



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/30/2017    **VisitType:** Licensing Study    **Arrival:** 2:50 PM    **Departure:** 4:15 PM

**CCLC-30943**

**Learning Bridge ASP @ Poole Elementary**

1002 Wayside Lane Dallas, GA 30132 Paulding County  
(770) 815-9996 lbpaulding@gmail.com

**Regional Consultant**

Morgan Stahl

Phone: (770) 357-7042

Fax: (770) 357-7041

morgan.stahl@dec.al.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2017	Licensing Study	Good Standing	
02/16/2017	Monitoring Visit	Good Standing	
10/11/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Cafe	Cafeteria	Five Year Olds and Six Year Olds and Over	6	63	C	119	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			119		Total Capacity @25 sq. ft.:		0			
Gym	Gym		0	0	C	138	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			138		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 63		Total Capacity @35 sq. ft.:		257		Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

**Comments**

Plan of Improvement: Developed This Date 08/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
---	--



**Sign up Today!**

[www.qualityrated.decal.ga.gov](http://www.qualityrated.decal.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Sandra Moore, Program Official

Date

---

Morgan Stahl, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/30/2017 **VisitType:** Licensing Study

**Arrival:** 2:50 PM

**Departure:** 4:15 PM

**CCLC-30943**

**Learning Bridge ASP @ Poole Elementary**

1002 Wayside Lane Dallas, GA 30132 Paulding County  
(770) 815-9996 lbpauling@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Morgan Stahl

Phone: (770) 357-7042

Fax: (770) 357-7041

morgan.stahl@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

Children's records requirements discussed with program Director.

### Facility

---

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

---

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Please inspect the playground daily to ensure no hazards are present and equipment is in good repair.

**Correction Deadline: 8/30/2017**

---

**Food Service**

---

---

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Pre packaged snacks observed.

**Correction Deadline: 8/30/2017**

---

**Health and Hygiene**

---

---

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

The after school program does not provide care for diapered children.

**Correction Deadline: 8/30/2017**

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The after school program does not currently dispense medication.

**Correction Deadline: 8/30/2017**

---

**Organization**

---

---

**591-1-1-.16 Governing Body & License** **Met**

**Comment**

2017 license observed.

**Correction Deadline: 9/13/2017**

---

**Policies and Procedures**

---

---

**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed-All Notices Posted

## Safety

**591-1-1-.11 Discipline(CR)** Met

**Comment**

Observed-Discussion/Redirection

**591-1-1-.13 Field Trips(CR)** N/A

**Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)** Met

**Comment**

No Routine Transportation Provided

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** Met

**Comment**

The after school program does not provide care for infants and there is no designated rest time.

**Correction Deadline: 9/9/2017**

## Staff Records

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 6**

Staff # 1 Not Met

Date of Hire: 04/17/2017

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 2 Not Met

Date of Hire: 07/26/2013

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 3 Met

Date of Hire: 08/03/2015

Staff # 4 Not Met

Date of Hire: 09/05/2014

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 5 Not Met

Date of Hire: 07/29/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 6

Not Met

Date of Hire: 08/11/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 7

Not Met

Date of Hire: 08/25/2011

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete for all staff.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Observed-100% Certified First Aid & CPR

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that six employees did not complete health and safety training as required.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 9/29/2017**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to follow applicable laws.

**Correction Deadline: 8/30/2017**

<b>Staffing and Supervision</b>
---------------------------------

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision