



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/25/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:45 PM

CCLC-29762

Beth Jacob Preschool

1855 LaVista Road NE Atlanta, GA 30329 DeKalb County
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Regional Consultant

Mechelle Bethea

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Mailing Address

1374 bramble road
 Atlanta, GA 30329

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/25/2017	Licensing Study	Good Standing	
02/23/2017	Monitoring Visit	Good Standing	
10/26/2016	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1	Two Year Olds	2	11	C	17	C	NA	NA	Nap,Lunch
Main	B-2		0	0	C	17	C	NA	NA	
Main	C-3		0	0	C	17	C	NA	NA	
Main	D-4	Three Year Olds	2	11	C	17	C	NA	NA	Lunch,Centers
Main	E-1	Four Year Olds	3	16	C	16	C	NA	NA	Lunch
Main	E-2		0	0	C	14	C	NA	NA	
Main	F-7	One Year Olds	2	3	C	12	C	NA	NA	Floor Play
Main	G-8	Infants	2	8	C	10	C	NA	NA	Feeding,Floor Play
Main	H-9	One Year Olds	2	4	C	14	C	NA	NA	Nap
Total Capacity @35 sq. ft.:						134	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 53			Total Capacity @35 sq. ft.:			134	Total Capacity @25 sq. ft.:		0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-3-4 yrs	40	C
Main	B-4 mos-35 mos	23	C

Comments

Plan of Improvement: Developed This Date 08/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Roberta grossblatt, Program Official

Date

Mechelle Bethea, Consultant

Date



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Findings Report

Date: 8/25/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(2) - Director will ensure current lesson plans are on site.

Correction Deadline: 8/25/2017

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed-Fluff/Redistribute Surface

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on consultant's review of records that there was no written authorization to dispense two medications.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 8/25/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant's review of records that there was no documentation of biannual tornado drills for 2017.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 8/30/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on consultant's observation that two of five cribs did not have tight-fitting sheets in classroom F-7 and six of nine cribs did not have tight-fitting sheets in classroom G-8.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 8/25/2017

Correction Deadline: 2/23/2017

Corrected on 8/25/2017

.30(2)(b) - This citation was observed to be corrected on this date. Consultant did not observe infants to be placed in cribs with objects.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 8

Staff # 1	Not Met
Date of Hire: 08/24/2016	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate,.33(3)(b)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(3)(a)-1st Yr. Training 4 Hrs. Missing	
Staff # 2	Met
Date of Hire: 02/08/2017	
Staff # 3	Not Met
Date of Hire: 08/15/2008	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training	
Staff # 4	Met
Date of Hire: 08/14/2013	
Staff # 5	Not Met
Date of Hire: 05/25/2016	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate,.33(3)(b)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(3)(a)-1st Yr. Training 4 Hrs. Missing	
Staff # 6	Not Met
Date of Hire: 09/09/2016	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate	
Staff # 7	Met
Date of Hire: 09/08/2017	
Staff # 8	Met
Date of Hire: 09/25/2008	
Staff # 9	Not Met

Date of Hire: 08/23/2013

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 08/15/2008

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 11

Not Met

Date of Hire: 08/15/2009

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 12

Met

Date of Hire: 05/19/2016

Staff # 13

Met

Date of Hire: 08/14/2014

Staff # 14

Met

Date of Hire: 08/15/2008

Staff # 15

Not Met

Date of Hire: 06/05/2017

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate,.24(d)-Evidence of Orientation Missing

Staff # 16

Met

Date of Hire: 09/21/2008

Staff # 17

Met

Date of Hire: 08/15/2008

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 2/23/2017

Corrected on 8/25/2017

.09(1)(e) - This citation was observed to be corrected on this date. Consultant reviewed satisfactory determinations for all employees.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's review of records that there was no documentation of health and safety orientation training for eight of seventeen employees.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/24/2017

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on consultant's review of records that two employees did not complete first year training.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 9/24/2017

Finding

Previously Cited: 591-1-1-.33(4) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on consultant's review of records that two employees did not have the ten required clock hours of annual training.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on consultant's review of records that four of seventeen employees did not have the required ten hours of annual training for 2016.

POI (Plan of Improvement)

Previously Cited: Staff will complete training.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

Recited on 8/25/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff