



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/25/2019    **VisitType:** Licensing Study    **Arrival:** 9:50 AM    **Departure:** 3:00 PM

**CCLC-3177**

**Grandma's Finest Learning Center**

4114 Bancroft Circle Tucker, GA 30084 DeKalb County  
 (770) 934-6293 todd7710@bellsouth.net

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
 Fax: (678) 891-5618  
 chrische.walker@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
03/25/2019	Licensing Study	Good Standing
07/31/2018	Monitoring Visit	Good Standing
02/06/2018	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1	Two Year Olds	2	13	C	17	C	NA	NA	Outside
Main	Room 10		0	0	C	12	C	NA	NA	Not In Use
Main	Room 11	Four Year Olds and Five Year Olds	1	10	C	12	C	NA	NA	Story
Main	Room 2	Three Year Olds and Four Year Olds	1	8	C	16	C	NA	NA	Circle Time
Main	Room 3	Two Year Olds and Three Year Olds	1	8	C	11	C	NA	NA	Art
Main	Room 4	One Year Olds and Two Year Olds	2	13	C	17	C	NA	NA	Circle Time
Main	Room 5	One Year Olds	2	11	C	18	C	NA	NA	Outside,Centers
Main	Room 6	Infants	2	9	C	14	C	NA	NA	Floor Play,Nap,Diapering
Main	Room 7	Infants	1	6	C	12	C	NA	NA	Floor Play,Nap
Main	Room 8	Two Year Olds and Three Year Olds	2	18	C	19	C	NA	NA	Centers
Main	Room 9	Three Year Olds and Four Year Olds	1	9	C	18	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 166						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 105						Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	82	C
Main	New Building	4	C
Main	Small	12	C

**Comments**

The purpose of today's visit was to conduct a Licensing Study and to follow up from the previous visit on July 31, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jaynean Todd, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

Great lesson plans.

**Correction Deadline:** 3/25/2019

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized. Great job!

**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute the mulch on the small and large playground.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Great job on conducting fire drills and tornado drills. Please ensure to conduct lock down drills.

**Correction Deadline: 3/30/2019**

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting** **Met**

**Comment**

Discussed reporting requirements.

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**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time. The program will conduct field trips in the summer months.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed. Great job!

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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Staff # 1 Date of Hire: 01/01/2018	Met
Staff # 2 Date of Hire: 06/11/2012	Met
Staff # 3 Date of Hire: 02/18/2019	Met
Staff # 4 Date of Hire: 01/16/2016	Met
Staff # 5 Date of Hire: 03/06/2006	Met
Staff # 6 Date of Hire: 02/06/2019	Met
Staff # 7 Date of Hire: 05/04/2018	Met
Staff # 8 Date of Hire: 07/23/2018	Met
Staff # 9 Date of Hire: 07/31/2018	Met
Staff # 10 Date of Hire: 08/01/1989	Met
Staff # 11 Date of Hire: 06/13/2012	Met
Staff # 12 Date of Hire: 10/02/2018	Met
Staff # 13 Date of Hire: 03/19/2019	Met
Staff # 14 Date of Hire: 01/23/2006	Met
Staff # 15 Date of Hire: 01/13/2019	Met

Staff # 16 Date of Hire: 03/25/2019	Met
Staff # 17 Date of Hire: 03/16/2005	Met
Staff # 18 Date of Hire: 03/14/2018	Met
Staff # 19 Date of Hire: 08/24/2017	Met
Staff # 20 Date of Hire: 12/07/2009	Met
Staff # 21 Date of Hire: 03/07/2019	Met
Staff # 22 Date of Hire: 08/13/2012	Met
Staff # 23 Date of Hire: 02/15/2007	Met
Staff # 24 Date of Hire: 11/09/2018	Met
Staff # 25 Date of Hire: 05/09/2011	Met
Staff # 26 Date of Hire: 02/27/2017	Met
Staff # 27 Date of Hire: 02/20/2019	Met
Staff # 28 Date of Hire: 01/16/2019	Met
Staff # 29 Date of Hire: 07/23/2018	Met
Staff # 30 Date of Hire: 12/10/2012	Met



**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

591-1-1-.09(1)(j) The consultant discussed portability requirements for substitutes with the director. The consultant discussed the national and comprehensive determination requirements with the director.

**Correction Deadline: 3/25/2019**

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Please be mindful of training expiration dates.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training. Great job!

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**Comment**

Please remember that the director and persons with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

**Correction Deadline: 4/24/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.