



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/26/2019 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 1:15 PM

CCLC-29631

Duluth Premier Academy

2702 Peachtree Industrial Blvd. Duluth, GA 30097 Gwinnett County
 (770) 495-0073 info@core-kids.com

Regional Consultant

Bridget Johnson

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/26/2019	Licensing Study	Good Standing	
11/19/2018	Monitoring Visit	Good Standing	
04/20/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Room 1 - 1L Front	Four Year Olds	1	5	C	21	C	NA	NA	Snack
Building 2	Room 2 - 1L Back	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	16	C	21	C	NA	NA	Centers
Building 2	Room 3 - 2L Back	Six Year Olds and Over	1	9	C	21	C	NA	NA	Centers
Building 2	Room 4 - 2L Front	Six Year Olds and Over	1	15	C	21	C	NA	NA	Free Play
Building 2	Room 5 - 1R	Three Year Olds and Four Year Olds	1	13	C	16	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 254							
Main	A 1R	Infants	1	5	C	12	C	NA	NA	Nap,Feeding,Flo or Play
Main	B 2R	Infants	2	3	C	15	C	NA	NA	Feeding,Free Play
Main	C 3R	One Year Olds	2	4	C	14	C	NA	NA	Snack
Main	D 4R	One Year Olds and Two Year Olds	2	8	C	18	C	NA	NA	Transitioning
Main	E 1L	Two Year Olds	2	9	C	21	C	NA	NA	Centers
Main	F 2L	Three Year Olds	1	8	C	21	C	29	C	Circle Time
Main	G 4L	Two Year Olds and Three Year Olds	1	7	C	29	C	41	C	Centers
Main	Gym		0	0	C	24	C	33	C	

Total Capacity @35 sq. ft.: 154	Total Capacity @25 sq. ft.: 254
Total # Children this Date: 102	Total Capacity @25 sq. ft.: 254


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A infant	71	C
Main	PG B	146	C

Comments

06/26/2019: The purpose of this visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 06/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Janet Kim, Program Official

Date

Bridget Johnson, Consultant

Date



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Findings Report

Date: 6/26/2019 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 1:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Center appears clean and well maintained.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that hazards were accessible to the children in care in building two in the 1L Back classroom in that bottles of liquid starch and peroxide were in an open plastic bin sitting on the floor beside the cots and the labels said Keep Out of the Reach of Children.

POI (Plan of Improvement)

Corrected on site. The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 6/26/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation that the slide handle above the slide on the toddler playground had red peeling paint.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 7/6/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines. Lunch on today was chicken with homemade teriyaki sauce or vegetable nuggets with rice, steamed broccoli, oranges, and milk.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

Correction Deadline: 11/19/2018

Corrected on 6/26/2019

.10(4) - On this date consultant observed correction of previous citation in that none of the diaper changing pads were quilted.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the facility had not conducted a lock down drill for 2018 or 2019 as required to be completed every six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 7/1/2019

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicles had approved fire extinguishers and first aid kits on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position. Facility met all safe sleep rules and regulations on this date.

Staff Records

Records Reviewed: 38**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 09/10/2018	
Staff # 2	Met
Date of Hire: 05/14/2019	
Staff # 3	Met
Date of Hire: 01/08/2019	
Staff # 4	Met
Date of Hire: 01/28/2019	
Staff # 5	Met
Date of Hire: 02/28/2011	
Staff # 6	Met
Date of Hire: 05/22/2019	
Staff # 7	Met
Date of Hire: 09/01/2016	
Staff # 8	Met
Date of Hire: 05/13/2019	
Staff # 9	Met
Date of Hire: 04/23/2018	
Staff # 10	Met
Date of Hire: 05/28/2019	
Staff # 11	Met
Date of Hire: 08/02/2013	
Staff # 12	Met

Date of Hire: 06/10/2019

Staff # 13 Met

Date of Hire: 08/03/2018

Staff # 14 Met

Date of Hire: 02/22/2017

Staff # 15 Met

Date of Hire: 05/16/2019

Staff # 16 Met

Date of Hire: 01/14/2019

Staff # 17 Met

Date of Hire: 10/19/2015

Staff # 18 Met

Date of Hire: 05/10/2019

Staff # 19 Met

Date of Hire: 04/03/2019

Staff # 20 Met

Date of Hire: 01/14/2019

Staff # 21 Not Met

Date of Hire: 01/14/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 22 Not Met

Date of Hire: 03/07/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 23 Met

Date of Hire: 04/23/2019

Staff # 24 Met

Date of Hire: 02/15/2018

Staff # 25 Met

Date of Hire: 04/19/2018

Records Reviewed: 38

Records with Missing/Incomplete Components: 2

Staff # 26 Date of Hire: 03/07/2014	Met
Staff # 27 Date of Hire: 06/06/2019	Met
Staff # 28 Date of Hire: 01/14/2019	Met
Staff # 29 Date of Hire: 10/07/2013	Met
Staff # 30 Date of Hire: 08/06/2017	Met
Staff # 31 Date of Hire: 04/23/2019	Met
Staff # 32 Date of Hire: 04/02/2018	Met
Staff # 33 Date of Hire: 07/31/2017	Met
Staff # 34 Date of Hire: 10/11/2010	Met
Staff # 35 Date of Hire: 07/25/2014	Met
Staff # 36 Date of Hire: 05/18/2015	Met
Staff # 37 Date of Hire: 06/11/2019	Met
Staff # 38 Date of Hire: 12/17/2018	Met

Staff Credentials Reviewed: 38

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete and satisfactory for 38 of 38 staff members on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff employed beyond 90 days to be certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member had not completed the required health and safety training and was employed at the facility beyond 90 days.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 7/26/2019**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff member had only completed seven of the required ten hours of annual training for 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/26/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.