



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/1/2018    **VisitType:** Monitoring Visit    **Arrival:** 3:00 PM    **Departure:** 5:30 PM

**CCLC-29762**

**Beth Jacob Preschool**

1855 LaVista Road NE Atlanta, GA 30329 DeKalb County  
 (678) 244-6659 rgrossblatt@bethjacobatlanta.org

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
 Fax: (678) 891-5618  
 chrische.walker@decal.ga.gov

**Mailing Address**

1374 bramble road  
 Atlanta, GA 30329

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
02/01/2018	Monitoring Visit	Support
08/25/2017	Licensing Study	Good Standing
02/23/2017	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1	Three Year Olds and Four Year Olds	3	11	C	17	C	NA	NA	Centers
Main	B-2		0	0	C	17	C	NA	NA	Not In Use
Main	C-3		0	0	C	17	C	NA	NA	Not In Use
Main	D-4		0	0	C	17	C	NA	NA	Not In Use
Main	E-1		0	0	C	16	C	NA	NA	Not In Use
Main	E-2		0	0	C	14	C	NA	NA	Not In Use
Main	F-7		0	0	C	12	C	NA	NA	Not In Use
Main	G-8	Infants and One Year Olds	1	3	C	10	C	NA	NA	Nap
Main	H-9	One Year Olds	1	3	C	14	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 134						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 17			Total Capacity @35 sq. ft.: 134			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-3-4 yrs	40	C
Main	B-4 mos-35 mos	23	C

**Comments**

The purpose of today's visit is to conduct a Monitoring Visit and to follow up from previous visit on August 25, 2017.

Plan of Improvement: To Be Submitted 02/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Roberta grossblatt, Program Official

Date

Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 2/1/2018      **VisitType:** Monitoring Visit      **Arrival:** 3:00 PM      **Departure:** 5:30 PM

#### CCLC-29762

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.03 Activities

Met

#### Comment

The consultant reviewed lesson plans in classrooms that were current.

**Correction Deadline: 2/1/2018**

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated that children wash their hands upon arrival and several times throughout the day.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed proper medication documentation and procedures.

**Correction Deadline: 8/25/2017**

**Corrected on 2/1/2018**

.20(1) - The previous citation has been corrected. The consultant observed parent written authorization to dispense one medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Correction Deadline: 8/30/2017**

**Corrected on 2/1/2018**

.21(3) - The previous citation has been corrected. The Director stated that a tornado drill is scheduled for this month.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date. Staff stated that redirection is used for the children in the classroom.

**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Not Met**

**Comment**

Pleasant naptime environment observed.

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**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on consultant's observation that one of four crib sheets in Classroom F-7 was not tight fitting.

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**Correction Deadline: 2/1/2018**

**Recited on 2/1/2018**

<b>Staff Records</b>
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<b>Records Reviewed: 17</b>	<b>Records with Missing/Incomplete Components: 4</b>
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Staff # 1 Date of Hire: 08/24/2016	Met
Staff # 2 Date of Hire: 02/08/2017	Met
Staff # 3 Date of Hire: 08/15/2008	Met
Staff # 4 Date of Hire: 08/14/2013	Met
Staff # 5 Date of Hire: 05/25/2016 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 6 Date of Hire: 09/09/2016 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 7 Date of Hire: 09/08/2017	Met
Staff # 8 Date of Hire: 09/25/2008	Met
Staff # 9	Met

Date of Hire: 08/23/2013

Staff # 10

Not Met

Date of Hire: 08/15/2008

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 11

Met

Date of Hire: 08/15/2009

Staff # 12

Met

Date of Hire: 05/19/2016

Staff # 13

Met

Date of Hire: 08/14/2014

Staff # 14

Met

Date of Hire: 08/15/2008

Staff # 15

Not Met

Date of Hire: 06/05/2017

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 16

Met

Date of Hire: 09/21/2008

Staff # 17

Met

Date of Hire: 08/15/2008

**Staff Credentials Reviewed: 17**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.33 Staff Training**

**Not Met**

**Comment**

Discussed staff training. Please obtain required documentation.

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**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's review of records that three employees hired on August 15, 2008, May 25, 2016, and September 9, 2016 did not complete the health and safety training prior to December 29, 2016.

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**Correction Deadline: 2/8/2018**

**Recited on 2/1/2018**

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

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**Defer**

591-1-1-.33(4)- The consultant will review at the next Regulatory Visit, Licensing Study.

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**Correction Deadline: 9/24/2017**

**Defer**

591-1-1-.33(6)-The consultant will review 2017 training hours on the next Regulatory Visit, Licensing Study.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.