



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/7/2019 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 12:10 PM

CCLC-30955

Discovery Point #67

5085 Post Rd. Cumming, GA 30040 Forsyth County
 (770) 844-7977 discoverypoint67@gmail.com

Regional Consultant

Mandi Sloan

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mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/07/2019	Monitoring Visit	Good Standing	
10/11/2019	Incident Investigation & Follow Up	Good Standing	
02/14/2019	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L Infant	Infants and One Year Olds	1	6	C	19	C	NA	NA	Feeding,Nap,Free Play
Main	1R Preschool 1	Two Year Olds	2	20	C	21	C	NA	NA	Outside,Transitioning
Main	2L Beginners	One Year Olds	1	7	C	16	C	NA	NA	Free Play
Main	2R Preschool 2	Three Year Olds	2	13	C	24	C	NA	NA	Snack
Main	3L Toddlers	One Year Olds and Two Year Olds	1	9	C	19	C	NA	NA	Free Play
Main	3R Preschol 3	Three Year Olds and Four Year Olds	2	16	C	24	C	NA	NA	Centers
Main	4R Pre-Kgtn	PreK	2	20	C	26	C	36	C	Centers
Main	5R Schoolage	PreK	2	21	C	36	C	50	C	Circle Time
Main	Cafeteria		0	0	C	41	C	NA	NA	
Total Capacity @35 sq. ft.: 226						Total Capacity @25 sq. ft.: 250				
Total # Children this Date: 112			Total Capacity @35 sq. ft.: 226			Total Capacity @25 sq. ft.: 250				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler LS	18	C
Main	Preschool Right Side	57	C
Main	School Age/Back Middle	61	C

Comments

The purpose of today's visit is to conduct a Monitoring Visit and to follow upon citations from the Licensing Study conducted on February 14, 2019.

Plan of Improvement: Developed This Date 11/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Heather Wilson, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 2/14/2019

Corrected on 11/7/2019

.08(1) - The previous citation was corrected on this date as five of five children's records were observed to be complete.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that two pairs of adult scissors and two tape dispensers with sharp edges were found in an unlocked drawer in the teacher's desk in Room 5R, accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/7/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that one window screen outside of Room 5R contained a hole measuring one inch by five inches and one window screen outside of Room 4R had come loose and was hanging off of the window frame. Further, it was observed that the boys restroom in Room 5R was not in good repair as one bolt surrounding the bottom of the toilet was observed contain rust and was longer than two threads tall. In addition, the bathroom and surrounding area smelled of urine.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 11/7/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fencing material was observed to present a hazard to children:

- The gate between the preschool and afterschool playground contained a gap measuring between three and one half to four inches, posing a potential entrapment hazard.
- The top outside fence on the left side of the afterschool playground contained a gap at the top measure over two feet to two the three inches. Further, exposed wires were present surrounding the gap.
- The top inside fence between the preschool and afterschool playground contained a top bar which was not connected to the remaining fencing material, exposing a sharp exposed edge.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 11/7/2019

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Technical Assistance

591-1-1-.36(7)(a) - Consultant discussed with provider to ensure that transportation agreements are kept on each vehicle in addition to children's files for all children who participate in routine school transportation.

Correction Deadline: 11/8/2019

Technical Assistance

591-1-1-.36(7)(b) - Consultant discussed with provider to ensure that vehicle medical forms are kept on each vehicle in addition to children's files for all children who participate in routine school transportation. Consultant advised provider to use the department's Vehicle Emergency Medical Information form as opposed to child's enrollment packet.

Correction Deadline: 11/8/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(b)1 - Consultant discussed with provider to ensure mats are of sound construction and are in good repair.

Correction Deadline: 11/7/2019

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 09/25/2017

Staff # 2 Met

Date of Hire: 06/10/2019

Staff # 3	Met
Staff # 4	Met
Date of Hire: 01/24/2017	
Staff # 5	Met
Date of Hire: 01/09/2012	
Staff # 6	Met
Date of Hire: 08/11/2019	
Staff # 7	Met
Date of Hire: 05/23/2012	
Staff # 8	Met
Date of Hire: 01/24/2017	
Staff # 9	Met
Date of Hire: 10/02/2017	
Staff # 10	Met
Date of Hire: 08/09/2010	
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 06/24/2013	
Staff # 14	Met
Date of Hire: 10/07/2019	
Staff # 15	Met
Date of Hire: 07/29/2016	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 01/04/2016	
Staff # 18	Met
Date of Hire: 05/02/2018	
Staff # 19	Met
Date of Hire: 10/04/2010	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided eight file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Comment

Center observed to maintain appropriate staff:child ratios.

Technical Assistance

591-1-1-.32(4)(b) - Consultant discussed with provider to ensure the 20 two year-old children in Room 1R are placed in the three year-old room (Room 2R) once they turn three years of age.

Correction Deadline: 11/7/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.