



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/9/2020 **VisitType:** Licensing Study **Arrival:** 8:35 AM **Departure:** 2:00 PM

CCLC-29631

Duluth Premier Academy

2702 Peachtree Industrial Blvd. Duluth, GA 30097 Gwinnett County
 (770) 495-0073 info@core-kids.com

Regional Consultant

Bridget Johnson

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/09/2020	Licensing Study	Good Standing	
08/22/2019	Monitoring Visit	Good Standing	
06/26/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Room 1 - 1L Front	PreK	2	20	C	21	C	NA	NA	Centers
Building 2	Room 2 - 1L Back	PreK	2	20	C	21	C	NA	NA	Centers
Building 2	Room 3 - 2L Back	PreK	2	17	C	21	C	NA	NA	Centers
Building 2	Room 4 - 2L Front		0	0	C	21	C	NA	NA	
Building 2	Room 5 - 1R	Four Year Olds and Five Year Olds	2	12	C	16	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 254							
Main	A 1R	Infants	2	7	C	12	C	NA	NA	Nap, Floor Play, Feeding
Main	B 2R	Infants and One Year Olds	2	6	C	15	C	NA	NA	Music
Main	C 3R	One Year Olds	2	7	C	14	C	NA	NA	Free Play
Main	D 4R	Two Year Olds	2	10	C	18	C	NA	NA	Circle Time
Main	E 1L	Two Year Olds and Three Year Olds	2	10	C	21	C	NA	NA	Transitioning
Main	F 2L	Three Year Olds and Four Year Olds	2	13	C	21	C	29	C	Circle Time
Main	G 4L	Three Year Olds and Four Year Olds	2	14	C	29	C	41	C	Circle Time
Main	Gym		0	0	C	24	C	33	C	
Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 254							


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A infant	71	C
Main	PG B	146	C

Comments

01/09/2020: The purpose of this visit was to conduct a licensing study and follow up on any previous citations.

Plan of Improvement: Developed This Date 01/09/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Janet Kim, Program Official

Date

Bridget Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines. Morning snack on this date was yogurt, graham crackers and water. Lunch on this date was homemade split pea and carrot soup with ham, turkey, whole wheat breadstick, sliced apples and milk.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 8/30/2019****Corrected on 1/9/2020****.21(3) - On this date consultant observed correction of previous citation in that all emergency drills had been completed as required.****Safety**

591-1-1-.05 Animals**N/A****Comment**Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

CommentStaff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

CommentComplete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed. Consultant observed facility to meet all SIDS requirements on this date.

CommentThe correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the director on this date.

Staff Records

Records Reviewed: 22**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 10/19/2015

Staff # 2

Met

Date of Hire: 03/26/2012

Staff # 3

Met

Date of Hire: 10/11/2010

Staff # 4 Date of Hire: 09/01/2016	Met
Staff # 5 Date of Hire: 01/05/2011	Met
Staff # 6 Date of Hire: 02/15/2018	Met
Staff # 7 Date of Hire: 09/03/2019	Met
Staff # 8 Date of Hire: 05/28/2019	Met
Staff # 9 Date of Hire: 08/02/2013	Met
Staff # 10 Date of Hire: 01/09/2019	Met
Staff # 11 Date of Hire: 06/10/2019	Met
Staff # 12 Date of Hire: 11/11/2019	Met
Staff # 13 Date of Hire: 10/07/2013	Met
Staff # 14 Date of Hire: 04/15/2019	Met
Staff # 15 Date of Hire: 09/03/2019	Met
Staff # 16 Date of Hire: 08/01/2019	Met
Staff # 17 Date of Hire: 01/14/2019	Met
Staff # 18 Date of Hire: 03/07/2017	Met

Staff # 19 Not Met
 Date of Hire: 07/25/2014
"Missing/Incomplete Components"
 .33(5)-10 Hrs. Annual Training

Staff # 20 Met
 Date of Hire: 07/29/2019

Staff # 21 Met
 Date of Hire: 01/28/2019

Staff # 22 Not Met
 Date of Hire: 03/17/2014
"Missing/Incomplete Components"
 .33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete and satisfactory for 41 of 41 staff members on this date.

591-1-1-.14 First Aid & CPR Not Met

Comment

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #30 was hired on August 15, 2019, and did not have current CPR and First Aid training on file which was required to be obtained within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 2/7/2020

591-1-1-.33 Staff Training Not Met

Correction Deadline: 8/29/2019

Corrected on 1/9/2020

.33(3) - On this date consultant observed correction of previous citation in that all staff employed at the facility beyond 90 days had completed the required Health and Safety training.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff members #37 and #40 did not have documentation on file showing they had completed all of the required 10 hours of annual training for 2019.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 2/8/2020

Correction Deadline: 7/26/2019

Corrected on 1/9/2020

.33(6) - The first year training requirement went away on October 1, 2019.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.