



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/22/2017    **VisitType:** Licensing Study    **Arrival:** 10:40 AM    **Departure:** 1:50 PM

**CCLC-3192**

**Family Resource Agency, Chattooga Head Start/EHS/Pre-K**

262 N. Congress St. Summerville, GA 30747 Chattooga County  
 (706) 857-1651 janderson@fragahs.com

**Mailing Address**  
 Same

**Regional Consultant**

Twylah Tyner

Phone: (478) 314-5868

Fax: (478) 599-9822

twylah.tyner@decal.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2017	Licensing Study	Good Standing	
02/10/2017	Monitoring Visit	Good Standing	
07/25/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1st Trailer	D-1st Right Trailer - 2nd entrance	PreK	2	15	C	20	C	NA	NA	Transitioning
1st Trailer	E - 1st Right Trailer - 1st entrance	Three Year Olds	2	12	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0							
2nd Trailer	F- 2nd Right Trailer	Two Year Olds	2	6	C	14	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 14			Total Capacity @25 sq. ft.: 0							
3rd Trailer	G-3rd Rear Trailer	One Year Olds and Two Year Olds	2	6	C	12	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0							
Main	A 1st Left -Main Building	Infants and One Year Olds	2	7	C	16	C	NA	NA	Floor Play
Main	B- 2nd Left Rear-Main Building	Infants	2	4	C	17	C	NA	NA	Floor Play,Feeding
Main	C-1st Right-Main Building		0	0	C	11	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 50			Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

**Comments**

The purpose of this visit was to conduct a licensing study and follow-up to the previous visit on February 10, 2017.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

 **Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**  
[www.qualityrated.dec.al.ga.gov](http://www.qualityrated.dec.al.ga.gov)  
 Any Licensed Program Eligible to Participate  
**Free** Approved Training  
**Free** Technical Assistance  
 Eligible for \$1,000 Materials Mini Grant  
 1, 2, 3 Star Rated Programs Receive Bonus Packages  
 Great Marketing Tool  
 Raises the Bar in Child Care  
 For More Information:  
 Email: [QualityRated@dec.al.ga.gov](mailto:QualityRated@dec.al.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Joyce Anderson, Program Official

Date

---

Twylah Tyner, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/22/2017    **VisitType:** Licensing Study    **Arrival:** 10:40 AM    **Departure:** 1:50 PM

#### CCLC-3192

#### Family Resource Agency, Chattooga Head Start/EHS/Pre-K

262 N. Congress St. Summerville, GA 30747 Chattooga County  
(706) 857-1651 janderson@fragahs.com

**Mailing Address**  
Same

#### Regional Consultant

Twylah Tyner

Phone: (478) 314-5868

Fax: (478) 599-9822

twylah.tyner@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Observed-Variety Throughout Center

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed Capacity Routinely Met

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Observation-No Hazards Accessible

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Observation-Clean/Good Repair

### Food Service

#### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Ensure Feeding Forms Updated and located in classroom

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Director stated that center is not currently administering medication.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position. Staff stated proper knowledge.

**Staff Records**

**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 09/14/2015

Staff # 2 Met

Date of Hire: 06/23/2017

Staff # 3 Met

Date of Hire: 10/03/2016

Staff # 4 Met

Date of Hire: 08/03/2017

Staff # 5 Met

Date of Hire: 05/10/2017

Staff # 6 Date of Hire: 04/05/2017	Met
Staff # 7 Date of Hire: 06/30/2016	Met
Staff # 8 Date of Hire: 06/03/2017	Met
Staff # 9 Date of Hire: 04/30/2004	Met
Staff # 10 Date of Hire: 09/19/2016	Met
Staff # 11 Date of Hire: 09/13/2010	Met
Staff # 12 Date of Hire: 12/01/2000	Met
Staff # 13 Date of Hire: 12/16/2016	Met
Staff # 14 Date of Hire: 08/01/2014	Met
Staff # 15 Date of Hire: 11/14/2005	Met
Staff # 16 Date of Hire: 02/07/2012	Met
Staff # 17	Met
Staff # 18 Date of Hire: 09/25/2012	Met
Staff # 19 Date of Hire: 08/24/2017	Met
Staff # 20 Date of Hire: 07/01/2016	Met
Staff # 21	Met

**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/20/2013

Staff # 22

Met

**Staff Credentials Reviewed: 22**

---

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

---

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Observed-100% Certified First Aid & CPR

---

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Observed - Documentation Of Training

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Center staff were observed to comply with all applicable laws and regulations.

**Correction Deadline: 8/22/2017**

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff