



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/16/2020 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 12:55 PM

CCLC-3005

Cornerstone Schools

4888 Browns Bridge Rd. Cumming, GA 30041 Forsyth County
 (770) 205-6860 sharon.evans@cornerstonesch.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/16/2020	Monitoring Visit	Good Standing	
08/06/2019	Licensing Study	Good Standing	
02/19/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds	1	7	C	19	C	NA	NA	Story
Main	B	Infants and One Year Olds	2	7	C	19	C	NA	NA	Floor Play,Nap
Main	C	Two Year Olds	2	10	C	26	C	NA	NA	Story
Main	Computer/cafe		0	0	C	28	C	NA	NA	
Main	D	Three Year Olds	1	12	C	27	C	NA	NA	Centers
Main	E	PreK	2	18	C	28	C	NA	NA	Circle Time
Main	F	Three Year Olds and Four Year Olds	1	13	C	24	C	NA	NA	Centers,Transitioning
Main	G		0	0	C	21	C	NA	NA	
Main	H	Four Year Olds	1	11	C	28	C	NA	NA	Transitioning,Centers
Main	Indoor play area		0	0	C	32	C	NA	NA	
Total Capacity @35 sq. ft.: 252						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 78						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/toddler	23	C
Main	Playground B	24	C
Main	Playground C	46	C
Main	Playground D	56	C

Main	Playground E	61	C
Main	Playground F/ Infant	7	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and follow up on citations from the visit conducted on August 6, 2019.

Plan of Improvement: To Be Submitted 01/30/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sharon Evans, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 1/16/2020 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 12:55 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 - Due to damage from last night's storms, Consultant discussed with provider to ensure that resilient surface is redistributed on all playground areas, the sticks and limbs are removed from all playground areas and the shade structure on playground B is repaired before the children are permitted to return outside.

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Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that exposed tree roots were present throughout playgrounds A, B, C and D, causing a potential tripping hazard.

Correction Deadline: 1/24/2020

Recited on 1/16/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records the center did not document in writing, with a mark/ symbol to account for each child listed on the passenger transportation each time a child enters and exits the vehicle for the following school transportation routes:

- Two children were not marked loaded or unloaded during afternoon transportation from Chattahoochee Elementary School on November 12, 2019.
- One child was not marked loaded or unloaded during afternoon transportation from Chattahoochee Elementary School on January 9, 2020.
- Six children were not marked as unloaded during afternoon transportation from Chestatee Elementary School December 11, 2019.

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Correction Deadline: 1/17/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 3**

Staff # 1	Not Met
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Date of Hire: 08/01/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2	Met
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Staff # 3	Met
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Date of Hire: 08/22/2002

Staff # 4	Not Met
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Date of Hire: 05/23/2019

"Missing/Incomplete Components"

Records Reviewed: 13**Records with Missing/Incomplete Components: 3**

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 5 Not Met

Date of Hire: 08/01/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Dissatisfied

Staff # 6 Met

Date of Hire: 05/08/2006

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

Date of Hire: 10/01/2018

Staff # 10 Met

Date of Hire: 08/08/2019

Staff # 11 Met

Date of Hire: 02/09/2018

Staff # 12 Met

Date of Hire: 09/08/2016

Staff # 13 Met

Date of Hire: 08/20/2001

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation that Staff Member # 2 with a documented date of hire of August 1, 2019 had not submitted a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. This employee was observed to be present during circle time with one other teacher and eighteen pre-kindergarten students in "Classroom E." A one-day letter was left on this date.

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Correction Deadline: 1/16/2020

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation that Staff Member #2 with a documented date of hire of August 1, 2019 did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. This employee was observed to be present during circle time with one other teacher and eighteen pre-kindergarten students in "Classroom E." A one-day letter was left on this date.

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Correction Deadline: 1/16/2020

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation that Staff Member #10 with a documented date of hire of August 1, 2019 had not been electronically ported in DECAL KOALA. This employee was observed to be present during circle time with one other teacher and eighteen pre-kindergarten students in "Classroom E" and was noted to have a portability deadline of May 24, 2020 and an expiration date of May 24, 2020. Consultant assistant program in electronically porting this employee on this date.

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Correction Deadline: 1/16/2020

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on review of records that Staff Member # 20, the only staff person present on the vehicle during afternoon school transportation, did not possess current evidence of CPR and First Aid Training.

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Correction Deadline: 1/16/2020

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that Staff Member # 3 with a documented date of hire of September 19, 2019, Staff Member # 8 with a documented date of hire of May 23, 2019 and Staff Member # 20 with a documented date of hire of August 2, 2019 did not possess certification in first aid and CPR.

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Correction Deadline: 2/15/2020

591-1-1-.33 Staff Training

Met

Correction Deadline: 9/5/2019

Corrected on 1/16/2020

.33(3) - The previous citation was corrected on this date as staff who are beyond their first 90 days of employment were observed to have completed health and safety training. Further, the employee previously cited for not having health and safety was observed to have completed the training on August 9, 2019.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.