



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/16/2018 **VisitType:** Monitoring Visit **Arrival:** 9:25 AM **Departure:** 12:30 PM

CCLC-31511

Mountain Academy for Kids

1523 Old Hwy 5 North Ellijay, GA 30540 Gilmer County
(706) 636-4881 cindyhall@ellijay.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
04/16/2018	Monitoring Visit	Good Standing
11/15/2017	Licensing Study	Good Standing
09/20/2017	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-(Left, 1st LF)	Two Year Olds	1	8	C	15	C	NA	NA	Circle Time
Main	B-Left, 2nd LF)	Three Year Olds	2	13	C	18	C	NA	NA	Centers
Main	C-(Left, 2nd RT)	Infants	1	6	C	14	C	NA	NA	Feeding,Nap
Main	D-(Left, 1st RT/Right Side)	Infants	1	4	C	10	C	NA	NA	Feeding
Main	D-(LF, 1st RT, Left Side)	One Year Olds	1	5	C	10	C	NA	NA	Free Play
Main	E-(Right 1st RT)	Four Year Olds	1	15	C	20	C	NA	NA	Centers
Main	F-(Right Side End Room)	PreK	2	17	C	49	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 136						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 68						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground (Preschool)	32	C
Main	Playground (School AGe Rt Side)	44	C
Main	Playground(Infant Toddler)	26	C

Comments

Follow up to the previous Licensing Study that was conducted on November 15, 2017 was completed on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Tammy Ledford, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

All equipment was observed to be secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 11/20/2017

Corrected on 4/16/2018

.21(1)(p) - Emergency plans were completed as required.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Annual vehicle inspection was completed on July 31, 2017.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 2

Staff # 1 Not Met

Date of Hire: 11/08/2017

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 2 Met

Date of Hire: 11/14/2016

Staff # 3 Met

Date of Hire: 04/12/2012

Staff # 4 Met

Records Reviewed: 18**Records with Missing/Incomplete Components: 2**

Date of Hire: 10/01/2010

Staff # 5 Met

Date of Hire: 09/30/2015

Staff # 6 Met

Date of Hire: 04/10/2018

Staff # 7 Met

Date of Hire: 12/12/2012

Staff # 8 Met

Date of Hire: 11/06/2017

Staff # 9 Met

Date of Hire: 08/01/2017

Staff # 10 Met

Date of Hire: 01/30/2018

Staff # 11 Met

Date of Hire: 04/13/2017

Staff # 12 Met

Date of Hire: 06/01/2013

Staff # 13 Met

Date of Hire: 04/12/2012

Staff # 14 Met

Date of Hire: 04/09/2018

Staff # 15 Met

Date of Hire: 11/05/2004

Staff # 16 Met

Date of Hire: 08/23/2004

Staff # 17 Met

Date of Hire: 03/13/2013

Staff # 18 Not Met

Date of Hire: 11/06/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete for all eighteen staff members employed on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed staff comply with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.