



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/17/2019 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 2:30 PM

CCLC-30911

AppleGate Academy & Preschool (Jonesboro)

9610 Deer Crossing Drive Jonesboro, GA 30236 Clayton County
 (770) 629-5876 applegateacademy@comcast.net

Regional Consultant

Glecia Carter

Phone: (470) 316-2591

Fax: (678) 436-5372

glecia.carter@dec.al.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/17/2019	Licensing Study	Good Standing	
05/20/2019	Complaint Closure	Good Standing	
05/14/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A: 1st Left	Six Year Olds and Over	1	6	C	14	C	NA	NA	Circle Time
Main	Rm B: 1st Right	Infants	1	4	C	12	C	NA	NA	Nap
Main	Rm C: 2nd Right	One Year Olds	1	8	C	11	C	NA	NA	Nap
Main	Rm D: 2nd Right (inside Rm C)		0	0	C	11	C	NA	NA	Not In Use
Main	Rm E: 3rd Right	Two Year Olds	2	18	C	18	C	NA	NA	Nap
Main	Rm F: 4th Right	Infants	2	9	C	15	C	NA	NA	Nap
Main	Rm G: 2nd Left	Six Year Olds and Over	1	5	C	21	C	NA	NA	Centers
Main	Rm H: 3rd Left	Three Year Olds	1	13	C	15	C	NA	NA	Nap
Main	Rm I: 5th Right	PreK	2	18	C	20	C	NA	NA	Nap
Main	Rm J: 4th Left	Three Year Olds	1	15	C	21	C	NA	NA	Nap
Main	Rm K: 6th Right	PreK	2	17	C	20	C	NA	NA	Nap
Main	Rm L: 5th Left	PreK	1	23	C	25	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 136

Total Capacity @35 sq. ft.: 203


Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (4+ Years)	33	C
Main	B (3+ Years)	74	C
Main	C (Infants/Toddlers)	42	C

Comments

Plan of Improvement: Developed This Date 12/17/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Shannon Atchison, Program Official

Date

Glecia Carter, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Discussed ensuring lesson plans are posted and available in each classroom with the Director.

Correction Deadline: 12/17/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Not Evaluated**

Comment

Playground not observed on this date due to inclement weather.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 5/20/2019

Corrected on 12/17/2019

Previous citation was observed corrected.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that two infants were allowed to sleep in a swing and rocker in the Infant 1 Room.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 12/17/2019

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 12/11/2017

Staff # 2 Met

Date of Hire: 10/01/2006

Staff # 3 Met

Staff # 4 Met

Date of Hire: 03/08/2017

Staff # 5 Met

Date of Hire: 08/19/2019

Staff # 6 Met

Date of Hire: 10/11/2019

Staff # 7 Met

Date of Hire: 09/26/2011

Staff # 8 Met

Date of Hire: 09/16/2013

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Date of Hire: 08/26/2018

Staff # 13 Met

Date of Hire: 10/03/2018

Staff # 14 Met

Date of Hire: 01/18/2012

Staff # 15 Met

Date of Hire: 11/12/2019

Staff # 16 Met

Date of Hire: 08/15/2017

Staff # 17 Met

Date of Hire: 09/25/2018

Staff # 18 Met

Date of Hire: 09/14/2010

Staff # 19 Met

Date of Hire: 08/08/2011

Staff # 20 Met

Date of Hire: 01/07/2019

Staff # 21 Met

Date of Hire: 07/24/2017

Staff # 22 Date of Hire: 01/23/2019	Met
Staff # 23 Date of Hire: 03/13/2017	Met
Staff # 24 Date of Hire: 09/05/2019	Met
Staff # 25 Date of Hire: 05/05/2011	Met
Staff # 26 Date of Hire: 10/13/2018	Met
Staff # 27 Date of Hire: 10/01/2019	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please be mindful of training expiration dates.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Comment

Please ensure completed orientation checklists are documented and signed.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Correction Deadline: 4/2/2019

Corrected on 12/17/2019

Observed appropriate staff:child ratios. Please continue to monitor.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.