



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/24/2018 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 11:30 AM

CCLC-3175

Kiddie Castle Day Care Center

4119 Clark Street Covington, GA 30014 Newton County
(770) 786-7028 kcdcc1972@yahoo.com

Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072

Fax: (770) 357-7071

jacquelyn.sims@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation		
01/24/2018	Monitoring Visit	Good Standing
09/29/2017	Licensing Study	Good Standing
04/19/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Far Left	Two Year Olds	2	12	C	20	C	NA	NA	Circle Time
Main	B Middle Left	One Year Olds	1	7	C	14	C	NA	NA	Circle Time
Main	C Back Right	Infants and One Year Olds	2	11	C	12	C	NA	NA	Free Play, Feeding, Flo or Play
Main	D Back	Three Year Olds and Four Year Olds	2	24	C	49	C	NA	NA	Circle Time
Main	E Front Right		0	0	C	24	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 119						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 119			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	79	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Richard Childers, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Defer

Defer

591-1-1-.26(4)- Citation was deferred as the center has removed the tree and is still in the process of having the fencing material repaired.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/21/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Technical Assistance**

Technical Assistance

591-1-1-.20 - Consultant discussed medication procedures with the director and asked that staff document on the medication form to show absences for specified dates.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Consultant observed complete transportation checklist for the week of January 1, 2018.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 9/29/2017

Corrected on 1/24/2018

.30(2) - Correction of previous citation in that the consultant observed children to sleep in cribs free of any objects.

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete for 11 of 11 employees.

Comment

Director provided files for two employees hired since last visit.

Correction Deadline: 9/29/2017

Corrected on 1/24/2018

.09(1)(a) - Correction of previous citation in that the consultant observed satisfactory criminal records check determinations for 11 of 11 employees.

Correction Deadline: 11/1/2016

Corrected on 1/24/2018

.09(1)(d) - Correction of previous citation in that the consultant observed satisfactory criminal records checks for 11 of 11 employees.

591-1-1-.31 Staff(CR)

Not Met

Technical Assistance

591-1-1-.31 - Director made consultant aware that center staff were working to being the process of obtaining lead teacher credentials.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead care givers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records, that three of four lead teachers lacked credentials.

POI (Plan of Improvement)

A teacher/lead care giver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 2/28/2018

Recited on 1/24/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.