



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/12/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:20 PM

**CCLC-31000**

**The Alefbet Preschool at Congregation Beth Shalom**

5303 Winters Chapel Road Atlanta, GA 30360 DeKalb County  
(770) 399-7622 Risa@bshalom.net

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
12/12/2018	Complaint Investigation & Monitoring Visit	Good Standing
12/12/2018	Complaint Closure	Good Standing
05/17/2018	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Room 1	Two Year Olds and Three Year Olds	2	10	C	16	C	NA	NA	Transitioning
Main	B - Room 2 Infant Room	Infants and One Year Olds	1	2	C	15	C	NA	NA	Free Play, Diapering
Main	C - Room 3	One Year Olds and Two Year Olds	2	7	C	14	C	NA	NA	Transitioning, Diapering, Circle Time
Main	D - Room 4	Four Year Olds and Five Year Olds	2	13	C	13	C	NA	NA	Story
Main	E - Room 5		0	0	C	13	C	NA	NA	Not In Use
Main	F - Room 6		0	0	C	14	C	NA	NA	Not In Use
Main	G - Room 7		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 98						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 32			Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play	76	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on May 17, 2018.

Plan of Improvement: Developed This Date 12/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Risa Walter, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed growing tree vines underneath the mulch near the outside door equipment.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.10 - Hand washing requirements for diapering for the children were discussed with the director on this date.

**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing surface was not cleaned with a disinfectant and or dried with a single-use disposable towel after observing two diaper changes in Classroom C -Room 3.

**POI (Plan of Improvement)**

Center Staff will be trained to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 12/12/2018**

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash their hands.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(2) - The consultant discussed the safe and sleep requirements for having objects in the crib with the director and the infant lead teacher.

**Correction Deadline: 12/12/2018**

**Staff Records****Records Reviewed: 8****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/18/2015

Staff # 2

Met

Date of Hire: 08/09/2001

Staff # 3

Met

Date of Hire: 12/03/2018

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

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Staff # 4 Date of Hire: 12/20/2016	Met
Staff # 5 Date of Hire: 08/10/2007	Met
Staff # 6 Date of Hire: 10/27/2010	Met
Staff # 7 Date of Hire: 07/10/2015	Met
Staff # 8 Date of Hire: 12/03/2018	Met

**Staff Credentials Reviewed: 8**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided three files for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR** **Met**

**Correction Deadline: 6/16/2018**

**Corrected on 12/12/2018**

**.14(2) - The previous citation has been corrected on this date. The consultant observed that the staff member was no longer employed at the facility.**

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**591-1-1-.33 Staff Training** **Defer**

**Comment**

Please ensure completed orientation checklists are documented and signed.

**Technical Assistance**

591-1-1-.33(3) - Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**Defer**

591-1-1-.33(6)-The consultant will review all staff training at the next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2018**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

## Staffing and Supervision

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### 591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

#### Comment

Center observed to maintain appropriate staff:child ratios.

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### 591-1-1-.32 Supervision(CR)

Met

#### Comment

Staff observed to provide direct supervision and be attentive to children's needs.