



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/6/2018    **VisitType:** Monitoring Visit    **Arrival:** 8:55 AM    **Departure:** 11:05 AM

**CCLC-31851**

**Urban Explorers Preschool**

250 Georgia Avenue Atlanta, GA 30312 Fulton County  
(404) 975-3242 Jenni@ueps.org

**Regional Consultant**

LaKeyshia Tucker

Phone: (770) 357-7048

Fax: (770) 357-7047

lakeyshia.tucker@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/06/2018	Monitoring Visit	Good Standing	
01/25/2018	Monitoring Visit	Good Standing	
08/03/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3 months- 18 mo	Infants	3	9	C	24	C	NA	NA	Free Play,Nap,Snack
Main	B	One Year Olds	5	19	C	40	C	NA	NA	Snack,Free Play
Main	C 3-4 years	Two Year Olds	4	20	C	35	C	NA	NA	Transitioning
Main	D 1L front	Three Year Olds	1	6	C	25	C	NA	NA	Transitioning
Main	E 2L front	Three Year Olds and Four Year Olds	2	16	C	25	C	NA	NA	Free Play
Main	F 3L		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.:			174			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 70			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 08/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Joanna Glasser, Program Official

Date

LaKeyshia Tucker, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

#### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 26****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 05/13/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 08/08/2013	
Staff # 3	Met
Date of Hire: 09/29/2008	
Staff # 4	Met
Date of Hire: 09/28/2008	
Staff # 5	Met
Date of Hire: 04/10/2018	
Staff # 6	Met
Date of Hire: 07/13/2014	
Staff # 7	Not Met
Date of Hire: 05/05/2018	

"Missing/Incomplete Components"

## .33(3)-Health &amp; Safety Certificate

Staff # 8 Date of Hire: 01/05/2016	Met
Staff # 9 Date of Hire: 07/16/2018	Met
Staff # 10 Date of Hire: 09/01/2017	Met
Staff # 11 Date of Hire: 08/03/2009	Met
Staff # 12 Date of Hire: 01/01/2016	Met
Staff # 13 Date of Hire: 09/16/2016	Met
Staff # 14 Date of Hire: 08/04/2014	Met
Staff # 15 Date of Hire: 04/10/2017	Met
Staff # 16 Date of Hire: 09/01/2013	Met
Staff # 17 Date of Hire: 08/15/2016	Met
Staff # 18 Date of Hire: 08/09/2015	Met
Staff # 19 Date of Hire: 07/19/2018	Met
Staff # 20 Date of Hire: 02/05/2018	Met
Staff # 21 Date of Hire: 01/03/2012	Met
Staff # 22 Date of Hire: 08/31/2018	Met

Staff # 23 Date of Hire: 01/22/2018	Met
Staff # 24 Date of Hire: 08/09/2014	Met
Staff # 25 Date of Hire: 01/05/2016	Met
Staff # 26 Date of Hire: 10/02/2017	Met

**Staff Credentials Reviewed: 26**

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.  
Discussed new requirements effective 10/1/18 with the director.

**Comment**

Director provided 4] file(s) for employees hired since last visit.

**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that 1 staff member did not have health and safety orientation training complete within the 90 day time frame.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 9/5/2018**

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Discussed proper supervision: responding promptly, bathrooms and playgrounds.