



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/25/2018    **VisitType:** Monitoring Visit    **Arrival:** 10:15 AM    **Departure:** 12:45 PM

**CCLC-31851**

**Urban Explorers Preschool**

250 Georgia Avenue Atlanta, GA 30312 Fulton County  
(404) 975-3242 Jenni@ueps.org

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
01/25/2018	Monitoring Visit	Good Standing
08/03/2017	Licensing Study	Good Standing
03/17/2017	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3 months- 18 mo	Infants	4	12	C	28	C	NA	NA	Nap,Floor Play
Main	B	One Year Olds and Two Year Olds	6	30	C	47	C	NA	NA	Story,Floor Play
Main	C 3-4 years	Three Year Olds and Four Year Olds and Five Year Olds	5	43	C	39	NC	55	C	Transitioning,Floor Play,Outside
Total Capacity @35 sq. ft.: 114						Total Capacity @25 sq. ft.: 130				
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 130				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 01/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Joanna Glasser, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 8/3/2017**

**Corrected on 1/25/2018**

**.03(2) - Previous cite corrected.**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was observed that equipment was secure.

**Correction Deadline: 1/25/2018**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute. Please ensure mats stored underneath the swings are stored flush to the ground.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Discussed proper medication documentation and procedures. Please ensure expired medication is sent home.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 8/8/2017

Corrected on 1/25/2018

.21(3) - Previous cite corrected.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

Pleasant naptime environment observed.

## Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 02/03/2017

Staff # 2

Met

Date of Hire: 08/08/2016

Staff # 3	Met
Date of Hire: 05/13/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 06/16/2014	
Staff # 5	Met
Date of Hire: 08/08/2013	
Staff # 6	Met
Date of Hire: 09/29/2008	
Staff # 7	Met
Date of Hire: 09/28/2008	
Staff # 8	Met
Date of Hire: 07/13/2014	
Staff # 9	Met
Date of Hire: 08/11/2009	
Staff # 10	Met
Date of Hire: 08/14/2017	
Staff # 11	Met
Date of Hire: 01/05/2016	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 09/01/2017	
Staff # 14	Met
Date of Hire: 09/22/2015	
Staff # 15	Met
Date of Hire: 08/03/2009	
Staff # 16	Met
Date of Hire: 01/01/2016	
Staff # 17	Met
Date of Hire: 09/16/2016	
Staff # 18	Met

Date of Hire: 08/04/2014

Staff # 19 Met

Date of Hire: 11/01/2016

Staff # 20 Met

Staff # 21 Met

Date of Hire: 01/11/2017

Staff # 22 Met

Date of Hire: 04/10/2017

Staff # 23 Met

Date of Hire: 09/01/2013

Staff # 24 Met

Date of Hire: 08/15/2016

Staff # 25 Met

Date of Hire: 08/09/2015

Staff # 26 Met

Date of Hire: 01/03/2012

Staff # 27 Met

Date of Hire: 10/02/2017

Staff # 28 Met

Date of Hire: 06/12/2017

Staff # 29 Met

Date of Hire: 08/31/2018

Staff # 30 Met

Date of Hire: 01/22/2018

Staff # 31 Met

Date of Hire: 08/09/2014

Staff # 32 Met

Date of Hire: 11/22/2017

Staff # 33 Met

Date of Hire: 10/24/2016

**Records Reviewed: 35**

**Records with Missing/Incomplete Components: 0**

Staff # 34 Met  
Date of Hire: 01/05/2016

Staff # 35 Met  
Date of Hire: 10/02/2017

**Staff Credentials Reviewed: 35**

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**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided 6 files for employees hired since last visit. Additionally substitute staff was added.

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**591-1-1-.24 Personnel Records Technical Assistance**

**Technical Assistance**

591-1-1-.24(1) - Please ensure that substitute staff is oriented and the first day they are on site is noted on the orientation.

**Correction Deadline: 1/30/2018**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

591-1-1-.31(13) prohibits Center Staff from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Center and requires Center staff to comply with all applicable laws and regulations. It was determined the center was in compliance.

**Correction Deadline: 1/25/2018**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.