



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/18/2020 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 11:00 AM

CCLC-30911

AppleGate Academy & Preschool (Jonesboro)

9610 Deer Crossing Drive Jonesboro, GA 30236 Clayton County
(770) 629-5876 applegateacademy@comcast.net

Regional Consultant

Glecia Carter

Phone: (470) 316-2591

Fax: (678) 436-5372

glecia.carter@dec.al.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/18/2020	Licensing Study	Good Standing	
12/17/2019	Licensing Study	Good Standing	
05/20/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A: 1st Left	Six Year Olds and Over	1	3	C	14	C	NA	NA	Centers
Main	Rm B: 1st Right	Infants	2	10	C	12	C	NA	NA	Floor Play, Feeding
Main	Rm C: 2nd Right		0	0	C	11	C	NA	NA	Floor Play
Main	Rm D: 2nd Right (inside Rm C)		0	0	C	11	C	NA	NA	
Main	Rm E: 3rd Right		0	0	C	18	C	NA	NA	
Main	Rm F: 4th Right		0	0	C	15	C	NA	NA	
Main	Rm G: 2nd Left	Three Year Olds	1	11	C	21	C	NA	NA	Lunch
Main	Rm H: 3rd Left	Three Year Olds	1	10	C	15	C	NA	NA	Nap
Main	Rm I: 5th Right	PreK	2	7	C	20	C	NA	NA	Nap
Main	Rm J: 4th Left		0	0	C	21	C	NA	NA	
Main	Rm K: 6th Right		0	0	C	20	C	NA	NA	
Main	Rm L: 5th Left	Six Year Olds and Over	2	25	C	25	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 66

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (4+ Years)	33	C
Main	B (3+ Years)	74	C
Main	C (Infants/Toddlers)	42	C

Comments

"An Administrative Review was conducted on 11/18/2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on 12/4/2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection."

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Shannon Atchison, Program Official

Date

Glecia Carter, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/18/2020 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 11:00 AM

CCLC-30911

AppleGate Academy & Preschool (Jonesboro)

9610 Deer Crossing Drive Jonesboro, GA 30236 Clayton County
(770) 629-5876 applegateacademy@comcast.net

Regional Consultant

Glecia Carter

Phone: (470) 316-2591

Fax: (678) 436-5372

glecia.carter@dec.al.ga.gov

Mailing Address

Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Discussed rotation of virtual learners in regards to classroom space to enhance daily activities.

Correction Deadline: 11/18/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Parent agreements observed obtained/completed.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

Discussed maintenance of cleanliness in the restroom area.

Correction Deadline: 12/18/2020

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper knowledge.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 12/17/2019****Corrected on 11/18/2020****Observed a pleasant naptime environment. Please continue to monitor.**

Staff Records

Records Reviewed: 30**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 12/11/2017

Staff # 2

Met

Date of Hire: 10/01/2006

Staff # 3

Not Met

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4

Met

Staff # 5

Met

Date of Hire: 03/08/2017

Staff # 6 Date of Hire: 08/19/2019	Met
Staff # 7 Date of Hire: 10/11/2019	Met
Staff # 8 Date of Hire: 09/26/2011	Met
Staff # 9 Date of Hire: 09/16/2013 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 08/26/2018	Met
Staff # 14 Date of Hire: 10/03/2018	Met
Staff # 15 Date of Hire: 01/18/2012	Met
Staff # 16 Date of Hire: 11/12/2019	Met
Staff # 17 Date of Hire: 08/28/2019	Met
Staff # 18 Date of Hire: 08/15/2017	Met
Staff # 19 Date of Hire: 09/25/2018	Met
Staff # 20 Date of Hire: 09/14/2010	Met
Staff # 21	Met

Records Reviewed: 30**Records with Missing/Incomplete Components: 2**

Date of Hire: 08/08/2011

Staff # 22 Met

Date of Hire: 01/07/2019

Staff # 23 Met

Date of Hire: 07/24/2017

Staff # 24 Met

Date of Hire: 01/23/2019

Staff # 25 Met

Date of Hire: 03/13/2017

Staff # 26 Met

Date of Hire: 09/05/2019

Staff # 27 Met

Date of Hire: 05/05/2011

Staff # 28 Met

Date of Hire: 07/29/2019

Staff # 29 Met

Date of Hire: 10/13/2018

Staff # 30 Met

Date of Hire: 10/01/2019

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance****Technical Assistance**

Discussed criminal record procedures with the director.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the cook did not complete four hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 1/29/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.