



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/14/2019    **VisitType:** Licensing Study    **Arrival:** 2:55 PM    **Departure:** 5:20 PM

**CCLC-30658**

**YMCA Pryme Tyme May Howard Elementary**

115 Wilmington Island Road Savannah, GA 31410 Chatham County  
(912) 663-2962 DC1prymetyme@ymcaofcoastalga.org

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.ga.gov

**Mailing Address**

6400 Habersham St. Suite A  
Savannah, GA 31405

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
03/14/2019	Licensing Study	Good Standing
09/17/2018	Monitoring Visit	Good Standing
05/09/2018	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	4	38	C	77	C	NA	NA	Centers, Snack, Transitioning
Total Capacity @35 sq. ft.:						77	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 38			Total Capacity @35 sq. ft.:			77	Total Capacity @25 sq. ft.:		0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD A	30	C
Main	PGD B	25	C

**Comments**

Plan of Improvement: Developed This Date 03/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Mary Butler, Program Official

Date

Stacey Foston, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/14/2019    **VisitType:** Licensing Study    **Arrival:** 2:55 PM    **Departure:** 5:20 PM

**CCLC-30658**

**YMCA Pryme Tyme May Howard Elementary**

115 Wilmington Island Road Savannah, GA 31410 Chatham County  
(912) 663-2962 DC1prymetyme@ymcaofcoastalga.org

**Mailing Address**

6400 Habersham St. Suite A  
Savannah, GA 31405

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

The children were offered a variety of choices. A variety of equipment and toys were accessible to the children.

**Correction Deadline: 3/14/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center. The children were engaged in a variety of activities.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

---

**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

---

**Facility**

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity will be determined when amendment is complete.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

---

**591-1-1-.25 Physical Plant-Structural/Mechanical****Not Met****Finding**

591-1-1-.25(19) prohibits the use of unapproved areas for children's activity. It was determined based on observations that the Pryme Tyme program was housed in the new cafeteria space that has not been licensed for use by Bright from the Start. In addition the program is using playgrounds that have not been licensed for use.

**POI (Plan of Improvement)**

The school was completed renovated . The Pryme Tyme office has submitted the requested documents for the amendment.

**Correction Deadline: 3/29/2019**

**Recited on 3/14/2019**

---

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

---

**Food Service**

---

**591-1-1-.15 Food Service & Nutrition****Met****Comment**

The center only provides a prepackaged snack. Center snack menu meets USDA guidelines.

---

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)****N/A****Comment**

There are no children requiring diapering enrolled in this program.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

---

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Reminded the director to ensure a copy of the last two years of emergency drills are kept on fire.

**Correction Deadline: 3/19/2019**

---

**Safety**

---

**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****N/A****Comment**

This is a before and after school only program.. Children do not take naps at this program.

---

**Staff Records**

---

**Records Reviewed: 6****Records with Missing/Incomplete Components: 2**

---

Staff # 1

Not Met

Date of Hire: 08/23/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2

Met

Date of Hire: 03/08/2019

Staff # 3

Not Met

Date of Hire: 05/01/2010

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4

Met

Date of Hire: 02/08/2019

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 2**

Staff # 5

Met

Date of Hire: 08/13/2018

Staff # 6

Met

Date of Hire: 10/20/2014

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.09(1) - Discussed supervision of staff with nation criminal record checks.

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Correction Deadline: 9/18/2018**

**Corrected on 3/14/2019**

**.09(1)(g) - The previous citation has been corrected.**

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Complete first aid kits observed in the center.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that two staff members did not complete the required ten hours of training for the year 2018.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 9/18/2018**

Corrected on 3/14/2019

.32(1) - The previous citation was observed to be corrected. Ratios were observed to be compliant.

---

591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.