



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2017 **VisitType:** Licensing Study

Arrival: 9:15 AM

Departure: 12:15 PM

CCLC-3182

Tremont Temple Preschool Learning Center

415 W. Park Avenue Savannah, GA 31401 Chatham County
 (912) 232-1860 cbscottchurch@bellsouth.net

Mailing Address

415 West Park Avenue
 Savannah, GA 31401

Regional Consultant

Stacey Foston

Phone: (706) 806-0407

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stacey.foston@dec.al.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2017	Licensing Study	Good Standing	
05/17/2017	POI Follow Up	Good Standing	
04/17/2017	POI Follow Up	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A, entry	Three Year Olds and Four Year Olds and Five Year Olds	1	9	C	21	C	NA	NA	Circle Time, Outside, Centers
Main	B, infant, left	Two Year Olds	1	4	C	12	C	NA	NA	Centers
Main	C, righ, toddler	One Year Olds and Two Year Olds	1	3	C	9	C	NA	NA	Floor Play, Story, Feeding
Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 16			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 11/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Lisa Dewberry, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(1) - The center is revising daily schedules and will post updated schedules.

Correction Deadline: 11/15/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 4

Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of files that 3 of 5 files did not have the child's known allergy information documented.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 11/15/2017**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Met****Comment**

There were no hazards observed on the playground. The center has sectioned off the equipment and swings that is going to be removed.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

The director states that the center does not dispense medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(1)(p) - Discussed the new emergency preparedness plans with the director and explained where to find resources on the Bright from the Start website. Also discussed updating the emergency drill form.

Correction Deadline: 11/20/2017

Correction Deadline: 5/31/2017

Corrected on 11/15/2017

.21(3) - Observed documentation of fire drills.

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

N/A

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Cribs and cots observed to be in good condition.

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 1**

Staff # 1 Met

Date of Hire: 01/18/2017

Staff # 2 Not Met

Date of Hire: 01/04/2011

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3 Met

Date of Hire: 07/03/2017

Staff # 4 Met

Date of Hire: 05/24/2017

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 5/17/2017

Corrected on 11/15/2017

.09(1)(g) - Criminal record checks complete.

591-1-1-.14 First Aid & CPR Met

Comment

Observed-50% Certified First Aid & CPR

Comment

Reminder- add protective eyewear

591-1-1-.33 Staff Training Not Met

Comment

Reminder - Orientation Documented/Signed

Correction Deadline: 5/31/2017

Corrected on 11/15/2017

.33(3) - The staff that was cited is no longer working at the center.

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one employee hired before September 30, 2016 did not complete the health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The staff member will complete training.

Correction Deadline: 12/15/2017

Technical Assistance

591-1-1-.33(5) - Discussed with the director to ensure that the newly hired cook obtains food preparation training.

Correction Deadline: 12/15/2017

Defer

591-1-1-.33(5)-Annual training was evaluated on April 12, 2017. Annual training for 2017 will be evaluated during the next visit in 2018.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 5/12/2017

591-1-1-.31 Staff(CR)**Not Met****Technical Assistance**

591-1-1-.31 - Discussed lead teacher requirements with the director. Ensure that the newly hired infant room lead teacher is enrolled in program to meet the academic requirements and proof of enrollment is kept on file.

Comment

591-1-1-.31(1)(c) - Please update the director information in DecalKoala.

Correction Deadline: 11/15/2017

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review records that the center did not have a copy of one lead teacher credential on file.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 11/17/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision