



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/6/2019    **VisitType:** Licensing Study    **Arrival:** 2:00 PM    **Departure:** 5:15 PM

**CCLC-29790**

**The Goddard School**

1150 Hammond Drive, Bldg. E Atlanta, GA 30328 Fulton County  
 (770) 350-9001 dsandyspringsga@goddardschools.com

**Mailing Address**  
 Same

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

Joint with: Lajuana Williams

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/06/2019	Licensing Study	Good Standing	
08/23/2018	Complaint Closure	Good Standing	
08/23/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L: B - Giraffes	Infants	1	6	C	10	C	NA	NA	Nap
Main	1R: C - Moose	One Year Olds	2	9	C	10	C	NA	NA	Nap
Main	2L: A - Polar Bears	Infants	2	8	C	8	C	NA	NA	Diapering, Nap, Feeding
Main	2R: D - Sailfish	One Year Olds and Two Year Olds	2	14	C	16	C	NA	NA	Nap
Main	3R: E - Elephants	Two Year Olds	1	10	C	16	C	NA	NA	Nap
Main	4R: F - Otters	One Year Olds	2	12	C	18	C	NA	NA	Nap
Main	4th Floor - A/3L	Four Year Olds	2	17	C	25	C	NA	NA	Free Play
Main	4th Floor/B -2L	PreK	1	10	C	21	C	NA	NA	Free Play, Floor Play
Main	4th Floor/C-1L	Five Year Olds	1	10	C	21	C	NA	NA	Free Play, Transitioning
Main	LR: I - Alligators	Four Year Olds	1	17	C	20	C	NA	NA	Nap
Main	MR: H - Camels	Three Year Olds	2	19	C	20	C	NA	NA	Nap
Main	RR: G - Rams	Three Year Olds	1	15	C	20	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 205

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 147

Total Capacity @35 sq. ft.: 205

Total Capacity @25 sq. ft.: 0

Building @25 capacity limited by Centers Request

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Hard Surface	3	C

Main	B: Infant Yard	17	C
Main	C: Preschool	20	C
Main	D: Trike Area	8	C
Main	Roof Top/ Front	3	C
Main	Roof Top/Back	18	C

**Comments**

The purpose of this visit was a Licensing Study on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Thonja Smith, Program Official Date

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Emma Smith, Consultant Date

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Lajuana Williams, Consultant Date



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### Findings Report

**Date:** 2/6/2019    **VisitType:** Licensing Study    **Arrival:** 2:00 PM    **Departure:** 5:15 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

Discussed emergency pick up procedures with director.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

Please be mindful to wash equipment located in all the playground bins and cover all outlets exposed on rooftop playground.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines. Staff stated the center is catered or parents provide food for children.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Hand washing requirements for diapering were discussed with the director and site on this date. The consultant provided diapering rule chart to director.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated proper hand washing techniques to consultant.

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**591-1-1-.20 Medications(CR)** **Technical Assistance**

**Technical Assistance**

Discussed proper medication documentation and procedures on this date with Director.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date as well as state proper knowledge of discipline throughout the center.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position with infant teachers who stated children are placed on backs when put down for nap.

## Staff Records

**Records Reviewed: 33**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 02/14/2013	
Staff # 2	Met
Date of Hire: 07/18/2018	
Staff # 3	Met
Date of Hire: 02/13/2017	
Staff # 4	Met
Date of Hire: 02/15/2016	
Staff # 5	Met
Date of Hire: 10/13/2014	
Staff # 6	Met
Date of Hire: 02/15/2016	
Staff # 7	Met
Date of Hire: 09/05/2011	
Staff # 8	Met
Date of Hire: 01/03/2017	
Staff # 9	Met
Date of Hire: 10/07/2011	
Staff # 10	Met
Date of Hire: 06/25/2017	
Staff # 11	Met
Date of Hire: 08/20/2018	
Staff # 12	Met
Date of Hire: 04/04/2017	

Staff # 13 Date of Hire: 01/04/2010	Met
Staff # 14 Date of Hire: 06/11/2018	Met
Staff # 15 Date of Hire: 06/16/2014	Met
Staff # 16 Date of Hire: 09/23/2016	Met
Staff # 17 Date of Hire: 01/16/2018	Met
Staff # 18 Date of Hire: 04/22/2013	Met
Staff # 19 Date of Hire: 01/21/2019	Met
Staff # 20 Date of Hire: 07/26/2010	Met
Staff # 21 Date of Hire: 05/12/2014	Met
Staff # 22 Date of Hire: 01/08/2019	Met
Staff # 23 Date of Hire: 06/05/2017	Met
Staff # 24 Date of Hire: 01/28/2019	Met
Staff # 25 Date of Hire: 04/03/2017	Met
Staff # 26 Date of Hire: 12/03/2009	Met
Staff # 27 Date of Hire: 06/15/2018	Met

**Records Reviewed: 33**

**Records with Missing/Incomplete Components: 0**

Staff # 28 Date of Hire: 11/01/2009	Met
Staff # 29 Date of Hire: 06/11/2018	Met
Staff # 30 Date of Hire: 01/21/2019	Met
Staff # 31 Date of Hire: 08/02/2018	Met
Staff # 32 Date of Hire: 10/16/2017	Met
Staff # 33 Date of Hire: 10/09/2018	Met

**Staff Credentials Reviewed: 33**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete for all staff members.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs for every age group throughout the center.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs at all times.