



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/9/2018    **VisitType:** Licensing Study    **Arrival:** 10:20 AM    **Departure:** 1:45 PM

**CCLC-30858**

**Seeds of Excellence Christian Academy**

7680 The Bluffs, Suite 700 Austell, GA 30168 Cobb County  
(678) 426-5560 kculver@seedsofexcellenceca.org

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921

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alison.benson@decals.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/09/2018	Licensing Study	Good Standing	
09/06/2017	Monitoring Visit	Good Standing	
07/11/2017	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	MULTI PURP.		0	0	C	0	C	NA	NA	
Main	SAPLINGS 1	PreK	1	16	C	24	C	NA	NA	Nap
Main	SAPLINGS 2	PreK	1	12	C	24	C	NA	NA	Nap
Main	SEEDLINGS 1	Infants	2	5	C	16	C	NA	NA	Diapering, Nap, Floor Play
Main	SEEDLINGS 2	One Year Olds	2	9	C	16	C	NA	NA	Nap
Main	SHOOTS & ROOTS 1	Three Year Olds	1	12	C	18	C	NA	NA	Nap
Main	SHOOTS & ROOTS 2	Three Year Olds and Four Year Olds	1	14	C	18	C	NA	NA	Nap
Main	SPROUTS 1	One Year Olds and Two Year Olds	2	14	C	18	C	NA	NA	Nap
Main	SPROUTS 2	One Year Olds	2	11	C	18	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 152						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 93			Total Capacity @35 sq. ft.: 152			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Fingerprint letters observed for all staff.

Plan of Improvement: Developed This Date 03/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Kena Culver, Program Official

Date

Alison Benson, Consultant

Date



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### Findings Report

**Date:** 3/9/2018      **VisitType:** Licensing Study      **Arrival:** 10:20 AM      **Departure:** 1:45 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Not Met****Comment**

A variety of equipment and toys were observed throughout the center.

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation, a blue child size soft chair in the Sprouts 1 classroom was observed to have tears in it, further a orange child size soft chair in the Shoots & Roots 1 classroom was observed to have tears in it as well, causing them both to be a hazard to children in care.

**POI (Plan of Improvement)**

Per director, tape will be placed on all torn areas by the end of the business day on March 9, 2018.

**Correction Deadline: 3/23/2018**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Children's Records****Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

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**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 9/20/2017**

**Corrected on 3/9/2018**

**.25(3) - The center was observed to have newly painted walls throughout the building.**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff stated proper handwashing procedures.

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**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

Per director, no medication is being dispensed at this time.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Comment**

Per documentation, the center is conducting emergency drills as required.

**Correction Deadline: 3/14/2018**

**Safety**

**591-1-1-.05 Animals** **N/A**

**Comment**  
Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**  
Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**  
Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**  
Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**  
Pleasant naptime environment observed.

**Staff Records**

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**  
Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**  
Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**  
Consultant reviewed Lead Credentials on this date.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**  
Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**  
Adequate supervision observed on this date.