



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/3/2018 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 1:40 PM

CCLC-31843

Boswell Edward Academy Campus II

3119 Campus Dr. Bldg. 100 Norcross, GA 30071 Gwinnett County
 (770) 840-8828 bea3119@gmail.com

Regional Consultant

Tasha McDonald

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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/03/2018	Licensing Study	Good Standing	
06/25/2018	Incident Investigation/Monitoring Visit	Good Standing	
06/25/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A 1st Right (Pre-K 3)		0	0	C	22	C	30	C	
Building 2	B 2nd Right		0	0	C	22	C	31	C	
Building 2	C Right Hallway 1st Right (Pre-K 2)		0	0	C	25	C	NA	NA	
Building 2	D Right Hallway 2nd Right (Pre-K 1)		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 222							
Main	Lft Hall - 1st Left	Infants	1	6	C	6	C	NA	NA	Diapering, Nap
Main	Lft Hall - 2nd RT	PreK	1	5	C	0	NC	NA	NA	Nap
Main	Rt Hall - 1st Left	One Year Olds	1	8	C	6	NC	NA	NA	Free Play
Main	Rt Hall - 1st Rt	Two Year Olds	1	8	C	10	C	NA	NA	Free Play
Main	Rt Hall - 2nd Left		0	0	C	22	C	30	C	
Main	Rt Hall - 3rd Left	Three Year Olds	1	13	C	22	C	NA	NA	Free Play
Main	Rt Hall - 4th Left	PreK	2	17	C	21	C	NA	NA	Free Play
Main	Rt Hall - Open Area		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 222							
Total # Children this Date: 57			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 222				

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	B - Pre-K at 2nd Building	18	C
Main	A infants- School Age	30	C

Comments

The purpose of this visit was to conduct a licensing visit and to follow-up on the previous visit conducted on June 25, 2018.

Plan of Improvement: Developed This Date 12/03/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Constance Odom, Program Official

Date

Tasha McDonald, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(7)(a) - Discussed with director that the infants should spend at least one hour outdoors daily.

Correction Deadline: 12/3/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 6/25/2018

Corrected on 12/3/2018

.19(1) -The previous citation was observed to be corrected on this date. Consultant observed the center licensed capacity to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Consultant discussed that all items that list "Keep Out of Reach of Children" should be stored in a locked cabinet or on a shelf that is inaccessible to children including school age children.

Correction Deadline: 12/3/2018

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on consultant observation that a child did not wash their hands after wiping their nose in Classroom Lft Hall – 2nd Right.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 12/3/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined that six of six cribs were observed to have crib sheets that were not tight-fitting.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 12/3/2018

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/03/2018	
Staff # 2	Met
Date of Hire: 11/05/2018	
Staff # 3	Met
Date of Hire: 08/08/2016	
Staff # 4	Met
Date of Hire: 08/17/2018	
Staff # 5	Met
Date of Hire: 08/28/2000	
Staff # 6	Met
Date of Hire: 04/11/2016	
Staff # 7	Met
Date of Hire: 08/28/2000	
Staff # 8	Met
Date of Hire: 08/03/2015	
Staff # 9	Met
Date of Hire: 07/30/2018	
Staff # 10	Met
Date of Hire: 07/28/2017	

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant reviewed four files for staff members hired since the previous visit was conducted on June 25, 2018. Consultant observed four of four newly hired staff members to have evidence of a satisfactory determination letter on file on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.