



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/22/2020    **VisitType:** Licensing Study    **Arrival:** 3:00 PM    **Departure:** 5:00 PM

**CCLC-30974**

**Bright Star @ Green Valley**

305 Green Valley Road Griffin, GA 30224 Spalding County  
 (770) 467-4840 brightstargreenvalley@yahoo.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

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brandi.mangino@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/22/2020	Licensing Study	Good Standing	
01/09/2020	MV POI Follow Up	Good Standing	
11/05/2019	LS POI Follow Up	Deficient	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1-1st Right	Infants	2	7	C	12	C	NA	NA	Free Play
Main	A2-2nd Right	Two Year Olds	2	14	C	20	C	NA	NA	Circle Time
Main	A3-3rd Right		0	0	C	16	C	NA	NA	
Main	A4-4th Right		0	0	C	15	C	21	C	
Main	A5-5th Right	Six Year Olds and Over	1	16	C	30	C	42	C	Centers
Main	A6-5th Left	Three Year Olds	1	13	C	25	C	35	C	Centers
Main	B1-1st Left		0	0	C	7	C	NA	NA	
Main	B2-2nd Left		0	0	C	10	C	NA	NA	
Main	B3-3rd Left	One Year Olds	2	7	C	15	C	NA	NA	Free Play
Main	B4-4th Left		0	0	C	20	C	27	C	
Main	B5-6th Right	Four Year Olds	1	9	C	25	C	35	C	Circle Time
Main	B6-6th Left	Six Year Olds and Over	1	16	C	24	C	34	C	Centers

Total Capacity @35 sq. ft.: 219

Total Capacity @25 sq. ft.: 274

Total # Children this Date: 82

Total Capacity @35 sq. ft.: 219

Total Capacity @25 sq. ft.: 274

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A1	12	C
Main	Plgd-A2	128	C
Main	Plgd-B1	14	C
Main	Plgd-B2	96	C

### Comments

An Administrative Review was conducted on July 22, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was conducted on July 29, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued July 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 07/22/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tanya Buffington, Program Official

Date

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Brandi Mangino, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Not Evaluated**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements were discussed with the Director. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 4

Met

Child # 5

Met

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**591-1-1-.08 Children's Records**

**Met**

**Comment**

Based on an Administrative Review on July 22, 2020 records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms**

**Not Evaluated**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 8/21/2020**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 8/21/2020**

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**591-1-1-.25 Physical Plant-Structural/Mechanical**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Playground was observed during the virtual walk through and no immediate safety hazards were observed.

**Correction Deadline: 7/22/2020**

**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Not Evaluated**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

**591-1-1-.18 Kitchen Operations****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

The kitchen was observed during the virtual walk through to be clean and organized.

**Correction Deadline: 7/22/2020**

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. Hand washing requirements were discussed with the Director on this date. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

**591-1-1-.20 Medications(CR)****Met****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

<b>Organization</b>
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**591-1-1-.04 Admission and Enrollment****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.38 Enforcement****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.16 Governing Body & License****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 8/5/2020**

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**591-1-1-.37 Inspections & Investigations****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/27/2020**

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**591-1-1-.22 Parental Access****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.27 Posted Notices****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.29 Required Reporting****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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<b>Safety</b>
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**591-1-1-.05 Animals****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/27/2020**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 8/1/2020**

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**Staff Records****Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 11/16/2017

Staff # 2

Met

Date of Hire: 12/03/2007

Staff # 3

Met

Date of Hire: 07/29/2019

Staff # 4

Met



**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Date of Hire: 11/07/2019

Staff # 5 Met

Staff # 6 Met

Date of Hire: 06/10/2020

Staff # 7 Met

Date of Hire: 06/27/2016

Staff # 8 Met

Date of Hire: 06/10/2019

Staff # 9 Met

Date of Hire: 03/23/2015

Staff # 10 Met

Date of Hire: 12/04/2019

Staff # 11 Met

Date of Hire: 11/15/2019

Staff # 12 Met

Date of Hire: 03/26/2018

Staff # 13 Met

Date of Hire: 02/10/2020

Staff # 14 Met

Date of Hire: 04/01/2019

Staff # 15 Met

Date of Hire: 08/12/2015

Staff # 16 Met

Date of Hire: 12/05/2019

**Staff Credentials Reviewed: 1****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Director provided one file(s) for employees hired since last visit.

All current staff have a comprehensive background check based on a list of staff submitted by the center Director.

**591-1-1-.33 Staff Training****Technical Assistance**

**Technical Assistance**

Please ensure that the Director and the cook have the food service training and keep the records on file.

**Correction Deadline: 8/21/2020**

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(2)(b)3.(i) requires that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. It was determined based on a review of records that the center has one lead teacher meeting the academic requirements for the nine classrooms that are in use.

**POI (Plan of Improvement)**

The Center will ensure that all teachers will comply with the educational and qualifying child care experience requirements.

**Correction Deadline: 8/12/2020**

**Recited on 7/22/2020**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Evaluated**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A Virtual Inspection was conducted due to the COVID-19 pandemic. Supervision was not directly observed during the virtual walk through. Regulations regarding proper supervision were discussed with the Director on this date. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 7/22/2020**