



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/29/2017 **VisitType:** Licensing Study

Arrival: 8:45 AM

Departure: 12:30 PM

CCLC-31843

Boswell Edward Academy Campus II

3119 Campus Dr. Bldg. 100 Norcross, GA 30071 Gwinnett County
 (770) 840-8828 bea3119@gmail.com

Regional Consultant

Tamra Thomas

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/29/2017	Licensing Study	Good Standing	
03/01/2017	Licensing Study	Good Standing	
08/11/2016	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A 1st Right (Pre-K 3)		0	0	C	22	C	30	C	
Building 2	B 2nd Right		0	0	C	22	C	31	C	
Building 2	C Right Hallway 1st Right (Pre-K 2)		0	0	C	25	C	NA	NA	
Building 2	D Right Hallway 2nd Right (Pre-K 1)		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 222							
Main	Lft Hall - 1st Left	Infants	1	5	C	6	C	NA	NA	Floor Play, Nap
Main	Lft Hall - 2nd RT	PreK	2	17	C	0	NC	NA	NA	Circle Time, Transitioning
Main	Rt Hall - 1st Left		0	0	C	6	C	NA	NA	
Main	Rt Hall - 1st Rt	One Year Olds and Two Year Olds	1	7	C	10	C	NA	NA	Centers
Main	Rt Hall - 2nd Left		0	0	C	22	C	30	C	
Main	Rt Hall - 3rd Left	Three Year Olds	1	8	C	22	C	NA	NA	Centers
Main	Rt Hall - 4th Left	PreK	2	19	C	21	C	NA	NA	Centers
Main	Rt Hall - Open Area		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 222							
Total # Children this Date: 56			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 222				


Building	Playground	Playground Occupancy	Playground Compliance
Building 2	B - Pre-K at 2nd Building	18	C
Main	A infants- School Age	30	C

Comments

The provider will review the updated July 1, 2017 DECAL rules and regulation handbook.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Constance Odom, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Lesson Plans were posted and available for each classroom on this date.

Correction Deadline: 11/29/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

Provider will monitor the vents to ensure dust debris is not present.

Correction Deadline: 12/29/2017

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/1/2017

Corrected on 11/29/2017

Previous citation was corrected. The provider bathroom vents were free of dust on this date.

Correction Deadline: 8/11/2016

Corrected on 11/29/2017

Previous citation was corrected. The provider had all unused outlets covered on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

The provider stated the tree to the right of the exit door is being removed given tree roots are beginning to become exposed.

Correction Deadline: 11/29/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation three infant's bottles were not labeled with names and dates.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 11/29/2017

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation. The provider has not dispensed medication since July 2017.

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

The provider had a field trip to the Atlanta Zoo on November 16, 2017 with complete Field trip form and checklist.

Correction Deadline: 11/29/2017

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 3/2/2017****Corrected on 11/29/2017**

Correction of previous citation. The provider had complete checklist for the week of November 15, 2017 and November 27-28, 2017.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation two of the crib sheets were not Tight Fitting on this date.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 11/29/2017**Correction Deadline: 3/2/2017****Corrected on 11/29/2017**

Correction of previous citation. The provider did not have objects in the cribs on this date.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 2

Not Met

Date of Hire: 08/08/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3

Met

Date of Hire: 01/14/2014

Staff # 4

Met

Date of Hire: 04/11/2016

Staff # 5

Met

Date of Hire: 08/28/2000

Staff # 6

Not Met

Date of Hire: 01/04/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 7

Met

Date of Hire: 06/30/2017

Staff # 8

Not Met

Date of Hire: 07/28/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 9

Not Met

Date of Hire: 06/28/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff Credentials Reviewed: 9**591-1-1-.09 Criminal Records Check(CR)****Met****Correction Deadline: 3/1/2017****Corrected on 11/29/2017****Correction of previous citation. The provider had background checks on file for all currently employed staff on this date.****591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records four staff did not have current First Aid/CPR on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 12/29/2017**591-1-1-.33 Staff Training****Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records three staff did not have Health and Safety orientation within 90 days of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 12/29/2017

591-1-1-.31 Staff(CR)

Met

Comment

The provider had a Lead Teacher with the required credential assigned to each classroom on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision