



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/1/2018 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 11:45 AM

CCLC-3005

Cornerstone Schools

4888 Browns Bridge Rd. Cumming, GA 30041 Forsyth County
 (770) 205-6860 sharon.evans@cornerstonesch.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/01/2018	Monitoring Visit	Good Standing	
09/19/2017	Licensing Study	Good Standing	
06/06/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds	2	7	C	19	C	NA	NA	Centers
Main	B	Infants	2	8	C	19	C	NA	NA	Floor Play
Main	C	Two Year Olds and Three Year Olds	2	11	C	26	C	NA	NA	Centers
Main	Computer/cafe		0	0	C	28	C	NA	NA	
Main	D	Three Year Olds and Four Year Olds	1	15	C	27	C	NA	NA	Art
Main	E	Four Year Olds	1	10	C	28	C	NA	NA	Centers
Main	F		0	0	C	24	C	NA	NA	
Main	G		0	0	C	21	C	NA	NA	
Main	H	Four Year Olds and Five Year Olds	1	10	C	28	C	NA	NA	Centers
Main	Indoor play area		0	0	C	32	C	NA	NA	

Total Capacity @35 sq. ft.: 252

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 61

Total Capacity @35 sq. ft.: 252

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/toddler	23	C
Main	Playground B	24	C
Main	Playground C	46	C
Main	Playground D	56	C
Main	Playground E	61	C

Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 03/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sharon Evans, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Equipment and furniture was observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Please ensure that mulch is added as needed once the weather permits. Please monitor swing chains for rust and add mulch to area near fence leading to playground A.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20 - Consultant reviewed allergy action plans and medication authorization forms with the assistant director for future medication administration.

Please ensure that each medication has a medication authorization form on file for each two week period. For emergency medication, please have the allergy action form attached to the medication authorization form for each two week period.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. Vehicles were observed to have operable fire extinguishers and complete first aid kits.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Safety approved cribs were observed.

Staff Records

Records Reviewed: 19**Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 02/05/2007

Staff # 2

Met

Date of Hire: 05/08/2006

Staff # 3

Met

Date of Hire: 01/01/2000

Staff # 4

Not Met

Date of Hire: 05/19/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5

Not Met

Date of Hire: 08/04/2008

"Missing/Incomplete Components"

Records Reviewed: 19**Records with Missing/Incomplete Components: 3**

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 6	Met
Date of Hire: 03/20/2000	
Staff # 7	Met
Date of Hire: 09/08/2016	
Staff # 8	Met
Date of Hire: 06/13/2005	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 02/20/2018	
Staff # 11	Met
Date of Hire: 08/20/2001	
Staff # 12	Met
Date of Hire: 10/04/2011	
Staff # 13	Met
Date of Hire: 08/04/2006	
Staff # 14	Met
Staff # 15	Not Met
Date of Hire: 06/05/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 16	Met
Date of Hire: 08/22/2002	
Staff # 17	Met
Date of Hire: 02/02/2015	
Staff # 18	Met
Date of Hire: 03/21/2011	
Staff # 19	Met
Date of Hire: 01/12/2018	

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete. Discussed with the director to please ensure that all staff obtain a comprehensive background check by October 1, 2018.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined, based on review of staff files, that three staff members hired past 90 days did not have first aid and CPR on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/31/2018

591-1-1-.33 Staff Training**Met****Correction Deadline: 10/19/2017****Corrected on 3/1/2018**

.33(3) Previous citation has been corrected in that health and safety orientation was observed on file for staff. Please ensure that new staff complete the training within 90 days of hire.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.