



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2017 **VisitType:** Licensing Study

Arrival: 8:50 AM

Departure: 12:55 PM

CCLC-31511

Mountain Academy for Kids

1523 Old Hwy 5 North Ellijay, GA 30540 Gilmer County
(706) 636-4881 cindyhall@ellijay.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2017	Licensing Study	Good Standing	
09/20/2017	Complaint Closure	Good Standing	
09/20/2017	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-(Left, 1st LF)	Three Year Olds	1	14	C	15	C	NA	NA	Centers	
Main	B-Left, 2nd LF)	Two Year Olds	1	7	C	18	C	NA	NA	Centers	
Main	C-(Left, 2nd RT)	Infants	1	4	C	14	C	NA	NA	Feeding,Nap	
Main	D-(Left, 1st RT/Right Side)	One Year Olds	1	4	C	10	C	NA	NA	Floor Play	
Main	D-(LF, 1st RT, Left Side)	One Year Olds	1	5	C	10	C	NA	NA	Free Play	
Main	E-(Right 1st RT)	Four Year Olds	1	13	C	20	C	NA	NA	Circle Time	
Main	F-(Right Side End Room)	PreK	2	19	C	49	C	NA	NA	Breakfast	
Total Capacity @35 sq. ft.: 136						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 66						Total Capacity @35 sq. ft.: 136					Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground (Preschool)	32	C
Main	Playground (School AGe Rt Side)	44	C
Main	Playground(Infant Toddler)	26	C

Comments

Follow up to the previous visit that was conducted on September 20, 2017 was completed on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Tammy Ledford, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

All equipment was observed to be secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined by a review of paperwork that the emergency plans did not include all the required information.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 11/20/2017

Safety

591-1-1-.05 Animals	N/A
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Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	N/A
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	Met
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Comment

Observed-Complete Documentation

Annual vehicle inspection was completed on July 31, 2017.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 11/14/2016

Staff # 2	Met
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Date of Hire: 04/12/2012

Staff # 3	Met
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Date of Hire: 10/01/2010

Staff # 4	Met
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Date of Hire: 09/30/2015

Staff # 5	Met
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Staff # 6	Met
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Date of Hire: 12/12/2012

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 11/06/2017	Met
Staff # 8 Date of Hire: 08/01/2017	Met
Staff # 9 Date of Hire: 04/13/2017	Met
Staff # 10 Date of Hire: 04/01/2011	Met
Staff # 11 Date of Hire: 06/01/2013	Met
Staff # 12 Date of Hire: 04/12/2012	Met
Staff # 13 Date of Hire: 11/02/2016	Met
Staff # 14 Date of Hire: 11/05/2004	Met
Staff # 15 Date of Hire: 03/17/2017	Met
Staff # 16 Date of Hire: 08/23/2004	Met
Staff # 17 Date of Hire: 03/13/2013	Met
Staff # 18 Date of Hire: 11/06/2017	Met

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete for all eighteen staff employed on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training

Met

Comment

Observed - Documentation Of Training for the 2016 year.

Health and safety training completed as required.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed staff comply with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision