



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/22/2020 **VisitType:** Monitoring Visit

**Arrival:** 10:30 AM

**Departure:** 12:00 PM

**CCLC-3023**

**Open Arms Lutheran Child Development Center of Buckhead**

4000 Roswell Rd Atlanta, GA 30342 Fulton County  
(404) 256-1330 barbara.collins@openarmsbuckhead.org

**Mailing Address**  
Same

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

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emma.smith@dec.al.gov

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2020	Monitoring Visit	Good Standing	
05/22/2020	Licensing Study	Good Standing	
12/03/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1:1L Infant I	Infants	1	4	C	15	C	NA	NA	Floor Play, Nap, Clean Up	
Main	10:2R down PII	Three Year Olds	3	13	C	19	C	NA	NA	Centers	
Main	11:1R down PreK	PreK	2	14	C	21	C	NA	NA	Outside	
Main	12:7R down ASP		0	0	C	33	C	NA	NA	Not In Use	
Main	2:2L Toddler I	Two Year Olds	2	7	C	10	C	NA	NA	Outside	
Main	3:3L T Tots		0	0	C	11	C	NA	NA	Not In Use	
Main	4:1R Infant II	Infants	2	6	C	12	C	NA	NA	Diapering, Floor Play	
Main	5:2R Toddler II	Two Year Olds	1	5	C	12	C	NA	NA	Outside	
Main	6:6R down EPI	Two Year Olds	3	10	C	16	C	NA	NA	Centers	
Main	7:5R down EPII		0	0	C	15	C	NA	NA	Not In Use	
Main	8:4R down EPIII		0	0	C	21	C	NA	NA	Not In Use	
Main	9:3R down PI	Three Year Olds	2	14	C	18	C	NA	NA	Circle Time, Clean Up	
Total Capacity @35 sq. ft.: 203						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 73						Total Capacity @35 sq. ft.: 203					Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Preschool	66	C
Main	Toddler	21	C

**Comments**

A virtual inspection was conducted on October 22, 2020, with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Barbara Collins Hopkins, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

Date: 10/22/2020 VisitType: Monitoring Visit

Arrival: 10:30 AM

Departure: 12:00 PM

#### CCLC-3023

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair. Discussed maintenance of leaves on this date.

### Food Service

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**591-1-1-.18 Kitchen Operations****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

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**Health and Hygiene**

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**591-1-1-.07 Children's Health****Met****Correction Deadline: 12/3/2019****Corrected on 10/22/2020**

**.07(5) - A Virtual Visit was conducted due to the COVID-19 pandemic. The previous citation was corrected on this date.**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area. Consultant observed hand washing after diapering on this date.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider there was no routine transportation provided.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed and observed.

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Records Reviewed: 21****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Date of Hire: 02/01/2019	
Staff # 3	Met
Date of Hire: 08/05/2019	
Staff # 4	Met
Date of Hire: 10/12/2015	
Staff # 5	Met
Date of Hire: 08/01/2016	
Staff # 6	Met
Date of Hire: 07/29/2019	
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Date of Hire: 05/19/2000	
Staff # 10	Met
Date of Hire: 04/22/2004	
Staff # 11	Met
Date of Hire: 05/31/2011	
Staff # 12	Met
Date of Hire: 01/22/2013	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 11/18/2014	
Staff # 15	Met
Date of Hire: 11/14/1994	
Staff # 16	Met
Date of Hire: 09/24/2007	

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

Staff # 17 Date of Hire: 01/02/2020	Met
Staff # 18 Date of Hire: 07/28/2015	Met
Staff # 19 Date of Hire: 10/02/2017	Met
Staff # 20	Met
Staff # 21 Date of Hire: 08/10/2009	Met

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete for all staff.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratios were observed.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to provide direct supervision and be attentive to children's needs.