



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2019 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 3:30 PM

CCLC-30052

Carter's Day Care Academy

2958 Rainbow Drive Decatur, GA 30034 DeKalb County
 (404) 610-2870 Rasheedahcarter@gmail.com

Mailing Address
 2523 Bull Run Drive
 Decatur, GA 30034

Regional Consultant

LaToyia Summers

Phone:

Fax:

LaToyia.Summers@decal.ga.gov

Joint with: Bridget Johnson

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2019	Licensing Study	Good Standing	
10/17/2018	Complaint Investigation & Monitoring Visit	Good Standing	
10/17/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A 1L	Three Year Olds	2	14	C	26	C	NA	NA	Circle Time	
Main	B 2R	Two Year Olds	3	16	C	20	C	NA	NA	Transitioning	
Main	C 1L Upstairs	PreK	2	16	C	26	C	NA	NA	Centers	
Main	D 1R Upstairs	Three Year Olds and Four Year Olds	2	22	C	24	C	NA	NA	Centers	
Main	E Middle Upstairs	PreK	2	19	C	27	C	NA	NA	Transitioning	
Main	F Back Upstairs	PreK	2	22	C	27	C	NA	NA	Centers	
Main	G 1R		0	0	C	13	C	NA	NA		
Total Capacity @35 sq. ft.:			163			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 163			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside	35	C
Main	Outside	9	C

Comments

The purpose of this visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 04/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Rasheedah Carter, Program Official

Date

LaToyia Summers, Consultant

Date

Bridget Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized on this date.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained on this date.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained on this date.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines. The children were served tuna with whole grain crackers, tropical fruit, green peas, and milk.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized. All can food items were observed to be stored properly on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Consultant observed proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center. Consultant observed children washing hands immediately upon entering the building from outside transition.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete on this date.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices on this date.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date. Staff were observed to be engaged and very attentive to the needs of the children in care.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date. Please ensure all ointments and medical creams are kept up to date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records three staff did not have the biannual transportation training as required.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 5/5/2019

Technical Assistance

Please ensure that all vehicle emergency medical information is maintained on the vehicle for each child during routine transportation.

Correction Deadline: 4/26/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The center does not care for infants at this time.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 4

Staff # 1

Not Met

Date of Hire: 07/26/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2 Date of Hire: 08/08/2016	Met
Staff # 3 Date of Hire: 04/30/2018	Met
Staff # 4 Date of Hire: 01/08/2018	Met
Staff # 5 Date of Hire: 01/01/2006	Met
Staff # 6 Date of Hire: 01/19/2019	Met
Staff # 7 Date of Hire: 03/11/2010	Met
Staff # 8 Date of Hire: 08/30/2004	Met
Staff # 9 Date of Hire: 01/04/2016	Met
Staff # 10 Date of Hire: 04/04/2005	Met
Staff # 11 Date of Hire: 03/11/2010	Met
Staff # 12 Date of Hire: 08/26/1999 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 13 Date of Hire: 01/01/2015 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 14 Date of Hire: 05/01/2000 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met

Records Reviewed: 19

Records with Missing/Incomplete Components: 4

Staff # 15 Date of Hire: 08/10/2010	Met
Staff # 16 Date of Hire: 08/01/2014	Met
Staff # 17 Date of Hire: 06/01/1996	Met
Staff # 18 Date of Hire: 08/16/1990	Met
Staff # 19 Date of Hire: 08/02/2017	Met

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant observed satisfactory comprehensive criminal record checks for all staff to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records two staff did not have the annual 10 hour training as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/25/2019

Finding

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on a review of records two staff members did not have documentation of health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 5/5/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.