Staff # 16 Met

Date of Hire: 01/22/2020

Staff # 17 Met

Date of Hire: 09/25/2017

Staff # 18 Met

Date of Hire: 01/15/2011

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

Technical Assistance

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The director provided three files for staff members hired since the previous visit was conducted on December 12, 2019. The consultant observed three of three newly hired staff members to have evidence of a satisfactory comprehensive criminal record check letter.

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/14/2020

Corrected on 7/27/2020

The previous citation was observed to be corrected. The consultant observed three of three newly hired staff members to have completed the required health and safety orientation training within the first 90-days of their date of hire.

591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 16, 2020. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

A virtual visit was conducted due to the COVID-19 pandemic. The consultant discussed proper supervision of children, including being prompt to children's needs with the director.