



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/15/2017 **VisitType:** Monitoring Visit

**Arrival:** 12:20 PM

**Departure:** 3:20 PM

**CCLC-2983**

**The Walker Primary School**

700 North Cobb Parkway Marietta, GA 30062 Cobb County  
(770) 427-2689 emily.tyson@thewalkerschool.org

**Regional Consultant**

Leah Klatzker

Phone: (770) 357-7038

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leah.klatzker@dec.al.ga.gov

**Mailing Address**

700 Cobb Parkway North  
Marietta, GA 30062

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
11/15/2017	Monitoring Visit	Good Standing
06/21/2017	Licensing Study	Good Standing
11/10/2016	Monitoring Visit	Support

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	115	Five Year Olds and Six Year Olds and Over	1	12	C	21	C	NA	NA	Outside
Main	116		0	0	C	22	C	NA	NA	Not In Use
Main	117	Three Year Olds and Four Year Olds	2	8	C	22	C	NA	NA	Nap
Main	118 Art Room	Five Year Olds and Six Year Olds and Over	2	12	C	26	C	NA	NA	Art
Main	121		0	0	C	15	C	NA	NA	Not In Use
Main	122		0	0	C	15	C	NA	NA	Not In Use
Main	123	Three Year Olds and Four Year Olds	2	8	C	15	C	NA	NA	Nap
Main	MULTI PURP	Four Year Olds and Five Year Olds	4	28	C	47	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 68

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PRESCH. PGROUND	35	C

**Comments**

Requested staff files on this date.

Plan of Improvement: Developed This Date 11/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Emily Tyson, Program Official

Date

Leah Klatzker, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was not enough surfacing underneath the green metal climber on this date. Areas measured to be one to two inches when three inches was required.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 11/25/2017**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground had thorns coming from multiple rose bushes on this date.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/15/2017**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

The center does not care for children requiring diapering.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Technical Assistance**

**Technical Assistance**

Discussed Medical Documentation on this date.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Comment**

Discussed the transportation agreement on this date.

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that the emergency medical information did not included a specific medical facility the center uses.

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 11/16/2017**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the center did not document with a mark or symbol to account for when a child got off the bus for several different dates throughout the school year for bus 1, 2, 4 and 5.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 11/16/2017**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Center does not care for infants.

**Staff Records**

**Records Reviewed: 41**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/05/2017	
Staff # 2	Met
Date of Hire: 08/28/2016	
Staff # 3	Met
Date of Hire: 06/28/2016	
Staff # 4	Met
Date of Hire: 06/05/2017	
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Date of Hire: 08/02/2016	
Staff # 8	Met
Date of Hire: 06/27/2016	
Staff # 9	Met
Date of Hire: 03/13/2015	

Staff # 10 Date of Hire: 08/10/2017	Met
Staff # 11 Date of Hire: 05/26/2017	Met
Staff # 12 Date of Hire: 01/01/2015	Met
Staff # 13 Date of Hire: 06/19/2017	Met
Staff # 14 Date of Hire: 08/01/2016	Met
Staff # 15 Date of Hire: 06/05/2017	Met
Staff # 16 Date of Hire: 06/05/2017	Met
Staff # 17 Date of Hire: 06/05/2017	Met
Staff # 18 Date of Hire: 02/18/2015	Met
Staff # 19 Date of Hire: 08/01/2012	Met
Staff # 20 Date of Hire: 01/01/2004	Met
Staff # 21 Date of Hire: 08/01/2001	Met
Staff # 22	Met
Staff # 23 Date of Hire: 06/05/2017	Met
Staff # 24 Date of Hire: 08/01/2007	Met
Staff # 25	Met

Date of Hire: 07/08/2016

Staff # 26 Met

Date of Hire: 05/01/2017

Staff # 27 Met

Date of Hire: 08/01/2014

Staff # 28 Met

Date of Hire: 01/01/2010

Staff # 29 Met

Date of Hire: 02/02/2015

Staff # 30 Met

Date of Hire: 05/26/2017

Staff # 31 Met

Date of Hire: 06/05/2017

Staff # 32 Met

Date of Hire: 08/12/2016

Staff # 33 Met

Date of Hire: 06/01/2017

Staff # 34 Met

Date of Hire: 08/26/2015

Staff # 35 Met

Date of Hire: 01/01/2987

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 36 Met

Date of Hire: 01/01/2007

Staff # 37 Met

Date of Hire: 08/10/2017

Staff # 38 Met

Date of Hire: 05/01/2017

Staff # 39 Met

Date of Hire: 01/26/2017

Staff # 40 Met

Date of Hire: 08/01/2016

Staff # 41

Met

Date of Hire: 07/01/2017

**Staff Credentials Reviewed: 41****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff completed an on-line CPR training which did not include a hands-on CPR session as required by the Department.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 12/15/2017****591-1-1-.24 Personnel Records****Technical Assistance****Technical Assistance**

Please ensure new staff have all required documents for their personal files.

**Correction Deadline: 11/20/2017****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that not all staff had documentation to show completion of orientation.

**POI (Plan of Improvement)**

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

**Correction Deadline: 11/15/2017****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that all staff required did not complete the training.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.



Correction Deadline: 12/15/2017

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591-1-1-.31 Staff(CR)

Met

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Observed-Appropriate Staff:Child Ratios

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Observed-Adequate Supervision