



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2019 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 2:00 PM

CCLC-3080

First United Methodist Early Learning Center

353 Main Street Thomson, GA 30824 McDuffie County
 (706) 595-0403 Annemarie@thomsonfumc.org

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Mailing Address

323 Church Street
 Thomson, GA 30824

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2019	Monitoring Visit	Good Standing	
12/11/2018	Licensing Study	Good Standing	
04/17/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A 1st R Hall 1st R Room	One Year Olds and Two Year Olds	2	13	C	17	C	NA	NA	Music
Main	Room B 1st R Hall 2nd R Room	Two Year Olds	2	12	C	17	C	NA	NA	Outside
Main	Room C 1st R Hall 3rd R Room	Three Year Olds and Four Year Olds	2	11	C	16	C	NA	NA	Outside
Main	Room D 1st R Hall 4th R Room	Three Year Olds	2	10	C	18	C	NA	NA	Circle Time
Main	Room E 2nd R Hall 4th L Room	One Year Olds	3	15	C	18	C	NA	NA	Outside
Main	Room F 2nd R Hall 3rd L Room	Infants and One Year Olds	2	9	C	17	C	NA	NA	Floor Play, Feeding
Main	Room G 2nd R Hall 2nd L Room	Three Year Olds and Four Year Olds	1	15	C	17	C	NA	NA	Story
Main	Room H 2nd R Hall 1st L Room	Three Year Olds and Four Year Olds	1	14	C	17	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1 Preschool	81	C
Main	2 Toddler	16	C

Comments

The consultant and director discussed criminal record check rules and regulations. The consultant left an affidavit form to be submitted on or before May 3, 2019.

Plan of Improvement: Developed This Date 04/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Anne Marie Thomas, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Please ensure all classrooms have current lesson plans.

Correction Deadline: 4/25/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - Please ensure the safety straps in the kidney tables are washed and disinfected regularly.

Correction Deadline: 4/25/2019

Technical Assistance

591-1-1-.12(4) - Please ensure the television is secured to the shelving in Classroom C.

Correction Deadline: 4/25/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation that a broom, disinfectant spray, and two teacher purses were accessible to children in Classroom C. It was further determined, that a teacher purse and rubber gloves were accessible to children in Classroom D.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/25/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(6) - Please ensure children are playing on age appropriate playground equipment.

Correction Deadline: 5/5/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Correction Deadline: 12/11/2018****Corrected on 4/25/2019**

.10(1) - Correction of previous citation in that the consultant observed new ventilation installed and open windows to are out the diapering classrooms.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on an observation that the diapering mat in Classroom E had a large tear that exposed foam.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 5/3/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Date of Hire: 03/13/2017	
Staff # 2	Met
Date of Hire: 09/16/1998	
Staff # 3	Met
Date of Hire: 10/03/2018	
Staff # 4	Met
Date of Hire: 01/31/2014	
Staff # 5	Met
Date of Hire: 04/10/2018	
Staff # 6	Met
Date of Hire: 03/05/2018	
Staff # 7	Met
Date of Hire: 02/04/2019	
Staff # 8	Met
Date of Hire: 05/03/2014	
Staff # 9	Not Met
Date of Hire: 09/10/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 10	Met
Date of Hire: 08/15/2005	
Staff # 11	Met
Date of Hire: 11/15/2018	
Staff # 12	Met
Date of Hire: 06/27/2017	

Records Reviewed: 21**Records with Missing/Incomplete Components: 2**

Staff # 13 Date of Hire: 05/13/2011	Met
Staff # 14 Date of Hire: 08/08/2018	Met
Staff # 15 Date of Hire: 07/30/2018	Met
Staff # 16 Date of Hire: 05/01/2017	Met
Staff # 17 Date of Hire: 03/23/2009	Met
Staff # 18 Date of Hire: 09/28/2016 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 19 Date of Hire: 02/16/2019	Met
Staff # 20 Date of Hire: 10/21/2009	Met
Staff # 21 Date of Hire: 12/31/2018	Met

Staff Credentials Reviewed: 21**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one staff person did not complete the required record check application.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will watch the videos to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the videos to ensure the CRC rules are maintained.

Correction Deadline: 4/25/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one staff person did not obtain a satisfactory criminal record check before being present at the center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will watch the videos to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will watch the videos to ensure the CRC rules are maintained.

Correction Deadline: 4/25/2019

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that two staff did not have current First Aid and CPR training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/31/2019

Recited on 4/25/2019

591-1-1-.33 Staff Training**Met**

Correction Deadline: 12/31/2018

Corrected on 4/25/2019

.33(6) - Correction of previous citation in that the consultant observed completed ten hours of annual training for 2018.

591-1-1-.31 Staff(CR)**Technical Assistance****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Please ensure professional learning plans are on file for lead teachers in the process of obtaining a credential.

Correction Deadline: 4/25/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.