



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/24/2018    **VisitType:** Monitoring Visit    **Arrival:** 1:10 PM    **Departure:** 4:00 PM

**CCLC-30494**

**Tree Planted By the Stream (TPS) Preschool/Afterschool**

3205 Pleasant Hill Road Duluth, GA 30096 Gwinnett County  
 (678) 362-1773 tpspreschool@yahoo.com

**Mailing Address**  
 Same

**Regional Consultant**

Kati Cosby  
 Phone: (912) 544-8606  
 Fax: (912) 544-9425  
 kati.cosby@dec.al.ga.gov

Joint with: LaKeyshia Tucker

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
01/24/2018	Monitoring Visit	Good Standing
07/20/2017	LS POI Follow Up	Good Standing
06/29/2017	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Three Year Olds and Four Year Olds	2	13	NC	12	NC	NA	NA	Nap
Main	2R	Four Year Olds and Five Year Olds	2	8	C	12	C	NA	NA	Nap
Main	3R	Three Year Olds	1	7	C	12	C	NA	NA	Nap
Main	4R	Two Year Olds and Three Year Olds	1	7	C	12	C	NA	NA	Nap
Main	5R	Two Year Olds and Three Year Olds	2	7	C	12	C	NA	NA	Nap
Main	6R	Three Year Olds and Four Year Olds	2	13	NC	12	NC	NA	NA	Nap
Total Capacity @35 sq. ft.: 72						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

Consultants measured classrooms, special use rooms and playgrounds on this date.

Plan of Improvement: Developed This Date 01/24/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov)

Yonjoo June Chung, Program Official \_\_\_\_\_ Date

Kati Cosby, Consultant \_\_\_\_\_ Date

LaKeyshia Tucker, Consultant \_\_\_\_\_ Date



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### Findings Report

**Date:** 1/24/2018 **VisitType:** Monitoring Visit **Arrival:** 1:10 PM **Departure:** 4:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed adding equipment and toys to enhance variety.

**Correction Deadline: 7/20/2017**

**Corrected on 1/24/2018**

.12(4) - Previous citation was corrected in that the TV was removed and no other equipment hazards were observed.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 7/24/2017**

**Corrected on 1/24/2018**

.08(6) - Previous citation was corrected in that the Center invested in an electronic application for the sign in and out procedures. Consultant observed the children being checked out during carpool time.

### Facility

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observations, that a teacher bag and two purses were left accessible to the children in the classroom. It was further determined that in classrooms 2R, 4R, and 6R brooms, dust pans and toilet brushes were accessible to the children in the adjoining bathrooms.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 1/25/2018****Recited on 1/24/2018**

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**591-1-1-.25 Physical Plant-Structural/Mechanical****Met****Correction Deadline: 7/20/2017****Corrected on 1/24/2018**

.25(19) - Previous citation was corrected in that no children were observed in unlicensed space on this day.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Consultant observed playground areas to be well maintained. Consultant discussed the maintenance of resilient surface with the Director. Please make sure that the mulch is flush with all rubber fall zone mats at the bottom of the slides and under the swings.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined, based on review of records, that the Center did not properly document the administration of medication for four children.

**POI (Plan of Improvement)**

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 1/24/2018**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Center does not provide routine transportation and has not participated in any field trips. The Center Director has a Vehicle Inspection completed on van ADV9987.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined, based on observation, that in classroom 4R and 5R the rest mats provided to the children were not the required 2 inches thick.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 2/7/2018****Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined, based on observations, that in classroom 2R, two children were not provided a sheet or cover for rest time and in classroom 6R, four children were not provided a sheet or cover for rest time.

**POI (Plan of Improvement)**

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

**Correction Deadline: 1/24/2018****Technical Assistance**

591-1-1-.30(1)(d) - Consultant discussed with the Director that all children should be 12 inches apart and should be resting in an alternating positions where the children are facing head to foot.

**Correction Deadline: 1/24/2018****Staff Records****Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/06/2016	
Staff # 2	Met
Date of Hire: 01/01/2000	
Staff # 3	Met
Date of Hire: 08/06/2016	
Staff # 4	Met
Date of Hire: 08/01/2010	

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

Staff # 5	Met
Staff # 6	Met
Date of Hire: 08/07/2013	
Staff # 7	Met
Date of Hire: 09/13/2017	
Staff # 8	Met
Date of Hire: 09/26/2016	
Staff # 9	Met
Date of Hire: 08/05/2014	
Staff # 10	Met
Date of Hire: 10/09/2014	
Staff # 11	Met
Date of Hire: 08/08/2016	

**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

All lead teacher credentials were observed to be in compliance.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Adequate supervision observed on this date.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.