



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/25/2017    **VisitType:** Monitoring Visit    **Arrival:** 10:30 AM    **Departure:** 2:15 PM

**CCLC-31859**

**A.A.I.M.S. Montessori School**

3665 Swiftwater Park Drive, Bldg. 1A Suwanee, GA 30024 Gwinnett County  
(678) 546-7700 soldier\_mini@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
Fax: (678) 891-5618  
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<b>Compliance Zone Designation</b>		
09/25/2017	Monitoring Visit	Good Standing
05/19/2017	Licensing Study	Good Standing
12/21/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L 6 wks-18mnths	Infants	2	3	C	19	C	NA	NA	Floor Play
Main	B-1R 18-23 mnths	One Year Olds and Two Year Olds	3	14	C	20	C	NA	NA	Transitioning, Circle Time
Main	C-2L 3-12 years		0	0	C	20	C	NA	NA	Not In Use
Main	D-2R 3-6 years	Two Year Olds and Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Centers
Main	Upstairs 1L	PreK	2	21	C	22	C	NA	NA	Centers
Main	Upstairs 1R	Six Year Olds and Over	2	10	C	19	C	NA	NA	Outside
Main	Upstairs 2L		0	0	C	25	C	NA	NA	Not In Use
Main	Upstairs Back	Four Year Olds and Five Year Olds	2	10	C	21	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 166

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 72

Total Capacity @35 sq. ft.: 166

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-6 wks-2 years	22	C
Main	Playground B- 3-12 years	26	C
Main	Playground C- Back	43	C

**Comments**

The purpose of today's visit is to conduct a Monitoring Visit and to follow up on visit from May 19, 2017. Consultant discussed Health and Safety Orientation Training with Director and Office Clerical.

Plan of Improvement: Developed This Date 09/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Nargis Soldier, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Reminder-Keep all cabinets beneath the children's sink locked at all times.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Comment**

Discussed-Fluff/Redistribute Surface with mulch on rear elementary playground around slides and monkey bars.

**Technical Assistance**

591-1-1-.26(9) - Please be mindful of any exposed turf near climbing structures on Primary Playground.

**Correction Deadline: 9/25/2017**

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout Program

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**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20(1) - Please make sure all medication forms are updated by parents on a needed basis. Consultant discussed updating medication forms for all children needed medication on site.

**Correction Deadline: 9/25/2017**

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

No Animals Kept on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time. Center has on site field trips in school so that all children can participate.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Great labeling children's name on cots.

**Correction Deadline: 5/20/2017****Corrected on 9/25/2017****The previous citation was corrected on this date. Consultant observed new mats and cots on visit today. The cots are blue with child's name on it.**

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**Staff Records**

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**Records Reviewed: 15****Records with Missing/Incomplete Components: 4**

Staff # 1

Met

Date of Hire: 10/06/2015

Staff # 2

Met

Date of Hire: 01/05/2015

Staff # 3 Date of Hire: 08/01/2008 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 4 Date of Hire: 08/24/2017	Met
Staff # 5	Met
Staff # 6 Date of Hire: 08/04/2016	Met
Staff # 7 Date of Hire: 08/28/2017	Met
Staff # 8 Date of Hire: 08/29/2017	Met
Staff # 9 Date of Hire: 11/18/2015	Met
Staff # 10 Date of Hire: 11/22/2011 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 11 Date of Hire: 08/08/2013	Met
Staff # 12 Date of Hire: 08/01/2008 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 13 Date of Hire: 10/01/2011 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 14 Date of Hire: 01/25/2012	Met
Staff # 15	Met

Date of Hire: 03/01/2011

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete. Great job!

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that four out of fifteen staff members employed prior to September 30, 2016 did not complete Health and Safety Orientation Training by December 29, 2016.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/25/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Discussed-Combining Mixed Ages. Discussed with director mixing the two year old with four year old children in class.

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff