



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/12/2018 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 11:30 AM

CCLC-31843

Boswell Edward Academy Campus II

3119 Campus Dr. Bldg. 100 Norcross, GA 30071 Gwinnett County
 (770) 840-8828 bea3119@gmail.com

Regional Consultant

Kati Cosby

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kati.cosby@dec.al.ga.gov

Mailing Address
 Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/12/2018	Monitoring Visit	Good Standing	
11/29/2017	Licensing Study	Good Standing	
03/01/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A 1st Right (Pre-K 3)		0	0	C	22	C	30	C	Not In Use
Building 2	B 2nd Right		0	0	C	22	C	31	C	Not In Use
Building 2	C Right Hallway 1st Right (Pre-K 2)		0	0	C	25	C	NA	NA	Not In Use
Building 2	D Right Hallway 2nd Right (Pre-K 1)		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 222							
Main	Lft Hall - 1st Left	Infants and One Year Olds	2	6	C	6	C	NA	NA	Floor Play, Nap, Feeding
Main	Lft Hall - 2nd RT	PreK	1	18	C	0	NC	NA	NA	Circle Time
Main	Rt Hall - 1st Left	One Year Olds	1	4	C	6	C	NA	NA	Floor Play
Main	Rt Hall - 1st Rt	Two Year Olds	1	6	C	10	C	NA	NA	Music, Circle Time
Main	Rt Hall - 2nd Left		0	0	C	22	C	30	C	Not In Use
Main	Rt Hall - 3rd Left	Three Year Olds and Four Year Olds	1	13	C	22	C	NA	NA	Outside
Main	Rt Hall - 4th Left	PreK	2	18	C	21	C	NA	NA	Transitioning, Centers, Circle Time
Main	Rt Hall - Open Area		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 222							

Total # Children this Date: 65

Total Capacity @35 sq. ft.: 200


Total Capacity @25 sq. ft.: 222

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	B - Pre-K at 2nd Building	18	C
Main	A infants- School Age	30	C

Comments

Plan of Improvement: Developed This Date 04/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Constance Odom, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observations and measurements, that a four inch gap was present between two metal rods in the fence because the fencing rod was bent and was creating an entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 5/3/2018

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on observations, that the pink, white and blue plastic house on the left side of the playground had one side that was detached due to a build up a mulch around the base of the structure. The Consultant observed the roof and other side to not be stable due to one side being detached from the rest of the structure.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 5/3/2018

Technical Assistance

591-1-1-.26(9) - Consultant discussed with the Director that the swing chains should be monitored for chipping paint and rust.

Correction Deadline: 4/12/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Correction Deadline: 11/29/2017

Corrected on 4/12/2018

.15(3) - Previous citation was corrected in that all bottles were observed to be labeled with the children's names on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 11/29/2017**Corrected on 4/12/2018****.30(1)(a)3 - Previous citation was corrected in that the Consultant observed all sheets to be tight fitting on this date.**

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/08/2016	
Staff # 3	Met
Date of Hire: 01/14/2014	
Staff # 4	Met
Date of Hire: 04/11/2016	
Staff # 5	Met
Date of Hire: 08/28/2000	
Staff # 6	Met
Date of Hire: 01/04/2017	
Staff # 7	Met
Date of Hire: 03/27/2018	
Staff # 8	Met
Date of Hire: 07/28/2017	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete. The Consultant observed one new staff file on this date.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 12/29/2017

Corrected on 4/12/2018

.14(1) - Previous citation was corrected on this date in that all staff had received proper training.

591-1-1-.33 Staff Training Met

Correction Deadline: 12/29/2017

Corrected on 4/12/2018

.33(3) - Previous citation was corrected in that all staff had received proper training.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.